



**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

**May 21, 2020**

*Vanguard Tech Center Cafeteria Fremont, OH*

**6:30 p.m.**

**Tim Damschroder – Gibsonburg  
Chris Widman - Tiffin  
Jaimie Beamer - Seneca East  
Larry Bowman - Old Fort  
Barbara Drusbacky - Port Clinton  
Nancy Greenslade - Clyde-Green Springs  
Neil Kinley - Upper Sandusky  
Kathy Koehler - Mohawk  
Rick Osterwalder - Hopewell-Loudon  
Barbara Lehmann – Lakota  
Thomas Price - Fremont  
Beth Kummerer- New Riegel  
Heidi Kauffman - Fostoria**

**Alex P. Binger, Treasurer  
Gregory A. Edinger, Superintendent**

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION**

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- **Check Payment Register**

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

*Vanguard Tech Center Cafeteria Fremont, OH*

**May 21, 2020**

**Regular Meeting Agenda**

- A.** Call meeting to order – Mr. Tim Damschroder, President
- B.** Pledge of Allegiance to the Flag
- C.** Roll Call
- D.** Approve the minutes of the March 19, 2020 regular meeting
- E.** Administrative reports and discussion
- F.** Approval of Agenda (Additions, deletions, movement of consent agenda items)
- G.** **Consent Agenda**  
Superintendent’s reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **G.1.** and **G.2.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

**G.1. Personnel**

- a) Approve the resignation of Riley Hogan, VTC English Instructor, effective June 30<sup>th</sup>, 2020.
- b) Issue the Extended Time supplemental contracts for the 2020-2021 school year in accordance with CBA Article X-A:

Tina Gibson	5 Days
Adam Hellman	10 Days
Adam Horner	45 Days
Andrew Brickner	10 Days
Angela Welly	20 Days
Ann Pumphrey	20 Days
Anna Creswell	45 Days
Anna Horner	45 Days
Barb Mitchell	10 Days
Barrett Zimmerman	50 Days
Brian Zender	35 Days

Bryan Moreland	10 Days
Carl Rusch	30 Days
Cathy Thomas	3 Days
Chris Nelson	25 Days
Crista Stacklin	25 Days
Crystal Webel	7 Days
Curt Mellott	5 Days
David Borer	25 Days
David Rapp	45 Days
Elizabeth Slattman	8 Days
Floyd Collins	10 Days
George Byington	25 Days
Jackie Smith	15 Days
Jacob Wolf	25 Days
Jeannine Schubach	7 Days
Jenny McCoy	10 Days
Kristie Theis	5 Days
Lecia Wadsworth	25 Days
Linda Daniel	15 Days
Mark Long	7 Days
Mary Green	10 Days
Mary Lou Nellett	10 Days
Melissa Null	20 Days
Michele Spencer	20 Days
Michelle Hollister	12 Days
Nichole England	25 Days
Rebecca House	3 Days
Ron Huffman	14 Days
Russ Markwith	8 Days
Sandy Reinhart	25 Days
Sarra Ottney	15 Days
Seth Fitzgerald	10 Days
Therese Depinet	12 Days
Tony Darr	10 Days
Tracey Kardotzke	25 Days
Valerie Karhoff	45 Days

**G.2. Donations**

- a) Donation of an Air Shear, valued at \$105.72, from Century Die Company to VTC Collision Repair
- b) Donation Award of \$500.00 from OASBO to VSCTC

**H. Financial Consent Agenda**

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **H.1.** through **H.4.** Action by the Board of Education in “Adoption of the Consent Agenda” means that these items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

**H.1. April Financial Reports**

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Appropriation Modifications
- e) Financial Summary Report
- f) Investment Report
- g) Check Payment Register
- h) Five Year Forecast May 2020 Revision

**H.2. May Financial Reports**

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Appropriation Modifications
- e) Financial Summary Report
- f) Investment Report
- g) Check Payment Register

**H.3. General Fund Transactions**

Approve the following general fund transaction:

- a) Transfer \$3,000,000.00 from General Fund (001) to Permanent Improvement Fund (003)

**H.4. Outstanding Receivables**

<b>Date</b>	<b>Amount</b>	<b>Name</b>	<b>Explanation</b>
9/17/2018	1,930.41	Colleen Hickey	Paramedic
10/17/2018	1,070.00	Evan Hodge	Paramedic
10/16/2018	520.61	Kathleen Provino	DMO
1/18/2019	222.61	Nacaila Roberts	Office Admin
1/18/2019	55.25	Michelle Wheeler	DMO
1/18/2019	546.00	Jenna Chudinski	DMO
6/10/2019	795.00	Miranda Sisson	Paramedic
11/15/2016	30.00	Eden Spings	First Aid
2/27/2018	262.50	Eden Spings	First Aid
3/28/2018	225.00	Eden Spings	CPR
11/8/2018	145.00	Chelsi Newman	EMT
11/8/2018	330.00	Crystal Adkins	EMT
11/8/2018	155.00	Julia Harris	EMT

11/8/2018	155.00	Rylee Rucklos	EMT
12/18/2018	255.00	Becky McKinniss	EMT
2/14/2019	225.00	Nikki Momenee	EMT
4/18/2019	97.00	Chad Kennedy	EMT
4/30/2019	835.15	Rachel Decker	Paramedic
5/21/2019	451.00	Nathaniel Fry	EMT
6/6/2019	422.00	Alexander Davenport	EMT
6/6/2019	845.00	Logan Foster	EMT

**I. Non-Consent Action Items**

**I.1. Certified Employee Due to COVID-19**

Adopt the following Resolution, as presented:

Vanguard-Sentinel Career and Technical Centers Governing Board  
Resolution Delegating Authority for Determining it Impracticable or Impossible  
to Evaluate Employees Due to COVID-19

WHEREAS, Vanguard-Sentinel Career and Technical Centers Governing Board (“Board”) employees are annually evaluated in accordance with Ohio statues and Board policies; and

WHEREAS, an Order of School Closure was issued by Ohio Department of Health Director Acton on March 14, 2020 and in response to the Order of School closure, House Bill 197 (2020) was enacted on March 27, 2020; and

WHEREAS, language contained in HB 197 (2020) permits the Board to elect not to evaluate employees when it is deemed impossible or impractical to do so based on the implications of COVID-19; and

NOW THEREFORE BE IT RESOLVED, by the Vanguard-Sentinel Career and Technical Centers Governing Board:

**SECTION I**

For the 2019-2020 school year, due to the Director of Health’s March 14<sup>th</sup> Order, or any extension of an order to close all kindergarten through 12th grade schools, and the language of House Bill 197 (2020), the Vanguard-Sentinel Career and Technical Centers Governing Board hereby delegates authority to the Superintendent and Treasurer to determine and deem it impossible or impracticable to conduct an evaluation of a Board school employee in accordance with the Ohio Revised Code and Board policies.

**I.2. Contingency Plan**

Adopt the following Resolution, as presented:

Vanguard-Sentinel Career & Technical Centers  
Governing Board Modification of Contingency Plan  
For The 2019-2020 School Year in The Event School Is Closed  
For More Than the Hours Permitted Under Board Policy and State Law

WHEREAS, Ohio Revised Code §3313.48 mandates that a school district must be open for instruction with pupils in attendance for a minimum number of hours each school year; and

WHEREAS, R.C. §3313.482 authorizes a board of education to adopt a plan that permits students to make up and complete hours of instruction via online/remote learning in the event that schools are closed to students for a disease epidemic or other reasons, and the Board has adopted a plan for the 2019-2020 school year; and

WHEREAS, House Bill 197 (2020), which was enacted on March 27, 2020 in response to the COVID-19 pandemic health emergency, authorizes the Governing Board to adopt modifications to the plan to provide for online learning opportunities for students to make up/complete an unlimited number of hours in lieu of attendance on days when buildings are not open to students during the 2019-2020 school year in compliance with any order issued by the Governor, the Ohio Director of Health and/or a local board of health; and

WHEREAS, the Vanguard-Sentinel Career and Technical Centers Governing Board (hereafter the “Board”) hereby adopts modifications to its contingency plan in accordance with R.C. §3313.482 as summarized herein.

NOW, THEREFORE, BE IT RESOLVED by the Vanguard-Sentinel Career and Technical Centers Governing Board that:

SECTION I

Pursuant to R.C. §3313.482 and House Bill 197 (2020), the Board of Education hereby authorizes the following modified plan to allow students of the Vanguard-Sentinel Career and Technical Centers to access and complete online/remote lessons in order to fulfill the required number of hours during the 2019-2020 school year:

- A. Each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours school was closed to students.
- B. Teachers will submit the lessons to the building principal for approval on a weekly basis. The building principal will certify that the lessons are equal to or greater than the amount of instructional time the student missed.
- C. As soon as practicable, the appropriate administrator will direct staff about how to make lessons available through a District approved website or other technology portal.
- D. The teacher will post the lessons online. If the teacher is unable to post them, they shall designate the order in which the lessons are to be posted on the web portal or website when another employee is responsible for posting them on the teacher’s behalf.

- E. Teachers will regularly assess the progress of students and will update or replace such lessons as necessary throughout the remainder of the school year based on the results of the assessments.
- F. Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student may receive an incomplete or failing grade unless the student provides a sufficient reason to the teacher justifying why they failed to complete the lesson.
- G. Students who experience difficulty accessing the online material or who do not have access to a computer may request paper copies of the lessons posted. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. The student will coordinate with teachers to determine how paper copies will be picked up. Printed copies of any graded assignments will be included. Students utilizing this option will be granted two weeks from the date they receive them to return completed lessons to their assigned building. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless the student provides a sufficient reason to the teacher justifying why they failed to complete the lesson.
- H. This plan includes the written consent of the teacher's employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the Board of Education and is hereby incorporated into this plan as if specifically rewritten.

### **I.3. Employee Relations**

Adopt the following Resolution, as presented:

WHEREAS, on March 14, 2020, Amy Acton, MD, MPH, Director of the Ohio Department of Health, ordered all school buildings that provide any kindergarten through grade twelve instruction in the State of Ohio be closed to students beginning on March 17, 2020 to prevent the spread of COVID-19 in the State of Ohio;

WHEREAS, Dr. Acton's order and/or school closings now have been extended for the remainder of the 2019-2020 school year;

WHEREAS, in Dr. Acton's orders she provided, for the purpose of clarity, this closure does not include administrators, teachers, staff, vendors or contractors of a school and that the administration of each school shall determine the appropriate level of access in the school during the closure;

WHEREAS, the Vanguard-Sentinel Career & Technology Centers Board of Education is subject to policies, individual contracts and collective bargaining agreements ("Agreement(s)") that provide for the payment of regular and/or supplemental contract duties, which typically are based on Board-adopted salary schedules;

WHEREAS, the policies, contracts and Agreement(s) do not contemplate a lengthy school closure or address the payment of regular and/or supplemental salaries during a lengthy closure;

WHEREAS, statutes, including without limitation R.C. Sections 3313.53, 3319.08 and 3319.081, also provide for the payment of regular and/or supplemental contracts, and these statutes also do not address payment during a lengthy school closure;

WHEREAS, the Vanguard-Sentinel Career & Technology Centers Board of Education declares it to be a proper public purpose to continue paying regular and supplemental salaries during the current school closure to



facilitate continuity of services in future school years, and to resolve any ambiguity regarding the issue of payment for regular and supplemental salaries;

NOW, THEREFORE, BE IT RESOLVED by the Vanguard-Sentinel Career & Technology Centers Board of Education that the Board will continue paying regular and supplemental contracts during the 2019-2020 school year, consistent with its policies, contracts, Agreement(s) and R.C. Sections 3313.53, 3319.08 and 3319.081, et seq. during the current school closure.

BE IT FURTHER RESOVLED, this action is specifically limited to the 2019-2020 school year unless it is specifically extended by the Board, and it creates no binding practice or precedent for future school years.

BE IT FURTHER RESOLVED, the Board authorizes and directs the administration to take all actions necessary and consistent with this resolution.

**J. Legislative Liaison Report**

**K. Board Initiated Business**

**L. Executive Session**

**M. Adjournment**

<p>Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.</p>
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**Next meeting: June 18, 2020 Administration Building Fremont, Ohio**