

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

*Administration Building, Fremont, Ohio*

*January 18, 2024 – 6:30 p.m.*

**Organizational Meeting Agenda**

- A. Call meeting to order – Mr. Tim Damschroder, President Pro Tem**
- B. Pledge of Allegiance to the Flag**
- C. Organizational Meeting**
  - C.1. Oath of Office- New Term**

Administer the Oath of Office to the following member school representatives for new terms, ending December 31, 2026:

    - Mohawk: Josh Messersmith
    - Old Fort: Valerie Steyer
    - Port Clinton: Paul Shaw
    - Seneca East: Dan Stacklin
    - Tiffin City: Larry Kisabeth
  - C.2. Roll Call**
  - C.3. Nominations and Election of Board President**
  - C.4. Nominations and Election of Board Vice-President**
  - C.5. Meeting Schedule**

Establish the following Board resolution: the day, time, and place of regular meetings for the period of February 1, 2024 through December 31, 2024.
  - C.6. Legislative Liaison**

Appoint legislative liaison member to Ohio School Boards Association (OSBA).
  - C.7. Tax Collections and Investment**

Authorize the Treasurer to request advances on tax collections and investment of interim funds that become available to excess of regular operating costs.
  - C.8. Purchasing Agent**

Authorize the Superintendent of Schools to serve as purchasing agent for the VSCTC District.
  - C.9. Purchase Order Limits**

The Board authorizes the use of blanket purchase orders not to exceed either \$300,000.00 or the amount of the account appropriation, per order, whichever is lower. No such blanket purchase order will extend beyond the end of the fiscal year.
  - C.10. Appoint Superintendent as the Credit Card Compliance Officer**
- D. Adjournment**



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**January 18, 2024**

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**6:45 p.m.**

**Tim Damschroder – Gibsonburg  
Nancy Greenslade - Clyde-Green Springs  
Thomas Wade - Fostoria  
Thomas Price - Fremont  
Linda Depinet - Hopewell-Loudon  
Nancy Timmons – Lakota  
Josh Messersmith - Mohawk  
Jeff Hohman - New Riegel  
Valerie Steyer - Old Fort  
Paul Shaw - Port Clinton  
Dan Stacklin - Seneca East  
Larry Kisabeth - Tiffin  
Jim Morris - Upper Sandusky**

**Alex P. Binger, Treasurer  
Gregory A. Edinger, Superintendent**

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION**

**CONTENTS**

**January 18, 2024**

- **Agenda - Summary**
- **Minutes of the Regular Meeting**
- **Fiscal Year Analysis**
- **Financial Summary Report**
- **Investments Report**
- **Check Payment Register**

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

*Administration Building, Fremont, Ohio*

*January 18, 2024 – 6:45 p.m.*

**Regular Meeting Agenda**

- A. Call meeting to order – President**
- B. Roll Call**
- C. Approve the minutes of the December 21, 2023 regular meeting**
- D. Administrative reports and discussion**
- E. Approval of Agenda (Additions, deletions, movement of consent agenda items)**
- F. Consent Agenda**  
Superintendent's reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **F.1.** through **F.5.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately.

- F.1. Personnel**
  - a) Approve an unpaid leave of absence for Halie Bryant for December 6, 2023 - December 8, 2023; December 19, 2023; January 8, 2024; January 10, 2024; and January 19, 2024.
  - b) Approve an unpaid leave of absence for Sarrah Ottney for February 5, 2024 and February 6, 2024.
- F.2. Annual Membership Investments**

Approve the renewal of the following membership investments for the period of January 1, 2024 to December 31, 2024:

  - a) Ohio School Board Association Electronic Briefcase, School Management News, and Legislative Services- \$3,928.00
  - b) Fostoria Area Chamber of Commerce - \$185.00
  - c) Chamber of Commerce of Sandusky County - \$275.00
  - d) Wyandot Chamber of Commerce - \$170.00
  - e) Port Clinton Area Chamber of Commerce - \$280.00
  - f) Seneca Regional Chamber of Commerce - \$245.00
  - g) Fostoria Economic Development - \$250.00

**F.3. Board Policy**

Approve the following updated Board Policies as presented:

BDDA Notification of Meetings  
BDDG Minutes  
BBFA Board Member Conflict of Interest  
EF/EFB Food Services Management/Free and Reduced-Price Food Services  
EHA District Records Commission, Records Retention, and Disposal  
GBCC Staff Dress and Grooming  
GBG Staff Participation in Political Activities  
GBI Staff Gifts and Solicitations  
GCB-1 Professional Staff Contracts and Compensation Plans  
IGD Cocurricular and Extracurricular Activities  
JED-R Student Absences and Excuses  
JEDA Truancy  
JHCD Administering Medicines to Students  
JHG Reporting Child Abuse and Mandatory Training  
JN Student Fees, Fines, and Charges  
KGB Public Conduct on District Property  
KI Public Solicitation in the Schools

**F.4. Donations**

Accept a donation of \$363.60 from Carl Rusch to the SCTC Collision Repair program.

**F.5. Board Policy Review**

**A RESOLUTION TO AUTHORIZE OSBA TO REVIEW POLICIES IN LIGHT OF HB 33  
LEGISLATIVE CHANGES IMPACTING ODE AND STATE BOARD OF EDUCATION**

**WHEREAS**, the Ohio General Assembly passed the state’s biennial Operating Budget for FY 24-25 (“Amended Substitute House Bill 33” or “HB 33”) which Governor DeWine signed into law on July 3, 2023; and

**WHEREAS**, HB 33 made significant legislative changes impacting the Ohio Department of Education (“ODE”) and State Board of Education (“SBOE”), including renaming ODE the Department of Education and Workforce, creating the position of Director of Education and Workforce, establishing within the Department of Education and Workforce a Division of Primary and Secondary Education and a Division of Career-Technical Education, creating the Department of Children and Youth, creating the position of Director of Children and Youth, and reallocating powers and duties between the State Board of Education, Department of Education and Workforce, and Department of Children and Youth; and

**WHEREAS**, the Board of Education recognizes the need to assess each of its board policies to determine necessary updates to ensure alignment with the new HB 33 legislative requirements impacting ODE and SBOE;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education authorizes the Ohio School Boards Association to commence a thorough review of its individual board policies to identify those requiring updates due to the new HB 33 legislative requirements impacting ODE and SBOE;

**FURTHER RESOLVED** that the Board of Education requests that the Ohio School Boards Association create a chart for the Board outlining the specific policy sections requiring updates and provide a brief summary of the proposed modifications for each affected policy to facilitate a clear understanding of the recommended updates.

This resolution shall take effect immediately upon approval.

**G. Financial Consent Agenda**

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **G.1.** and **G.2.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such items be removed from the consent agenda and voted upon separately.

**G.1. Monthly Financial Reports**

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register

**G.2. Report of Estimated Tax Revenue**

Approve the Report of Estimated Tax Revenue (replaces tax budget) for the period of July 1, 2024 – June 30, 2025.

**H. Non-Consent Action Item**

**H.1. Criteria Architect Contract**

**A RESOLUTION APPROVING A CONTRACT FOR CRITERIA ARCHITECT SERVICES**  
**WHEREAS**, the Board of Education (hereinafter called the “Board”) has determined the need for a certain design-build construction project related to the construction additions (hereinafter, “the Project”); and

**WHEREAS**, the Board is in need of the professional design services of a criteria architect for the Project; and

**WHEREAS**, The Board of Education previously adopted a resolution approving a ranking of the top firms and authorized the negotiation of a contract with the top-ranked firm, Garmann Miller; and

**WHEREAS**, the Superintendent, with the assistance of counsel negotiated a contract in accordance with RC 153.693; and

**WHEREAS**, the Board of Education now desires to approve said contract.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education that after careful consideration and evaluation of the information before it:

**Section 1.** The Board of Education hereby approves the contract with Garmann Miller and authorizes the President and Treasurer to execute said contract upon all conditions precedent to contract execution being met.

**Section 2.** The Treasurer is authorized to execute a certificate of funds and attach the same to said contract.

**Section 3.** This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 4.** This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education that may be inconsistent or duplicative with the provisions of this resolution.

**I. Legislative Liaison Report**

**J. Board Initiated Business**

**K. Executive Session**

**L. Adjournment**

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.

**Next meeting: February 15, 2023 in the Sentinel Community Room, Tiffin, Ohio**