



**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

January 17, 2019

Organizational Meeting – 6:30 p.m.

Regular Meeting – 6:45 p.m.

Tim Damschroder, President – Gibsonburg
Chris Widman, Vice-President - Tiffin
Jaimie Beamer - Seneca East
Larry Bowman - Old Fort
Barbara Drusbacky - Port Clinton
Nancy Greenslade - Clyde-Green Springs
Neil Kinley - Upper Sandusky
Kathy Koehler - Mohawk
Karen Lang - Hopewell-Loudon
Barbara Lehmann – Lakota
Thomas Price - Fremont
Stephanie Reinhart - New Riegel
Heidi Kauffman - Fostoria

Alan W. Binger, Treasurer
Gregory A. Edinger, Superintendent

**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS
BOARD OF EDUCATION**

CONTENTS

January 17, 2019

- **Organizational Meeting Agenda - Summary**
- **Regular Meeting Agenda - Summary**
- **Minutes of the Regular Meeting**
- **Fiscal Year Analysis**
- **Financial Summary Report**
- **Investments Report**
- **Check Payment Register**

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

Administration Center, Fremont, Ohio

January 17, 2019 – 6:30 p.m.

Organizational Meeting Agenda

- A. Call meeting to order – Mr. Tim Damschroder, President
- B. Pledge of Allegiance to the Flag
- C. **Organizational Meeting**
 - C.1. **Oath of Office – new term**

Administer the Oath of Office to the following member school representative for new term ending December 31, 2021:

Heidi Kauffman	Fostoria City Schools
Neil Kinley	Upper Sandusky
Nancy Greenslade	Clyde-Green Springs
 - C.2. Roll Call
 - C.3. **Nominations and election of Board President**
 - C.4. **Nominations and election of Board Vice-President**
 - C.5. **Meeting Schedule**

Establish the following by Board resolution: the day, time and place of regular meetings for the period February 1, 2019 through December 31, 2019.
 - C.6. **Legislative Liaison**

Appoint legislative liaison member to Ohio School Boards Association (OSBA).
 - C.7. **Tax Collections and Investment**

Authorize the Treasurer to request advances on tax collections and investment of interim funds that become available in excess of regular operating costs.
 - C.8. **Purchasing Agent**

Authorize the Superintendent of schools to serve as purchasing agent for the school district.
 - C.9. **Purchase Order Limits**

The Board authorizes the use of blanket purchase orders not to exceed either \$300,000 or the amount of the account appropriation, per order, whichever is lower. No such blanket purchase order will extend beyond the end of the fiscal year.
- D. Adjournment

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

Administration Center, Fremont, Ohio

January 17, 2019 – 6:45 p.m.

Regular Meeting Agenda

- A. Call meeting to order – Board President
- B. Roll call
- C. Approve the minutes of the December 20, 2018 regular meeting
- D. Administrative reports and discussion
- E. Approval of Agenda (Additions, deletions, movement of consent agenda items)
- F. **Consent Agenda**
Superintendent’s reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **F.1.** through **F.7.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

F.1. Personnel

- a) Approve the following grant funded part-time employment contract to work as assigned for the 2018-2019 school year at the Board adopted rate of pay – pending proper credentials:

Aspire Aide LouAnn Neller

- b) Issue an adult supplemental employment contract for Rashel Schultz at the rate of \$30/hour for customized training for the 2018-2019 school year.
- c) Issue a classified substitute employment contract to Dan Hoerig for the remainder of the 2018-2019 school year at the Board adopted rate of pay.

F.2. Donations

- a) \$8.00 from Mr. Logan Frederick, Fremont (Auto Tech Program)
- b) \$50.00 from Ms. Kelli Dariano , Threads, Tiffin (SCTC Skills USA Donation)

F.3. Professional Design Services

A RESOLUTION SELECTING A DESIGN FIRM DETERMINED
MOST QUALIFIED TO PROVIDE SERVICES BY THE
VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS SCHOOL DISTRICT

WHEREAS, The Board of Education of the Vanguard-Sentinel Career & Technology Centers School District (the “Board”) is preparing to undertake a capital improvements program;

WHEREAS, in connection with the anticipated planning, design and construction of capital improvements within the District, the Board requires the services of a licensed design professional to provide architectural services for design of and construction administration for any improvements included in the Vanguard-Sentinel Career & Technology Centers School District facilities plan and for any other improvements to be undertaken that are outside the scope of the Five-Year facilities plan;

WHEREAS, in compliance with the guidelines contained in Ohio Revised Code Sections 153.65, the Board, through its Superintendent, solicited and received statements of qualification and proposal from design firms to provide services in connection with the building program;

WHEREAS, statements of qualification and proposal were received from three (3) design firms, and the information received has been reviewed and evaluated; and

WHEREAS, the Superintendent recommends that The Collaborative, Inc., is the firm most qualified to provide professional design services to the Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Vanguard-Sentinel Career & Technology Centers School District that the Board selects The Collaborative, Inc. as the firm most qualified to provide professional design services and to:

- a. Approve an agreement with The Collaborative, Inc. to provide architectural services for design of and construction administration for any improvements included in the Vanguard-Sentinel Career & Technology Centers School District Five-Year facilities plan as presented.

F.4. College Credit Plus Partnership Agreements

- a.) Approve the CCP partnership agreement with Owens Community College effective July 1, 2019 – June 30, 2020.
- b.) Approve the CCP partnership agreement with Bowling Green State University effective July, 1 2019 -June 30, 2020.

F.5. Approve Board Policy Revisions and Updates as presented effective January 17, 2019.

F.6. Approve revision to the Policy Manual for Classified Employees, 2. *Contract Terms* to read as “The initial employment shall be for no more than one school year, then if employee is rehired their three subsequent contracts shall be for a period of two years each. After termination of the third two-year contract the board shall issue a continuing contract.”

F.7. Appoint the Superintendent of Schools as the Credit Card Compliance officer.

G. Financial Consent Agenda

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **G.1.** through **G.2.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

G.1. Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register

G.2. Report of Estimated Tax Revenue

Approve the Report of Estimated Tax Revenue (replaces tax budget) for the period July 1, 2019 to June 30, 2020.

H. Non-Consent Action Item

I. Legislative Liaison Report

J. Board Initiated Business

K. Executive Session

L. Adjournment

<p>Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.</p>

Next meeting: February 21, 2019 at Sentinel Career & Technology Center