

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

Sentinel Community Room, Tiffin, Ohio

January 19, 2023 – 6:30 p.m.

Organizational Meeting Agenda

- A. Call meeting to order – Mr. Tim Damschroder, President Pro Tem**
- B. Pledge of Allegiance to the Flag**
- C. Organizational Meeting**
- C.1. Oath of Office- New Term**
Administer the Oath of Office to the following member school representatives for new terms, ending December 31, 2025:
- Fremont City Schools: Tom Price
- Gibsonburg Schools: Tim Damschroder
- Hopewell-Loudon Schools: Linda Depinet
- Lakota Schools: Barbara Lehmann
- New Riegel Schools: Jeff Hohman
- C.2. Roll Call**
- C.3. Nominations and Election of Board President**
- C.4. Nominations and Election of Board Vice-President**
- C.5. Meeting Schedule**
Establish the following Board resolution: the day, time, and place of regular meetings for the period of February 1, 2023 through December 31, 2023.
- C.6. Legislative Liaison**
Appoint legislative liaison member to Ohio School Boards Association (OSBA).
- C.7. Tax Collections and Investment**
Authorize the Treasurer to request advances on tax collections and investment of interim funds that become available to excess of regular operating costs.
- C.8. Purchasing Agent**
Authorize the Superintendent of Schools to serve as purchasing agent for the VSCTC District.
- C.9. Purchase Order Limits**
The Board authorizes the use of blanket purchase orders not to exceed either \$300,000.00 or the amount of the account appropriation, per order, whichever is lower. No such blanket purchase order will extend beyond the end of the fiscal year.
- C.10. Appoint Superintendent as the Credit Card Compliance Officer**
- D. Adjournment**



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6:45 p.m.

**Tim Damschroder – Gibsonburg
Chris Widman - Tiffin
Nancy Greenslade - Clyde-Green Springs
Thomas Wade - Fostoria
Thomas Price - Fremont
Linda Depinet - Hopewell-Loudon
Barbara Lehmann – Lakota
Kathy Koehler - Mohawk
Jeff Hohman - New Riegel
Valerie Steyer - Old Fort
Paul Shaw - Port Clinton
Jaimie Beamer - Seneca East
Jim Morris - Upper Sandusky**

**Alex P. Binger, Treasurer
Gregory A. Edinger, Superintendent**

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS
BOARD OF EDUCATION**

CONTENTS

January 19, 2023

- **Agenda - Summary**
- **Minutes of the Regular Meeting**
- **Fiscal Year Analysis**
- **Financial Summary Report**
- **Investments Report**
- **Check Payment Register**

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

Sentinel Community Room, Tiffin, Ohio

January 19, 2023 – 6:45 p.m.

Regular Meeting Agenda

- A. Call meeting to order – President**
- B. Roll Call**
- C. Approve the minutes of the December 15, 2022 regular meeting**
- D. Administrative reports and discussion**
- E. Approval of Agenda (Additions, deletions, movement of consent agenda items)**
- F. Consent Agenda
Superintendent’s reports and recommendations.**

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **F.1.** through **F.5.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately.

F.1. Personnel

- a) Approve a one-year probationary certified teaching contract for Ryan Lepper, SCTC Automotive Technology Instructor, at the annual salary of \$48,000, effective January 24, 2023, with 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement pending proper credentials.
- b) Accept the resignation of Barb Chovanec as VTC Cafeteria Manager effective January 30, 2023.
- c) Approve a full-time classified contract for Barb Chovanec, VTC Custodian, class 1, step 8 on the Custodial/Maintenance (C) salary schedule effective January 31, 2023.
- d) Approve a full-time classified contract for Troy Laird, VTC Cafeteria Manager, at the annual salary of \$40,000, for 195 days effective January 23, 2023, pending proper credentials.
- e) Approve the one-year regular part-time classified contract for Don Palomo, VTC Custodian, at the Board approved rate for the 2022-2023 school year.

- f) Approve the amended administrative contract for Derek Lewis as interim director of Sentinel Career and Technology Center effective January 3, 2023 through June 30, 2023.
- g) Approve the Tower Technician program consultant contract for Joey Morrisette in the amount of \$22,000 effective January 19, 2023.
- h) Approve the following 1 dock day for Sarrah Ottney, VTC Early Childhood Education Instructor, for February 8, 2023.
- i) Approve the effective date of retirement for Crystal Webel, VTC Cosmetology Instructor, as May 30th, 2023.
- j) Accept the resignation of William Morley, VTC Custodian, effective January 19, 2023.

F.2. Approve the Amended Classified Employee Policy Handbook; Article V, Section D Salary Chart and the appropriate step classification increase for current Food Service personnel as presented effective January 19, 2023.

F.3. Annual Membership Investments

Approve the renewal of the following membership investments for the period of January 1, 2023 to December 31, 2023:

- a) Ohio School Board Association Electronic Briefcase, School Management News, and Legislative Services- \$3,893.00
- b) Fostoria Area Chamber of Commerce - \$185.00
- c) Chamber of Commerce of Sandusky County - \$275.00
- d) Wyandot Chamber of Commerce - \$170.00
- e) Port Clinton Area Chamber of Commerce - \$280.00
- f) Seneca Regional Chamber of Commerce - \$245.00
- g) Fostoria Economic Development - \$250.00

F.4. Board Policy

Approve the following updated Board Policies as presented:

JFE Student Pregnancy and Related Conditions
KKA Recruiters in Schools

F.5. Donations

Accept a donation of \$10,000.00 from Quality Steel Corporation to the VTC Welding Program.

G. Financial Consent Agenda

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **G.1.** and **G.2.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all Items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such items be removed from the consent agenda and voted upon separately.

G.1. Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register
- g) Amended Certificate of Available Resources
- h) Appropriation Amendments

G.2. Report of Estimated Tax Revenue

Approve the Report of Estimated Tax Revenue (replaces tax budget) for the period of July 1, 2023 – June 30, 2024.

H. Non-Consent Action Item(s)

I. Legislative Liaison Report

J. Board Initiated Business

K. Executive Session

L. Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.

Next meeting: February 16, 2023 in the Administration Building, Fremont, Ohio