



**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

**June 24, 2021**

*Sentinel Community Room, Tiffin, Ohio*

**6:30 p.m.**

**Tim Damschroder – Gibsonburg  
Chris Widman - Tiffin  
Jaimie Beamer - Seneca East  
Larry Bowman - Old Fort  
Barbara Drusbacky - Port Clinton  
Nancy Greenslade - Clyde-Green Springs  
Jim Morris - Upper Sandusky  
Kathy Koehler - Mohawk  
Rick Osterwalder - Hopewell-Loudon  
Barbara Lehmann – Lakota  
Thomas Price - Fremont  
Beth Kummerer- New Riegel  
Heidi Kauffman - Fostoria**

**Alex P. Binger, Treasurer  
Gregory A. Edinger, Superintendent**

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION**

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**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING  
*Sentinel Community Room, Tiffin, Ohio***

**June 24, 2021**

**Regular Meeting Agenda**

- A. Call meeting to order – Mr. Tim Damschroder, President
- B. Pledge of Allegiance to the Flag
- C. Roll Call
- D. Approve the minutes of the May 20, 2021 regular meeting
- E. Approval of Agenda (Additions, deletions, movement of consent agenda items)

**F. Consent Agenda**

Superintendent’s reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **F.1.** through **F.15.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

**F.1. Hourly Rate Schedule**

Approve the following part-time/substitute hourly rate schedule effective July 1, 2021:

a) Certified Substitute Instructor	\$19.00/hour
b) Classified Substitute	\$11.00/hour
c) Part-time Adult Education Instructor	\$18.50/hour
d) Part-time Adult Education Aide	\$11.00/hour
e) Bus Driver	\$19.00/hour
f) Bus Driver Certification stipend	\$75.00/class
g) Cafeteria Substitute	\$11.00/hour
h) Student Workers	Ohio minimum wage
i) ASPIRE Instructor	\$21.00/hour
j) ASPIRE Aide	\$12.00/hour

**F.2. Personnel**

- a) Approve the one-year probationary certified teaching contract for Genie Moyer, SCTC Intervention Specialist/VOSE Coordinator, for the 2021-2022 school year at the annual salary of \$54,600.00, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement effective July 1, 2021 pending proper credentials.

- b) Approve the one-year classified employment contract for Kathryn Chudzinski, VTC Attendance Administrative Assistant, for the 2021-2022 school year, step 5 on the Administrative Assistant (A) salary schedule effective July 1, 2021 pending proper credentials.
- c) Approve the one-year classified employment contract for Fanny Wait, Adult Education Public Safety Administrative Assistant, for the 2021-2022 school year, step 8 on the Administrative Assistant (A) salary schedule effective July 1, 2021.
- d) Approve the following one-year classified employment contracts for the 2021-2022 school year effective July 1, 2021:
- 1) Amanda Merry, SCTC Health and Wellness Coordinator, for 195 days at the annual rate of \$58,055.00.
  - 2) Sara Wilbur, VTC Health and Wellness Coordinator, for 195 days at the annual rate of \$58,055.00.
  - 3) Karin Mobley, VTC Family and Community Liaison, for 195 days at the annual rate of \$58,055.00.
  - 4) Mary Burgess-Todd, SCTC Family and Community Liaison, for 120 days at the annual rate of \$31,672.00
- e) Approve the following part-time classified Technology Student Worker contracts effective July 1, 2021 at a rate of \$12.00/hour for 150 hours per the High School Tech Internship Pilot Grant.:
- Cain Wagner                      Aaron Aldrich
- f) Approve the following part-time classified Technology Student Worker contracts effective July 1, 2021 at the Board approved rate of pay:
- Cain Wagner                      Aaron Aldrich
- g) Approve the following administrative contracts:
- 1) Andrea Gibson, SCEDC Communication & Project Administrator, for a one (1) year term effective July 1, 2021 expiring June 30, 2022 at the pay rate of \$17.33/hr.
  - 2) Beth Hannam, SCEDC Executive Director, for a one (1) year term effective July 1, 2021 expiring June 30, 2022 at the annual salary of \$75,398.
- h) Approve the following one-year supplemental contracts for the 2021-2022 school year as follows:
- 1) Mary Green, STNA Coordinator, in the amount of \$2,500.00
  - 2) Sarah Ottney, Preschool Coordinator, in the amount of \$2,500.00
  - 3) Cathy Thomas, RESA/Mentoring Coordinator, in the amount of \$2,500.00
  - 4) Rashel Schultz, Adult Education Financial Aid Coordinator, in the amount of \$8,000.00
  - 5) George Byington, Sentinel School Safety Officer, in the amount of \$5,000.00
  - 6) Aaron Thompson, RemotEdX Grant Teacher Training stipend, in the amount of \$3,125.00.
  - 7) Tracey Kardotzke, RemotEdX Grant Teacher Training stipend, in the amount of \$3,125.00.

i) Approve the following renewal of secondary certified teaching contracts effective July 1, 2021 at the Board approved rate of pay:

1) One Year Probationary Contract

Andrea Lasch                      Bryce McNally

2) One Year Part-time Contract

Terese Depinet

3) One Year Full-time Contract

Russ Markwith

4) Two Year Contract

Danielle Denton	Tracey Kardotzke	Christopher Nelson
Nicole Ross	Jaclyn Smith	Jody Twining
Jacob Wolf		

5) Three Year Contract

Jim Baker	David Borer	Anna Creswell
Linda Daniel	Phil Fought	Timberly Kidwell
Erin Olszewski	Crista Stacklin	Aaron Thompson
Crystal Webel		

6) Continuing Contract

George Byington

j) Approve the one-year administrative contract for Emily Woodland, ASPIRE Coordinator, effective July 1, 2021 at the annual salary of \$58,350.00.

k) Approve the following renewal of three-year administrative contracts effective July 1, 2021 at the Board approved rate:

Dave Buening	Tiffinie Leiter	Derek Lewis
Angie Morelock	Valerie Zeno	Bryan Zimmerman

l) Approve the following renewal of adult education one-year certified teaching contracts for the 2021-2022 school year effective July 1, 2021 at the Board approved rate:

Mary DeLong	Lorrie Dymond	Becky Hartzell
Rashel Schultz		

m) Approve the following renewal of classified employment contracts effective July 1, 2021 at the Board approved rate:

1) One Year Regular Part-time Contract

Gina Binsack  
Vicki Oddo

Terese Depinet  
Debbie Werling

Jessica Hotz

2) One Year Full-time Contract

Whitney Halbisen

Jason Henry

Stephanie Price

3) Two Year Full-time Contract

Jamie Coleman  
Andrea Hoerig  
Joy Marsh  
Phylis Watkins

Gerald Elchert  
Thomas Hoover  
Brooke Scully  
Paige Webb

Heather Grate  
Kimberly Lenhart  
Ann Warner

4) Continuing Contract

Barbara Chovanec

n) Approve certified supplemental contracts as assigned for the 2021-2022 school year, at the Board approved hourly rate:

James Baker  
Andrew Brickner  
Linda Daniel  
Terese Depinet  
Seth Fitzgerald  
Scott Gilbert  
Michele Hollister  
Tracey Kardotzke  
Samantha Lagrou  
Mark Long  
Bryce McNally  
Genie Moyer  
Melissa Null  
Sandy Reinhart  
Rashel Schultz  
Jackie Smith  
Cathy Thomas  
Crystal Webel  
Barrett Zimmerman

Michael Batdorf  
George Byington  
Tony Darr  
Kasey Duncan  
Phil Fought  
Mary Green  
Adam Horner  
Valerie Karhoff  
Andrea Lasch  
Mary Lonz  
Curt Mellott  
MaryLou Nellett  
Erin Olszewski  
Nicole Ross  
Tera Sears  
Brian Sneider  
Aaron Thompson  
Angie Welly

Blayze Behney  
Floyd Collins  
Mary Delong  
Lorrie Dymond  
Thomas Fought  
Becky Hartzell  
Anna Horner  
Timi Kidwell  
Mike Lento  
Russell Markwith  
Barbara Mitchell  
Christopher Nelson  
Sarrah Ottney  
Carl Rusch  
Sandy Sherman  
Crista Stacklin  
Jody Twining  
Jacob Wolf

David Borer  
Anna Creswell  
Danielle Denton  
Nichole England  
Tina Gibson  
Adam Hellman  
Ron Huffman  
Claire Knapinski  
Rochelle Lewis  
Jenny McCoy  
Bryan Moreland  
Steve Newland  
David Rapp  
Jeannine Schubach  
Elizabeth Slattman  
Kristie Theis  
Rhonda Warneck  
Brian Zender

- o) Approve Certified substitute instructor contracts as assigned for the 2021-2022 school year at the Board approved hourly rate pending proper credentials:

Brandon Bell	Jewel Berger	Terese Depinet	Gerald Elchert
John Elder	Donna Goshe	Andrea Hoerig	Thomas Hoover
Jessica Hotz	Richard Hughes	Stacey Kiesel	Sandra Lantz
Diana Layton	Carl Long	Kristin Lucius	Christine Michael
Alex Pardi	Tom Renninger	Anita Ritter	Brian Rombach
James Scharer	Brooke Scully	Don Stull	Anita Toth
Christopher Twining	Abigail Venturino	Lecia Wadsworth	Howard Ward
Mary Watson	Sherri Wilbur	Lori Williams	Zachary Yeckley

- p) Approve part-time Adult Education instructor contracts as assigned for the 2021-2022 school year, at the Board approved hourly rate:

James Black	Shawn Brickner	Jonathan Brown	Craig Crowell
Mary Delong	Lorrie Dymond	Chad Everhart	Thomas Fowler
Paul Halbeisen	John Harbaugh	Karen Hetrick	Craig Kays
Don Kelbley	Joe Kelbley	Nicholas Kerlin	Dianna Layton
Carl Long	Doug McDougall	John Montgomery	Paul Perry
Amanda Rex	Adam Shearn	Alisha Sheridan	Matthew Toflinski
Michael Vajen			

- q) Approve the following adult education supplemental employment contracts for the 2021-2022 school year at the rate of \$30/hour for customized training:

James Baker	Michael Batdorf	Ron Huffman	Tracey Kardotzke
Marcus Kreais	Bryan Moreland	Steve Newland	Rashel Schultz
Brian Sneider	Aaron Thompson	Emily Zibert	

- r) Approve bus driver certification stipends for the 2021-2022 school year, at the Board approved rate:

Betty Bennett	David Buening	Anna Creswell	Linda Daniel
Eric Gibson	Adam Horner	Ron Huffman	Duane Keefe
Tracy Laird	Derek Lewis	Bryan Moreland	Jerald Oddo
Dave Rapp	Aaron Thompson	Jacob Wolf	Brian Zender
Barrett Zimmerman	Bryan Zimmerman		

- s) Approve classified part-time contracts as bus driver to work as assigned for the 2021-2022 school year, at the Board approved hourly rate:

Don Judd	Carl Long	Tom Renninger
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- t) Approve classified part-time contracts as Adult Education Aide to work as assigned for the 2021-2022 school year, at the Board approved hourly rate:

Jonathan Brown	Mollie Fitzgerald	Joe Kelbley	Diana Layton
Steve Orians			

- u) Approve classified part-time contracts as classified substitute to work as assigned for the 2021-2022 school year, at the Board approved hourly rate:

Gina Binsack	Barbara Chovanec	Jeff Harvey	Danny Keckler
Stacey Kiesel	Carl Long	Anita Ritter	Lynn Uher

v) Approve the following grant funded Adult Education ASPIRE part-time contracts to work as assigned for the 2021-2022 school year at the Board approved hourly rate:

1) ASPIRE Instructors

Katherine Adams	Melissa Blair	Ian Cantu	Rachel Chaffin
Julie Harris	Pamela Heyman	Sarah Maloon	Amy Masterson
Tylan McCollum	Ashley Miller	Michelle Smith	Laura Stull
Anitha Thomas	Kelly West	Rhonda Wright	

2) ASPIRE Aide

Katherine Adams	Melissa Blair	Edith Dirnberg	Julie Harris
LouAnn Neller	Shelia Rohm	Michelle Smith	Natalyia Smith
Anitha Thomas	Rhonda Wright		

w) Approve the following part-time VTC school safety officer contracts for the 2021-2022 school year effective July 1, 2021 at the rate of \$40 an hour:

Josiah Britner	Ty Conger	Andrew Dix
Anthony Emrich	Wayde Huddleston	Tony Olvera
Ryan Reed	Stacy Robinson	Jacob Scully

x) Accept the resignation of Kelly Brickner, SCTC Educational Aide, effective June 30, 2021.

y) Approve the following 2 dock days for Nichole England, SCTC Instructor, for May 10, 2021 and May 11, 2021.

**F.3. Authorization to Offer Employment Contracts**

Superintendent of Schools authorized to offer employment contracts in order to complete staff assignments for the 2021-2022 school year.

**F.4. Adult Ed Policies**

Adopt the revised adult education policies for the 2021-2022 school year as presented:

a) 2021-2022 Catalog	b) DMO Course of Study
c) DMO Policy Handbook	d) Full-Time Enrollment Agreement Form
e) H.S. Enrollment Agreement	f) H.S. Financial and Graduation Requirements
g) MOU for H.S. Participation	h) Program Fees
i) Satisfactory Academic Progress Policy	j) Student Handbook
k) Tuition Payment and Refund Policy	

**F.5. Secondary Student Fees Effective 2021-2022 School Year**

Approve the Career Tech Student Organization (CTSO) fees as follows:

FFA - \$30.00	FEA - \$30.00	BPA - \$50.00
SkillsUSA - \$25.00	Drug free Club - \$15.00	



**F.6. District Cafeteria Fees Effective 2021-2022 School Year**

Approve the Cafeteria fees as follows:

Student lunch - \$2.90    Adult lunch - \$3.25    Breakfast - \$1.75

**F.7. Grants for the 2021-2022 School Year**

- a) Accept the ASPIRE Program Grant in the amount of \$307,326.38.
- b) Accept the Career Technical and Adult Education (Carl Perkins) Grant in the amount of \$310,565.66.

**F.8. Service Agreements and Memberships for the 2021-2022 School Year**

- a) Venzel Communications, Perrysburg, as the provider of district-wide Marketing, Promotion and Recruitment in an amount not to exceed \$66,000.00.
- b) Seneca Industrial & Economic Development Corp., Tiffin, in the amount of \$5,000.00.
- c) Campus Ivy, LLC financial aid support services in the amount of \$600.00 per month.
- d) OACTS, Career Technical advocate, in an amount of \$4,250.00.
- e) NOECA, Sandusky, member service agreement in the amount of \$25,346.64.
- f) Julian & Grube, Westerville, GAAP Conversion 3-year agreement at \$5,500 per year.

**F.9. Student/Staff Uniform Purchases**

- a) Viewpoint Graphics, Inc., Tiffin – SCTC student campus wear in the amount of \$26,750.00.
- b) Bow Wow Graphics, Willard – VTC student campus wear in the amount of \$26,250.00.
- c) Viewpoint Graphics, Inc., Tiffin – VSCTC staff campus wear in the amount of \$4,000.00.
- d) Bow Wow Graphics, Willard – VSCTC staff campus wear in the amount of \$3,5000.00.

**F.10. Approve the Administrative Employee Policy Handbook Effective July 1, 2021 through June 30, 2024 as Presented**

**F.11. Approve the Student and Parent Handbook for the 2021-2022 School Year as Presented**

**F.12. Approve the Staff Handbook for the 2021-2022 School Year as Presented**

**F.13. Permanent Improvements and Equipment Purchase(s)**

1) Permanent Improvements

Approve a contract for Marlin White & Sons Inc., Fremont, Ohio, in the amount of \$190,750.00 for the SCTC Culinary and Hospitality Management lab renovation.

2) Equipment Purchases

- a) Airgas, Welding robot in the amount of \$60,301.72 (SCTC).
- b) Dell, student work stations in the amount of \$52,703.52.
- c) Dell, student work stations in the amount of \$59,885.10.
- d) Greenheck, Culinary kitchen ventilation system, \$29,700.00 (SCTC)
- e) DiaMedical USA, Public Safety ambulance trainer, \$32,470.00 (AWD)

**F.14. Donations**

- a) Accept a donation in the amount of \$100.00 from Joe Heal to the SCTC FFA.
- b) Accept a donation of tire recycling disposal at an estimated value of \$600 from Enviro Tire Recycling.

**F.15. Acceptance of Bid**

Accept the bid from Anne Gase, Tiffin, in the amount of \$30,000.00 for the purchase of the Sentinel Building Trades Tiny Home.

**G. Financial Consent Agenda**

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items G.1. through G.6. Action by the Board of Education in “Adoption of the Consent Agenda” means that this item is adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

**G.1. Monthly Financial Reports**

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register
- g) Amended Certificate of Available Resources
- h) FY21 Final Appropriations

**G.2. General Fund Transactions**

Approve the following general fund transactions:

- a) Transfer \$409,321.00 from General Fund (001) to OSFC Maintenance Fund (034).
- b) Transfer \$1,500,00.00 from General Fund (001) to Permanent Improvement Fund (003).
- c) Advance (if needed) \$3,521.00 from General Fund (001) to PELL (022).

**G.3. Temporary Appropriations**

Approve FY22 temporary appropriations in the amount of \$6,660,003.63 for the period beginning July 1, 2021.

**G.4. Grants**

- a) Accept a Coronavirus Relief Fund/Cares Act grant of \$5,000.00 and establish fund 510-9002.
- b) Accept a Governor’s Emergency Education Relief Fund (GEER) grant additional allocation in the amount of \$113,255.27.

**G.5. Uncollectible Billings**

Approve writing off the following list of billings determined to be uncollectible:

<b>Invoice</b>	<b>Customer</b>	<b>Amount</b>	<b>Service</b>
5817	Amelia Johnson	\$155.00	Adult EMT
6313	Dakota Kokas	\$795.00	Adult EMT
6309	Damian Myer	\$285.00	Adult EMT
5818	Fantaza Mass	\$765.00	Adult EMT
5843	Jade Patton	\$765.00	Adult EMT
5839	Nathaniel Barnard	\$765.00	Adult EMT
5815	Tiffany Jones	\$155.00	Adult EMT
6311	Angelia Allicock	\$2,717.00	Adult EMT
6303	Jeff Poland	\$375.00	Adult EMT

**G.6. Property/Casualty Insurance**

Accept property/casualty insurance rate quotations for the 2021-2022 school year and award the coverage to Wright Specialty at the cost of \$48,832.00.

- H.** Non-Consent Action Item
- I.** Legislative Liaison Report
- J.** Board Initiated Business
- K.** Executive Session
- L.** Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.
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**Next meeting: August 12, 2021 in The Vanguard-Sentinel Administration Building Fremont, OH**