



**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

June 22, 2023

Vanguard-Sentinel Administration Building, Fremont, OH

6:30 p.m.

**Tim Damschroder – Gibsonburg
Chris Widman - Tiffin
Nancy Greenslade - Clyde-Green Springs
Thomas Wade - Fostoria
Thomas Price - Fremont
Linda Depinet - Hopewell-Loudon
Nancy Timmons – Lakota
Kathy Koehler - Mohawk
Jeff Hohman - New Riegel
Valerie Steyer - Old Fort
Paul Shaw - Port Clinton
Jaimie Beamer - Seneca East
Jim Morris - Upper Sandusky**

**Alex P. Binger, Treasurer
Gregory A. Edinger, Superintendent**

**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS
BOARD OF EDUCATION**

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June 22, 2023

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**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

Vanguard-Sentinel Administration Building, Fremont, OH

June 22, 2023

Regular Meeting Agenda

- A. Call meeting to order – Mr. Tim Damschroder, President
- B. Pledge of Allegiance to the Flag
- C. Roll Call
- D. Approve the minutes of the May 18, 2023 regular meeting
- E. Administrative reports and discussion
- F. Approval of Agenda (Additions, deletions, movement of consent agenda items)

G. Consent Agenda

Superintendent's reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **G.1.** through **G.19.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

G.1. Hourly Rate Schedule

Approve the following part-time/substitute hourly rate schedule effective July 1, 2023:

a) Certified Substitute Instructor	\$19.00/hour
b) Classified Substitute	\$11.00/hour
c) Part-time Adult Education Instructor	\$21.50/hour
d) Part-time Adult Education Aide	\$14.50/hour
e) Bus Driver	\$19.00/hour
f) Bus Driver Certification stipend	\$75.00/class
g) Student Workers	\$11.00/hour
h) ASPIRE Instructor	\$22.50/hour
i) ASPIRE Aide	\$14.00/hour

G.2. Personnel

- a) Accept the resignation of Joe Dumminger, VTC Electrical Trades Instructor, effective June 30, 2023.
- b) Accept the retirement of Becky Hartzell, DMO Instructor, effective August 18, 2023.
- c) Accept the resignation of Valerie Zeno, SCTC Assistant Director, effective July 16, 2023.
- d) Accept the resignation of Gina Binsack, VTC Cafeteria, effective June 22, 2023.

e) Approve the following one-year probationary certified teaching contracts for the 2023-2024 school year effective July 1, 2023 through June 30, 2024 pending proper credentials:

1) Jared Droesch, VTC English Instructor, at the annual salary of \$41,820.00, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.

2) Zachary Gaietto, SCTC Digital Technology Instructor, at the annual salary of \$46,000.00, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.

3) Nicholas Hendrickson, Ottawa County Skilled Trades Instructor, at the annual salary of \$50,000.00, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement

4) Brayden Jeffries, VTC Intervention Specialist, at the annual salary of \$41,820.00, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.

5) Michael Miller, Satellite CBI Instructor, at the annual salary of \$51,000.00, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.

6) Keith Thurston, VTC Electrical Trades Instructor, at the annual salary of \$40,000.00.

f) Approve the one-year 220-day administrative contract for Curt Mellott, SCTC Assistant Director, effective July 1, 2023 at the annual salary of \$78,000.00.

g) Approve the one-year 230-day administrative contract for Ted Sturzinger Jr., VSCTC Director, effective July 1, 2023 at the annual salary of \$98,500.00.

h) Issue an extended time supplemental contract for Marcus Kreais, SkillsUSA, for 6 days for the 2022-2023 school year in accordance with CBA Article X-A.

i) Approve the following part-time classified technology student worker contracts effective July 1, 2023 at the Board approved rate of pay:

Corey McKnight

Avery Morgan

j) Approve the following administrative contracts for a one-year term effective July 1, 2023 expiring June 30, 2024 at the SCEDC Board approved rate:

1) Beth Hannam, SCEDC Executive Director

2) Kyleigh Lash, SCEDC Communication & Project Administrator

k) Approve the one-year administrative contract for Emily Woodland, ASPIRE Coordinator, effective July 1, 2023 at the annual salary of \$63,111.00.

l) Approve the following three-year administrative contracts effective July 1, 2023 at the Board approved rate:

Lauren Cummings
Rosemary Krieger

Kevin Dwight
Lyne Walby

Elissa Heal

m) Approve the following one-year supplemental contracts for the 2023-2024 school year:

- 1) Mary Green, STNA Coordinator, in the amount of \$2,500.00.
- 2) Sarah Ottney, Preschool Coordinator, in the amount of \$2,500.00.
- 3) Cathy Thomas, RESA/Mentoring Coordinator, in the amount of \$2,500.00.

n) Approve the following renewal of secondary certified teaching contracts effective July 1, 2023 at the Board approved rate of pay:

1) One-Year Probationary Contract

Amanda Appel	Ben Kleinfelter	Marcus Kreais
Jeremy Leavitt	Ryan Lepper	Eric O'Brien
Robert Selvey	Jeff Smith	Abigail Steinmetz
Abbigail Venturino	Jacob Webb	

2) Two-Year Contract

Michael Lento	Genie Moyer
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3) Three-Year Contract

Tony Darr	Danielle Denton	Mary Green
Tracey Kardotzke	Bryan Moreland	Nicole Ross
Jody Twining	Rhonda Warneck	Jacob Wolf

o) Approve the renewal of a one-year adult education certified teaching contract for Lorrie Dymond for the 2023-2024 school year effective July 1, 2023 at the Board approved rate.

p) Approve the following renewal of classified employment contracts effective July 1, 2023 at the Board approved rate:

1) One-Year Regular Part-time Contract

Jessica Hotz	Don Palomo
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2) One-Year Full-time Contract

Mary Burgess-Todd	Hannah Bumb	Barbara Chovanec
Troy Laird	Amanda Merry	Karin Mobley
Sara Wilbur		

3) Two-Year Full-time Contract

Stephanie Billow	Erica Brasic	Hannah Carnicom
Jamie Coleman	Douglas Dible	Gerald Elchert
Heather Grate	Cody Keegan	Joy Marsh
Tricia McElfresh	Natalie Osborn	Christine Rohrbach
Brooke Scully	Ann Warner	Phylis Watkins
Paige Webb		

q) Approve the following certified supplemental contracts as assigned for the 2023-2024 school year, at the Board approved hourly rate:

Amanda Appel	James Baker	Michael Batdorf	Brittany Baney
Floyd Collins	Anna Creswell	Danielle Daniel	Linda Daniel
Tony Darr	Danielle Denton	Terese Depinet	Jared Droesch
Lorrie Dymond	Nichole England	Seth Fitzgerald	Phil Fought
Thomas Fought	Zachary Gaietto	Tina Gibson	Mary Green
Adam Hellman	Nicholas Hendrickson	Michele Hollister	Adam Horner

Anna Horner	Brayden Jeffries	Tracey Kardotzke	Valerie Karhoff
Timi Kidwell	Samantha King	Ben Kleinfelter	Kayla Kleinfelter
Marcus Kreais	Andrea Lasch	Jeremy Leavitt	Mike Lento
Ryan Lepper	Rochelle Lewis	Mark Long	Mary Lonz
Russell Markwith	Michael Miller	Barbara Mitchell	Bryan Moreland
Genie Moyer	Clorianna Nasser	MaryLou Nellett	Steve Newland
Melissa Null	Eric O'Brien	Erin Olszewski	Sarrah Ottney
David Rapp	Jamie Reese	Sandy Reinhart	Nicole Ross
Carl Rusch	Jeannine Schubach	Robert Selvey	Elizabeth Slattman
Jeff Smith	Brian Sneider	Crista Stacklin	Abigail Steinmetz
Kristie Theis	Cathy Thomas	Aaron Thompson	Keith Thurston
Jody Twining	Abigail Venturino	Rhonda Warneck	Jacob Webb
Angie Welly	Jacob Wolf	Brian Zender	Barrett Zimmerman

r) Approve the following certified substitute instructor contracts as assigned for the 2023-2024 school year at the Board approved hourly rate pending proper credentials:

Whitney Bartels	Jewel Berger	Erica Brasic	Gerald Elchert
John Elder	Anthony Emrich	Phylis Fahrback	Donna Goshe
Sherri Halliday	Jacquelyn Hausman	Laurie Heck	Jessica Hotz
Stacey Kiesel	Michelle Kline	Michael Koebel	Sandra Lantz
Maddison Lepper	Carl Long	Kristin Lucius	Christine Michael
Alex Pardi	James Scharer	Brooke Scully	Kimberlyn Shaul
Jaclyn Smith	Cheryl Stroempl	Don Stull	Laura Stull
Lynn Uher	Howard Ward	Phylis Watkins	Mary Watson
Sherri Wilbur	Lori Williams	Whitney Witte	

s) Approve the following part-time adult education instructor contracts as assigned for the 2023-2024 school year, at the Board approved hourly rate:

William Anderson	Joe Bennett	Tom Bentley	Robert Bisignano
Tim Bouillon	Andrew Brose	Angela Butscher	Douglas Crowell Jr.
Tim Crowell	Timothy Davies	Sharon Devine	Lorrie Dymond
Ben Fitzpatrick	John Harbaugh	Karen Hetrick	Douglas Kalb
Don Kelbley	Joe Kelbley	Rita Kirian	Michael Klaiss
Diana Layton	Ryan Lee	Carl Long	Doug McDougall
Mike Metzinger	Benjamin Molyett	Jonathan Montgomery	Mark Montgomery
Kreg Ohms	Steve Orians	Garry Ruble	Randy Ruble
Adam Shearn	Matt Toflinski	Ciera Wagner	Louis Wargo
Zachary Wolfe			

t) Approve the following adult education employment contracts for the 2023-2024 school year at the rate of \$30/hour for customized training as needed:

James Baker	Michael Batdorf	Tracey Kardotzke
Marcus Kreais	Bryan Moreland	Steve Newland
Brian Sneider	Aaron Thompson	Emily Zibert

u) Approve the following bus driver certification stipends for the 2023-2024 school year, at the Board approved rate:

Michael Batdorf	David Buening	Anna Creswell	Linda Daniel
Eric Gibson	Adam Horner	Duane Keefe	Tracy Laird
Derek Lewis	Bryan Moreland	Jerald Oddo	Dave Rapp

Aaron Thompson
Bryan Zimmerman

Jacob Wolf

Brian Zender

Barrett Zimmerman

v) Approve the following classified part-time contracts as bus driver to work as assigned for the 2023-2024 school year, at the Board approved hourly rate:

Ron Huffman
Carl Long

Don Judd
Christopher Reed

Michael Koebel

w) Approve the following classified part-time contracts as adult education aide to work as assigned for the 2023-2024 school year, at the Board approved hourly rate:

Christine Fetters
Diana Layton

Mollie Fitzgerald
Lori Lenhart-Badgley

Lonnie Jaynes
Steve Orians

Joe Kelbley

x) Approve the following classified part-time contracts as classified substitute to work as assigned for the 2023-2024 school year, at the Board approved hourly rate:

Jacquelyn Baker
Stacey Kiesel
Teresa Nesbitt

Tonya Haubert
Madison Lepper
Cheryl Stroempl

Jeff Harvey
Carl Long
Lynn Uher

Danny Keckler
Casey McElfresh

y) Approve the following grant-funded adult education ASPIRE part-time contracts to work as assigned for the 2023-2024 school year at the Board approved hourly rate pending proper credentials:

1) ASPIRE Instructors

Katherine Adams
Amy Masterson
Anitha Thomas

Melissa Blair
Tylan McCollum
Kelly West

Pamela Heyman
Ashley Miller
Rhonda Wright

Chaundrea Johnson
Laura Stull

2) ASPIRE Aide

Katherine Adams
Chaundrea Johnson
Nataliya Smith
Rhonda Wright

Melissa Blair
Tylan McCollum
Laura Stull

Edith Dirnberg
LouAnn Neller
Anitha Thomas

Pamela Heyman
Shelia Rohm
Patty Whitman

G.3. Salary Adjustments

Approve the following classified staff adjusted salaries effective July 1, 2023:

Chris Arend
Kelly Wood

Assistant Treasurer - \$64,754.00
Assistant Treasurer - \$62,500.00

G.4. Adult Ed Policies

Adopt the revised adult education policies for the 2023-2024 school year as presented:

- a) 2023-2024 Catalog
- c) CCMA Program Fees
- e) DMO Handbook
- g) Phlebotomy Handbook and Course of Study
- h) Phlebotomy Program Fees
- j) Public Safety Program Fees

- b) CCMA Handbook and Course of Study
- d) DMO Course of Study
- f) DMO Program Fees
- i) Public Safety Paramedic Handbook
- k) Public Safety Student Handbook

G.5. Courses of Study

Approve the district secondary courses of study as presented:

- a) Automotive Technology (SCTC and VTC)
- b) Collision Repair (SCTC and VTC)
- c) Electrical Trades (SCTC and VTC)

G.6. Secondary Student Fees Effective 2023-2024 School Year

Approve the Career Tech Student Organization (CTSO) fees as follows:

BPA - \$50.00	Educator's Rising - \$30.00	FFA - \$30.00
SkillsUSA - \$25.00	Drug Free Clubs of America - \$20.00	

G.7. District Cafeteria Fees Effective 2023-2024 School Year

Approve the Cafeteria fees as follows:

Student lunch - \$3.00 Adult lunch - \$3.50 Breakfast - \$1.75

G.8. Service Agreements and Memberships for the 2023-2024 School Year

Service Agreements:

- a) NOECA, Sandusky, member service agreement in the amount of \$34,903.15.
- b) Venzel Communications, Perrysburg, as the provider of district-wide marketing, promotion and recruitment in an amount not to exceed \$66,000.00.

Memberships:

- a) Ohio ACTE - \$4,500.00
- b) OACTS - \$4,250.00
- c) TSEP - \$5,000.00

G.9. Student/Staff Uniform Purchases

- a) Viewpoint Graphics, Inc., Tiffin - SCTC student campus wear in the amount of \$48,412.00.
- b) Bow Wow Graphics, Willard - VTC student campus wear in the amount of \$50,400.00.
- c) Bow Wow Graphics, Willard - VSCTC staff campus wear in the amount of \$5,500.00.

G.10. Approve the Student and Parent Handbook for the 2023-2024 School Year as Presented

G.11. Approve the Staff Handbook for the 2023-2024 School Year as Presented

G.12. Approve the Classified Employee Policy Handbook effective July 1, 2023 through June 30, 2026 as Presented

G.13. Approve the Wellness Policy on Nutrition for the Vanguard Tech Center for the 2023-2024 School Year as Presented

G.14. Permanent Improvements and Equipment Purchase(s)

- a) Apple, district technology in the amount of \$32,247.00.
- b) Buckeye Educational, SCTC Collision Repair in the amount of \$30,025.00.
- c) Cengage Learning, SCTC Nails and Esthetics in the amount of \$51,045.00.
- d) Dell Marketing, district technology in the amount of \$392,983.06.
- e) Paxton-Patterson, VTC Career Exploration in the amount of \$25,801.50.
- f) Snap-On Tools, SCTC Automotive Technology in the amount of \$33,065.59.

G.15. Meal Reimbursement

Approve the following meal reimbursement guidelines for staff and student travel effective June 1, 2023 through June 30, 2024:

Breakfast, lunch, and dinner will be reimbursed at a per diem amount as set by the General Services Administration (GSA) for Columbus, Ohio. Breakfast shall not be reimbursed on the day of departure and dinner will not be reimbursed on the day of return. No receipts required.

G.16. Approve the 2023-2024 VSCTC ODE Blended Learning Declaration to Establish or Continue a Blended Learning Model

G.17. Memorandum of Agreements

a) Approve a Memorandum of Agreement contract between Vanguard-Sentinel Career & Technology Centers and Seneca East Local School District as presented. This contract agreement is effective July 1, 2023 through June 30, 2024.

b) Approve a Memorandum of Agreement contract between Vanguard-Sentinel Career & Technology Centers and the Seneca County Sheriff's Office for the assignment of a school resource officer at the Sentinel Campus for the 2023-2024 school year.

c) Approve a Memorandum of Agreement contract between Vanguard-Sentinel Career & Technology Centers and the Fremont Police Department for the assignment of a school resource officer at the Vanguard Campus for the 2023-2024 school year.

G.18. Donations

a) Accept a donation of \$500.00 from the Tiffin Lions Club to the SCTC Drug Free Clubs of America.

b) Accept a donation of a \$250.00 gift card from Harbor Freight to VTC Building Trades.

G.19. Authorization to Offer Employment Contracts

Superintendent of Schools authorized to offer employment contracts in order to complete staff assignments for the 2023-2024 school year.

H. Financial Consent Agenda

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **H.1.** through **H.5.** Action by the Board of Education in "Adoption of the Consent Agenda" means that this item is adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

H.1. Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register
- g) Amended Certificate of Available Resources
- h) Appropriation Amendments
- i) FY23 Final Appropriations

H.2. Temporary Appropriations

Approve FY24 temporary appropriations in the amount of \$8,500,000.00 for the period beginning July 1, 2023.

H.3. Uncollectible Billings

Approve writing off the following list of billings determined to be uncollectible:

Invoice	Customer	Amount	Service
6985	Melissa Waggoner	\$175.00	A&P
6993	Ben Otto	\$110.00	Professional Firefighter
7253	Robert Holm	\$1,095.00	Adult Paramedic
7326	Daniel Gillingham	\$485.00	Adult EMT/Fire Instructor

H.4. Property/Casualty Insurance

Accept property/casualty and cyber liability insurance rate quotations for the 2023-2024 school year and award the coverage to Wright Specialty at the cost of \$62,885.00.

H.5. General Fund Transactions

Approve the following general fund transactions:

- a) Approve a transfer of \$409,321.00 from General Fund (001) to OSFC Maintenance Fund (034).
- b) Approve a return of an advance of \$85,000.00 from Fund 499-9002 Industry Sector Partnership Program to General Fund (001).

I. Non-Consent Action Item

I.1. Ohio School Board’s Association Recognition Award

WHEREAS, Jaimie Beamer, a board member at the Vanguard-Sentinel Career and Technology Centers School District, has served the district with distinction; and

WHEREAS, Jaimie Beamer has dedicated her time for the betterment of the students and community; and

WHEREAS, Jaimie Beamer has proven to be dedicated to the craft of board governance through her commitment to training, service and governance skills; and

WHEREAS, such measures have advanced student achievement in the district and improved the governance of the district; therefore be it

RESOLVED, that the board of education of the Vanguard-Sentinel Career and Technology Centers School District nominates Jaimie Beamer for the Ohio School Boards Association’s Recognition Award.

I.2. Ohio School Board’s Association Recognition Award

WHEREAS, Chris Widman, a board member at the Vanguard-Sentinel Career and Technology Centers School District, has served the district with distinction; and

WHEREAS, Chris Widman has dedicated his time for the betterment of the students and community; and

WHEREAS, Chris Widman has proven to be dedicated to the craft of board governance through his commitment to training, service and governance skills; and

WHEREAS, such measures have advanced student achievement in the district and improved the governance of the district; therefore be it

RESOLVED, that the board of education of the Vanguard-Sentinel Career and Technology Centers School District nominates Chris Widman for the Ohio School Boards Association's Recognition Award.

J. Legislative Liaison Report

K. Board Initiated Business

L. Executive Session

M. Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.

Next meeting: August 17, 2023 Sentinel Community Room, Tiffin, Ohio