



**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

**June 23, 2022**

*Sentinel Community Room, Tiffin, Ohio*

**6:30 p.m.**

**Tim Damschroder – Gibsonburg  
Chris Widman - Tiffin  
Nancy Greenslade - Clyde-Green Springs  
Thomas Wade - Fostoria  
Thomas Price - Fremont  
Rick Osterwalder - Hopewell-Loudon  
Barbara Lehmann – Lakota  
Kathy Koehler - Mohawk  
Beth Kummerer- New Riegel  
Valerie Steyer - Old Fort  
Paul Shaw - Port Clinton  
Jaimie Beamer - Seneca East  
Jim Morris - Upper Sandusky**

**Alex P. Binger, Treasurer  
Gregory A. Edinger, Superintendent**

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION**

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**June 23, 2022**

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- **Financial Summary Report**
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- **Check Payment Register**

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

*Sentinel Community Room, Tiffin, Ohio*

**June 23, 2022**

**Regular Meeting Agenda**

- A.** Call meeting to order – Mr. Tim Damschroder, President
- B.** Pledge of Allegiance to the Flag
- C.** Roll Call
- D.** Approve the minutes of the May 19, 2022 regular meeting
- E.** Administrative reports and discussion
- F.** Approval of Agenda (Additions, deletions, movement of consent agenda items)
- G.** **Consent Agenda**

Superintendent’s reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **G.1.** through **G.18.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

**G.1. Hourly Rate Schedule**

Approve the following part-time/substitute hourly rate schedule effective July 1, 2022:

a) Certified Substitute Instructor	\$19.00/hour
b) Classified Substitute	\$11.00/hour
c) Part-time Adult Education Instructor	\$18.50/hour
d) Part-time Adult Education Aide	\$11.00/hour
e) Bus Driver	\$19.00/hour
f) Bus Driver Certification stipend	\$75.00/class
g) Student Workers	\$11.00/hour
h) ASPIRE Instructor	\$22.00/hour
i) ASPIRE Aide	\$13.00/hour

**G.2. Personnel**

- a) Approve the classified part-time contract as classified substitute for Vicki Oddo to work as assigned for the 2021-2022 school year at the Board approved hourly rate.

b) Approve the following one-year probationary certified teaching contracts for the 2022-2023 school year effective July 1, 2022 through June 30, 2023 pending proper credentials:

- 1) Shawn Overmyer, VTC Bronze Manufacturing, at the annual salary of \$55,000, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.
- 2) Jeff Smith, SCTC Public Safety, at the annual salary of \$51,500, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.
- 3) Abbigail Venturino, VTC Exploratory, at the annual salary of \$49,500, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.

c) Approve a full-time two-year certified teaching contract for Terese Depinet, SCTC Cosmetology Instructor, at the annual salary of \$49,800 for the 2022-2023 school year effective July 1, 2022.

d) Approve the following one-year classified employment contracts for the 2022-2023 school year for 195 days effective July 1, 2022:

- 1) Brandi Nye, SCTC HCA Educational Aide, step 6 on the Educational Aide (E) salary schedule.
- 2) Tricia McElfresh, VTC Bronze Educational Aide, step 6 on the Educational Aide (E) salary schedule.
- 3) Amanda Merry, SCTC Health and Wellness Coordinator, at the annual rate of \$59,506.00.
- 4) Sara Wilbur, VTC Health and Wellness Coordinator, at the annual rate of \$59,506.00.
- 5) Karin Mobley, VTC Family and Community Liaison, at the annual rate of \$59,506.00.
- 6) Mary Burgess-Todd, SCTC Family and Community Liaison, at the annual rate of \$59,506.00.

e) Issue an extended time supplemental contracts for Michael Batdorf for 4 days for the 2021-2022 school year in accordance with CBA Article X-A.

f) Issue the following extended time supplemental contracts for the 2022-2023 school year in accordance with CBA Article X-A:

Linda Daniel	Independent Living/Steps	10 days
Sarrah Ottney	Early Childhood Education	10 days

g) Approve the following part-time classified technology student worker contracts effective July 1, 2022 at the Board approved rate of pay:

Brock Boskovich	Methias Risner
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h) Approve the following administrative contracts:

- 1) Andrea Gibson, SCEDC Communication & Project Administrator, for a one (1) year term effective July 1, 2022 expiring June 30, 2023 at the pay rate of \$24.02/hr.
- 2) Beth Hannam, SCEDC Executive Director, for a one (1) year term effective July 1, 2022 expiring June 30, 2023 at the annual salary of \$95,000.

i) Approve the following one-year supplemental contracts for the 2022-2023 school year:

- 1) Mary Green, STNA Coordinator, in the amount of \$2,500.00.
- 2) Sarah Ottney, Preschool Coordinator, in the amount of \$2,500.00.
- 3) Rashel Schultz, Adult Education Financial Aid Coordinator, in the amount of \$8,000.00.
- 4) Cathy Thomas, RESA/Mentoring Coordinator, in the amount of \$2,500.00.

j) Approve the following renewal of secondary certified teaching contracts effective July 1, 2022 at the Board approved rate of pay:

1) One Year Probationary Contract

Blayze Behney  
Michael Lento

Kasey Duncan  
Genie Moyer

Jeremy Leavitt

2) Two Year Contract

Bryce Kruger

Andrea Lasch

3) Three Year Contract

Michael Batdorf  
Thomas Fought  
Claire Knapinski  
Steve Newland  
Elizabeth Slattman

Andrew Brickner  
Adam Hellman  
Mary Lonz  
Melissa Null  
Kristie Theis

Seth Fitzgerald  
Samantha King  
Jennifer McCoy  
Sarrah Ottney

4) Continuing Contract

Russ Markwith

k) Approve the one-year administrative contract for Emily Woodland, ASPIRE Coordinator, effective July 1, 2022 at the annual salary of \$66,840.00.

l) Approve the following renewal of adult education one-year certified teaching contracts for the 2022-2023 school year effective July 1, 2022 at the Board approved rate:

Lorrie Dymond

Becky Hartzell

Rashel Schultz

m) Approve the following renewal of classified employment contracts effective July 1, 2022 at the Board approved rate:

1) One Year Regular Part-time Contract

Gina Binsack

Jessica Hotz

Vicki Oddo

2) Two Year Full-time Contract

Rachel Briggs  
Fanny Wait

Kathryn Chudzinski  
Whitney Witte

Stephanie Price  
Kelly Wood

n) Approve certified supplemental contracts as assigned for the 2022-2023 school year, at the Board approved hourly rate:

Amanda Appel	James Baker	Michael Batdorf	Blayze Behney
David Borer	Andrew Brickner	Floyd Collins	Anna Creswell
Linda Daniel	Tony Darr	Danielle Denton	Terese Depinet
Joseph Dumminger	Kasey Duncan	Lorrie Dymond	Nichole England
Seth Fitzgerald	Phil Fought	Thomas Fought	Tina Gibson
Scott Gilbert	Mary Green	Becky Hartzell	Adam Hellman
Michele Hollister	Adam Horner	Anna Horner	Ron Huffman
Tracey Kardotzke	Valerie Karhoff	Timi Kidwell	Samantha King
Claire Knapinski	Marcus Kreais	Bryce Kruger	Andrea Lasch
Jeremy Leavitt	Mike Lento	Rochelle Lewis	Mark Long
Mary Lonz	Russell Markwith	Jennifer McCoy	Curt Mellott
Barbara Mitchell	Bryan Moreland	Genie Moyer	MaryLou Nellett
Steve Newland	Melissa Null	Eric O'Brien	Erin Olszewski
Sarrah Ottney	Shawn Overmyer	David Rapp	Sandy Reinhart
Nicole Ross	Carl Rusch	Jeannine Schubach	Rashel Schultz
Robert Selvey	Sandy Sherman	Elizabeth Slattman	Jeff Smith
Brian Sneider	Crista Stacklin	Abigail Steinmetz	Kristie Theis
Cathy Thomas	Aaron Thompson	Jody Twining	Abigail Venturino
Rhonda Warneck	Jacob Webb	Crystal Webel	Angie Welly
Jacob Wolf	Brian Zender	Barrett Zimmerman	

o) Approve certified substitute instructor contracts as assigned for the 2022-2023 school year at the Board approved hourly rate pending proper credentials:

Jewel Berger	Helen Duquette	Gerald Elchert	John Elder
Anthony Emrich	Donna Goshe	Sherri Halladay	Andrea Hoerig
Thomas Hoover	Jessica Hotz	Richard Hughes	Stacey Kiesel
Sandra Lantz	Diana Layton	Carl Long	Kristin Lucius
Christine Michael	Alexandra Pardi	Tom Renninger	Anita Ritter
James Scharer	Brooke Scully	Jackie Smith	Cheryl Stroempl
Don Stull	Anita Toth	Christopher Twining	Lynn Uher
Lecia Wadsworth	Howard Ward	Phylis Watkins	Mary Watson
Sherri Wilbur	Lori Williams		

p) Approve part-time adult education instructor contracts as assigned for the 2022-2023 school year, at the Board approved hourly rate:

William Anderson	Joe Bennett	Tom Bentley	Robert Bisignano
James Black	Jonathan Brown	Angela Butscher	Douglas Crowell Jr.
Craig Crowell	Tim Crowell	Timothy Davies	Sharon Devine
Kimberly Devos	Lorrie Dymond	Chad Everhart	Ben Fitzpatrick
Thomas Fowler	Dennis Hanlon	John Harbaugh	Karen Hetrick
Jennifer Kaiser	Don Kelbley	Joe Kelbley	Nicholas Kerlin
Rita Kirian	Michael Klaiss	Diana Layton	Ryan Lee
Lisa Lemon	Carl Long	Doug McDougall	Mike Mezinger
Benjamin Molyett	Jonathon Montgomery	Mark Montgomery	Kreg Ohms
Steve Orians	Amanda Rex	Trevor Ross	Garry Ruble
Randy Ruble	Adam Shearn	Alisha Sheridan	Michael Snell
Ciera Wagner	Louis Wargo	Jaren Wickham	Kevin Winke
Zachary Wolfe			

q) Approve the following adult education supplemental employment contracts for the 2022-2023 school year at the rate of \$30/hour for customized training:

James Baker	Michael Batdorf	Ron Huffman	Tracey Kardotzke
Marcus Kreais	Bryan Moreland	Steve Newland	Rashel Schultz
Brian Sneider	Aaron Thompson	Emily Zibert	

r) Approve bus driver certification stipends for the 2022-2023 school year, at the Board approved rate:

Betty Bennett	David Buening	Anna Creswell	Linda Daniel
Eric Gibson	Adam Horner	Ron Huffman	Duane Keefe
Tracy Laird	Derek Lewis	Bryan Moreland	Jerald Oddo
Dave Rapp	Aaron Thompson	Jacob Wolf	Brian Zender
Barrett Zimmerman	Bryan Zimmerman		

s) Approve classified part-time contracts as bus driver to work as assigned for the 2022-2023 school year, at the Board approved hourly rate:

Don Judd	Michael Koebel	Carl Long	Tom Renninger
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t) Approve classified part-time contracts as adult education aide to work as assigned for the 2022-2023 school year, at the Board approved hourly rate:

Jonathan Brown	Christine Fetters	Mollie Fitzgerald	Lonnie Jaynes
Joe Kelbley	Diana Layton	Lisa Lemmon	Thomas Marvin
Linda Mortus	Steve Orians		

u) Approve classified part-time contracts as classified substitute to work as assigned for the 2022-2023 school year, at the Board approved hourly rate:

Gina Binsack	Barbara Chovanec	Helen Duquette	Jeff Harvey
Danny Keckler	Stacey Kiesel	Carl Long	Teresa Nesbitt
Vicki Oddo	Anita Ritter	Lynn Uher	

v) Approve the following grant funded adult education ASPIRE part-time contracts to work as assigned for the 2022-2023 school year at the Board approved hourly rate pending proper credentials:

1) ASPIRE Instructors

Katherine Adams	Melissa Blair	Rachel Chaffin	Pamela Heyman
Amy Masterson	Tylan McCollum	Ashley Miller	Michelle Smith
Laura Stull	Anitha Thomas	Kelly West	Rhonda Wright

2) ASPIRE Aide

Katherine Adams	Melissa Blair	Edith Dirnberg	Pamela Heyman
Lori-Lenhart-Badgley	Tylan McCollum	LouAnn Neller	Shelia Rohm
Michelle Smith	Natalyia Smith	Anitha Thomas	Rhonda Wright

w) Approve the following part-time school safety officer contracts for the 2022-2023 school year effective July 1, 2022 at the rate of \$45 an hour:

Vincent Bocardo	Dylan Breidenbach	Josiah Britner	Pete Bush
Troy Callahan	Luke Cantu	Ty Conger	Andrew Dix
Anthony Emrich	Chevy Farmer	Wayde Huddleston	Brett Meyers
Tony Olvera	Ryan Reed	Stacy Robinson	Cage Roby
Jacob Scully	Jackie Smith	Dennis Wilkinson	

x) Accept the resignation of Lisa Feld, SCTC Educational Aide, effective May 27, 2022.

**G.3. Salary Adjustments**

Approve the following certified staff adjusted salaries per the Certified Employees Master Agreement, Article IX, Section C.1. effective for the 2022-2023 school year:

David Borer	2022-2023 Salary - \$56,200
Danielle Denton	2022-2023 Salary - \$47,100
Seth Fitzgerald	2022-2023 Salary - \$49,400
Adam Hellman	2022-2023 Salary - \$55,500
Tracey Kardotzke	2022-2023 Salary - \$53,400
Steve Newland	2022-2023 Salary - \$61,200
Nicole Ross	2022-2023 Salary - \$47,000
Jacob Wolf	2022-2023 Salary - \$51,200



**G.4. Adult Ed Policies**

Adopt the revised adult education policies for the 2022-2023 school year as presented:

- a) 2022-2023 Catalog
- b) DMO Course of Study
- c) DMO Daily Schedule
- d) DMO Policy Handbook
- e) DMO Student Calendar
- f) Full-Time Enrollment Agreement Form
- g) Phlebotomy Policy Handbook and Course of Study
- h) Phlebotomy Program Fees
- i) Phlebotomy Class Schedule
- j) Phlebotomy Externship Training Plan
- k) Public Safety Program Fees

**G.5. Courses of Study**

Approve the district secondary courses of study as presented:

- a) Building Construction Trades (SCTC and VTC)
- b) Health Careers Academy (SCTC and VTC)

**G.6. Secondary Student Fees Effective 2022-2023 School Year**

Approve the Career Tech Student Organization (CTSO) fees as follows:

- |                     |                             |               |
|---------------------|-----------------------------|---------------|
| BPA - \$50.00       | Educator's Rising - \$30.00 | FFA - \$30.00 |
| SkillsUSA - \$25.00 | Drug free Club - \$15.00    |               |

**G.7. District Cafeteria Fees Effective 2022-2023 School Year**

Approve the Cafeteria fees as follows:

- Student lunch - \$3.00    Adult lunch - \$3.50    Breakfast - \$1.75

**G.8. Grants for the 2022-2023 School Year**

- a) Accept the GEER II Grant in the amount of \$121,300.00.
- b) Accept the Career Technical and Adult Education (Carl Perkins) Grant in the amount of \$311,784.44.

**G.9. Facility Lease Agreements**

- a) Approve a 5-year lease with North Central Ohio ESC for space usage in the Family Learning Center at Sentinel effective July 1, 2022 - June 30, 2027.
- b) Approve a 5-year lease with Seneca County DD for space usage in the Family Learning Center at Sentinel effective July 1, 2022 - June 30, 2027.

**G.10. Service Agreements and Memberships for the 2022-2023 School Year**

- a) Venzel Communications, Perrysburg, as the provider of district-wide Marketing, Promotion and Recruitment in an amount not to exceed \$66,000.00.
- b) Campus Ivy, LLC financial aid support services in the amount of \$600.00 per month.
- c) NOECA, Sandusky, member service agreement in the amount of \$26,902.25.

**G.11. Approve the Student and Parent Handbook for the 2022-2023 School Year as Presented**

**G.12. Approve the Staff Handbook for the 2022-2023 School Year as Presented**

**G.13. Permanent Improvements and Equipment Purchase(s)**

- a) Dell Marketing, district technology in the amount of \$456,182.63.
- b) Instructure, district LMS Canvas in the amount of \$31,160.00.
- c) OE Meyer, VTC Welding equipment in the amount of \$147,228.77.
- d) OE Meyer, VTC Welding equipment in the amount of \$26,456.34.
- e) OE Meyer, SCTC Welding equipment in the amount of \$58,171.12.
- f) OE Meyer, SCTC Welding equipment in the amount of \$45,663.00.
- g) Power Tool Sales and Service, SCTC Electrical Trades equipment in the amount of \$33,036.00.

**G.14. Meal Reimbursement**

Approve the following meal reimbursement guidelines for staff and student travel effective June 1, 2022 through June 30, 2022:

Breakfast, lunch, and dinner will be reimbursed at a per diem amount as set by the General Services Administration (GSA) for Columbus, Ohio. Breakfast shall not be reimbursed on the day of departure and dinner will not be reimbursed on the day of return. No receipts required.

**G.15. Approve the 2022-2023 VSCTC ODE Blended Learning Declaration to Establish or Continue a Blended Learning Model**

**G.16. Memorandum of Agreement**

Approve a Memorandum of Agreement contract between Vanguard-Sentinel Career & Technology Centers and Seneca East Local School District as presented. This contract agreement is effective July 1, 2022 through June 30, 2023.

**G.17. Donations**

- a) Accept a donation in the amount of \$100.00 from Traunero Funeral Home to the SCTC FFA.
- b) Accept a donation of \$500 from the Tiffin Lions Club to be split equally between the SCTC Drug Free Clubs of America and the SCTC 018 Fund.

## **G.18. Authorization to Offer Employment Contracts**

Superintendent of Schools authorized to offer employment contracts in order to complete staff assignments for the 2022-2023 school year.

## **H. Financial Consent Agenda**

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **H.1.** through **H.6.** Action by the Board of Education in “Adoption of the Consent Agenda” means that this item is adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

### **H.1. Monthly Financial Reports**

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register
- g) Amended Certificate of Available Resources
- h) Appropriation Amendments
- i) FY21 Final Appropriations

### **H.2. Temporary Appropriations**

Approve FY23 temporary appropriations in the amount of \$10,324,400.00 for the period beginning July 1, 2022.

### **H.3. Uncollectible Billings**

Approve writing off the following list of billings determined to be uncollectible:

<b>Invoice</b>	<b>Customer</b>	<b>Amount</b>	<b>Service</b>
7991	Dakota Kokas	\$875.00	Adult EMT
7991	Damian Meyer	\$285.00	Adult EMT
7991	Krissy Imbody	\$875.00	Adult EMT
7981	Zack Booze	\$795.00	Adult EMT
7872	Andrew Newland	\$ 3,469.50	Adult Paramedic
8296	Colin Hart	\$7,300.00	Adult Paramedic
none	MT GILEAD FD	\$450.00	EMT Books
none	Justin Bretzloff	\$4,127.00	Adult Paramedic
6509	Tadara Jones	\$671.67	Adult Welding
6503	Heather Wagner	\$70.81	Adult DMO

#### **H.4. Property/Casualty Insurance**

Accept property/casualty insurance rate quotations for the 2022-2023 school year and award the coverage to Wright Specialty at the cost of \$54,744.00.

#### **H.5. General Fund Transactions**

Approve the following general fund transaction:

a) Advance \$50,000.00 from General Fund (001) to OSFC Project Building Fund (010).

#### **H.6. Depository Agreements**

a) Approve entering into a depository contract with Croghan Colonial Bank, Fremont, OH for the period of July 1, 2022 to June 30, 2027.

b) Approve entering into a depository contract with Huntington National Bank, Columbus, OH for the period of July 1, 2022 to June 30, 2027.

c) Approve entering into a depository contract with Old Fort Banking Co., Old Fort, OH for the period of July 1, 2022 to June 30, 2027.

d) Approve entering into a depository contract with First National Bank, Bellevue, OH for the period of July 1, 2022 to June 30, 2027.

e) Approve entering into a depository contract with Waterford, Toledo, OH for the period of July 1, 2022 to June 30, 2027.

f) Approve entering into a depository contract with Northwest Bank, Lorain, OH for the period of July 1, 2022 to June 30, 2027.

#### **I. Non-Consent Action Item**

##### **I.1. URGENT NECESSITY**

### **VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS BOARD OF EDUCATION**

#### **RESOLUTION DISPENSING WITH STATUTORY BIDDING PROCEDURES DUE TO CONDITIONS OF URGENT NECESSITY**

**WHEREAS**, the Vanguard-Sentinel Career & Technical Centers Governing Board (the “Board”) desires to immediately undertake a project to expand the welding labs at the Sentinel CTC Campus (the “Project”) in order to accommodate an unanticipated demand and significant increase in enrollment in the welding program for the 2022-2023 school year; and

**WHEREAS**, there is a very high demand for trained welding workers in the state and a strong interest from students served by Vanguard-Sentinel CTC to provide opportunities in this field; and

**WHEREAS**, compliance with the procedures for the advertisement of bids prescribed by Ohio Revised Code section 3313.46 will unduly delay the Project and threaten to disrupt the normal operations of the Board and the Board's ability to safely and effectively operate the welding program this upcoming school year.

**BE IT HEREBY RESOLVED AS FOLLOWS:**

- Section 1. Pursuant to Ohio Revised Code section 3313.46, it is found and determined that there is an urgent necessity and need for entering into a contract for the Project.
- Section 2. It is further found and determined that compliance with the bidding procedure contained in Ohio Revised Code section 3313.46 would unduly delay the Project, which would threaten to disrupt the normal operations of the Board and the Board's ability to safely and effectively operate the welding program this upcoming school year.
- Section 3. The Superintendent and Treasurer have received a quote for the Project and have recommended that the Board accept the quote of \$525,000, which quote is attached hereto as Exhibit A.
- Section 4. The Board hereby accepts the quote attached hereto as Exhibit A and directs the Superintendent and Treasurer to take all necessary steps to commence the work on the Project immediately, including execution of any documents necessary to proceed.
- Section 5. The Board hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Board; and that all deliberations of this Board and its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.
- Section 6. This Resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board which may be inconsistent with or duplicative of this resolution.

**J. Legislative Liaison Report**

**K. Board Initiated Business**

**L. Executive Session**

**M. Adjournment**

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.
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**Next meeting: August 11, 2021 in The Vanguard-Sentinel Administration Building Fremont, OH**