



**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

**February 15, 2024**

***Sentinel Community Room, Tiffin, Ohio***

**6:00 p.m.**

**Tim Damschroder – Gibsonburg  
Thomas Price - Fremont  
Nancy Greenslade - Clyde-Green Springs  
Thomas Wade - Fostoria  
Linda Depinet - Hopewell-Loudon  
Nancy Timmons – Lakota  
Joshua Messersmith - Mohawk  
Jeff Hohman - New Riegel  
Valerie Steyer - Old Fort  
Paul Shaw - Port Clinton  
Daniel Stacklin - Seneca East  
Larry Kisabeth - Tiffin  
Jim Morris - Upper Sandusky**

**Alex P. Binger, Treasurer  
Gregory A. Edinger, Superintendent**

**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS  
BOARD OF EDUCATION**

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**February 15, 2024**

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- **Check Payment Register**

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

*Sentinel Community Room, Tiffin, Ohio*

**February 15, 2024**

**Regular Meeting Agenda**

- A.** Call meeting to order – Mr. Tim Damschroder, President
- B.** Pledge of Allegiance to the Flag
- C.** Roll Call
- D.** Approve the minutes of the January 18, 2024 Organizational Meeting
- E.** Approve the minutes of the January 18, 2024 Regular Meeting
- F.** Executive Session
- G.** Administrative reports and discussion
- H.** Approval of Agenda (Additions, deletions, movement of consent agenda items)
- I.** **Consent Agenda**  
Superintendent's reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **I.1.** through **I.4.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

- I.1.** **Personnel**
  - a) Approve the grant-funded part-time adult education Aspire instructor contract for Shelli Stockmeister to work as assigned for the 2023-2024 school year at the Board approved hourly rate pending proper credentials.
  - b) Approve an FMLA long-term unpaid leave of absence for Halie Bryant as needed effective January 24, 2024 through May 31, 2024.
  - c) Approve an unpaid leave of absence for Hannah Bumb for January 31, 2024 through February 23, 2024.
  - d) Approve an unpaid leave of absence for Marcus Kreais for March 12, 2024 through March 18, 2024.
  - e) Approve an unpaid leave of absence for Tracy Laird for 6.25 days for February 8, 2024 through February 16, 2024.
  - f) Approve an unpaid leave of absence for Mike Lento for March 4, 2024.

g) Approve disability retirement for Duane Keefe effective February 29, 2024.

h) Accept the resignation of Brock Arebaugh, AIM Construction Instructor, effective March 31, 2024.

**I.2. Grants**

a) Accept the ODHE Talent Ready Grant in the amount of \$64,561.00 to establish and operate short term OTC certificate programs less than 900 hours.

b) Accept the ODHE Work Ready Grant in the amount of \$28,727.00 to distribute grant awards up to \$3,000.00 to eligible seeking students.

**I.3. Medical Payment**

Approve the medical payment in the amount of \$250.00 on behalf of Vanguard student, Jordyn Wedge.

**I.4. Donations**

a) Accept a donation of a 2010 Toyota Prius with an estimated value of \$3,467.00 from Raven Fournier to the VTC Automotive Technology Program.

b) Accept a donation of computer equipment with a value of \$3,450.00 from dotnet technologies to the VTC CISS program.

c) Accept a donation of \$580.00 from First National Bank of Sycamore to Sentinel.

d) Accept a donation of \$175.00 from M\$T Sauces LLC to the SCTC Culinary Program.

**J. Financial Consent Agenda**

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **J.1. and J.2.** Action by the Board of Education in “Adoption of the Consent Agenda” means that this item is adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

**J.1. Monthly Financial Reports**

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register
- g) Amended Certificate of Available Resources
- h) Appropriation Amendments

**J.2. Accepting the Tax Rates and Amounts**

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES  
AND CERTIFYING THEM TO THE COUNTY AUDITOR  
BY THE VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2024; and

WHEREAS, The Budget Commission of Sandusky County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Board of Education of the Vanguard Sentinel Career & Technology Centers School District, Sandusky, Seneca, Ottawa, Crawford, Hancock, Huron, Marion, Wood, and Wyandot Counties, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows: General Fund – 1.60 mills outside the ten mill limit with \$7,110,255.00 as the amount to be derived; and be it further

RESOLVED, That the Treasurer of this Board be and he is hereby directed to certify a copy of this resolution to the County Auditor of said County.

- K.** Non-Consent Action Item
- L.** Legislative Liaison Report
- M.** Board Initiated Business
- N.** Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.

**Next meeting: March 21, 2024 in the Administration Building, Fremont, Ohio**

**MINUTES OF THE VANGUARD-SENTINEL CAREER & TECHNOLOGY  
CENTERS BOARD OF EDUCATION ORGANIZATIONAL MEETING  
Vanguard-Sentinel Administration Building, Fremont, Ohio  
January 18, 2024**

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The Vanguard-Sentinel Career and Technology Centers Board of Education met for its organizational meeting on Thursday, January 18, 2024 at 6:30 p.m. in the Administration Building, Fremont, Ohio.

The meeting was called to order by Tim Damschroder, President Pro Tem, at 6:30 p.m.

The Board recited the Pledge of Allegiance.

Oath of Office - New Term

The Oath of Office was administered to the following partner school representatives for their new term, ending December 31, 2026:

- Mohawk: Joshua Messersmith
- Old Fort: Valerie Steyer
- Port Clinton: Paul Shaw
- Seneca East: Daniel Stacklin
- Tiffin City: Larry Kisabeth

The following members responded to roll call: Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade.

Mr. Damschroder called for nominations for Board President.

Mrs. Greenslade nominated Mr. Damschroder as President and Mrs. Depinet seconded the nomination.

MOTION #8284

Greenslade moved and Depinet seconded the motion to close nominations and cast a unanimous ballot for Mr. Damschroder as Board President. The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A "No" vote was not heard. Motion carried.

Mr. Damschroder called for nominations for Board Vice-President.

Mr. Shaw nominated Mr. Price as Vice-President and Mrs. Depinet seconded the nomination.

MOTION #8285

Shaw moved and Depinet seconded the motion to close nominations and cast a unanimous ballot for Mr. Price as Board Vice-President. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Shaw, Stacklin, Steyer, Timmons, and Wade. Price abstained. A “No” vote was not heard. Motion carried.

MOTION #8286

Morris moved and Greenslade seconded the motion to establish a Board resolution for regular Board meetings to be held the third Thursday of each month, beginning at 6:00 pm, alternating campus locations. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

MOTION #8287

Hohman moved and Morris seconded the motion to appoint Mr. Wade as legislative liaison member to the Ohio School Boards Association (OSBA). The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

MOTION #8288

Kisabeth moved and Depinet seconded the motion to authorize the Treasurer to request advances on tax collections and investment of interim funds that become available to excess of regular operating costs. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

MOTION #8289

Messersmith moved and Timmons seconded the motion to authorize the Superintendent of Schools to serve as purchasing agent for the VSCTC District. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

MOTION #8290

Greenslade moved and Depinet seconded the motion to authorize the Board of Education for use of blanket purchase orders not to exceed either \$300,000.00 or the amount of the account appropriation, per order, whichever is lower. No such blanket purchase order will extend beyond the end of the fiscal year. The vote on the motion was all “Yes” Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

MOTION #8291

Timmons moved and Stacklin seconded the motion to appoint the Superintendent as the Credit Card Compliance Officer. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

MOTION #8292

Messersmith moved and Hohman seconded the motion to adjourn the meeting. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried. Meeting adjourned at 6:43 p.m.

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Tim Damschroder, President

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Alex Binger, Treasurer



**MNIUTES OF THE VANGUARD-SENTINEL CAREER & TECHNOLOGY  
CENTERS BOARD OF EDUCATION REGULAR MEETING  
Vanguard-Sentinel Administration Building, Fremont, Ohio  
January 18, 2024**

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The Vanguard-Sentinel Career and Technology Centers Board of Education met for its regular meeting on Thursday, January 18, 2024 at 6:44 p.m. in the Administration Building, Fremont, Ohio.

The meeting was called to order by Tim Damschroder, President, at 6:42 p.m.

The following members responded to roll call: Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade.

**MOTION #8293**

Morris moved and Greenslade seconded the motion to approve the December 21, 2023 regular meeting minutes. The vote on the motion was all “Yes” by Damschroder, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. Depinet abstained. A “No” vote was not heard. Motion carried.

Administrative reports and discussion

**MOTION #8294**

Depinet moved and Hohman seconded the motion for Approval of Agenda (Additions, deletions, movement of consent agenda items). The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

**F. Consent Agenda**

Superintendent’s reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **F.1.** through **F.5.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately.

**F.1. Personnel**

a) Approve an unpaid leave of absence for Halie Bryant for December 6, 2023 - December 8, 2023; December 19, 2023; January 8, 2024; January 10, 2024; and January 19, 2024.

b) Approve an unpaid leave of absence for Sarrah Ottney for February 5, 2024 and February 6, 2024.

**F.2. Annual Membership Investments**

Approve the renewal of the following membership investments for the period of January 1, 2024 to December 31, 2024:

- a) Ohio School Board Association Electronic Briefcase, School Management News, and Legislative Services- \$3,928.00
- b) Fostoria Area Chamber of Commerce - \$185.00
- c) Chamber of Commerce of Sandusky County - \$275.00
- d) Wyandot Chamber of Commerce - \$170.00
- e) Port Clinton Area Chamber of Commerce - \$280.00
- f) Seneca Regional Chamber of Commerce - \$245.00
- g) Fostoria Economic Development - \$250.00

**F.3. Board Policy**

Approve the following updated Board Policies as presented:

BDDA Notification of Meetings  
BDDG Minutes  
BBFA Board Member Conflict of Interest  
EF/EFB Food Services Management/Free and Reduced-Price Food Services  
EHA District Records Commission, Records Retention, and Disposal  
GBCC Staff Dress and Grooming  
GBG Staff Participation in Political Activities  
GBI Staff Gifts and Solicitations  
GCB-1 Professional Staff Contracts and Compensation Plans  
IGD Cocurricular and Extracurricular Activities  
JED-R Student Absences and Excuses  
JEDA Truancy  
JHCD Administering Medicines to Students  
JHG Reporting Child Abuse and Mandatory Training  
JN Student Fees, Fines, and Charges  
KGB Public Conduct on District Property  
KI Public Solicitation in the Schools

**F.4. Donations**

Accept a donation of \$363.60 from Carl Rusch to the SCTC Collision Repair program.

**F.5. Board Policy Review**

**A RESOLUTION TO AUTHORIZE OSBA TO REVIEW POLICIES IN LIGHT OF HB 33 LEGISLATIVE CHANGES IMPACTING ODE AND STATE BOARD OF EDUCATION**

**WHEREAS**, the Ohio General Assembly passed the state’s biennial Operating Budget for FY 24-25 (“Amended Substitute House Bill 33” or “HB 33”) which Governor DeWine signed into law on July 3, 2023; and

**WHEREAS**, HB 33 made significant legislative changes impacting the Ohio Department of Education (“ODE”) and State Board of Education (“SBOE”), including renaming ODE the Department of Education and Workforce, creating the position of Director of Education and Workforce, establishing within the Department of Education and Workforce a Division of Primary and Secondary Education and a Division of Career-Technical Education, creating the Department of Children and Youth, creating the position of Director of Children and Youth, and reallocating powers and duties between the State Board of Education, Department of Education and Workforce, and Department of Children and Youth; and

**WHEREAS**, the Board of Education recognizes the need to assess each of its board policies to determine necessary updates to ensure alignment with the new HB 33 legislative requirements impacting ODE and SBOE;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education authorizes the Ohio School Boards Association to commence a thorough review of its individual board policies to identify those requiring updates due to the new HB 33 legislative requirements impacting ODE and SBOE;

**FURTHER RESOLVED** that the Board of Education requests that the Ohio School Boards Association create a chart for the Board outlining the specific policy sections requiring updates and provide a brief summary of the proposed modifications for each affected policy to facilitate a clear understanding of the recommended updates.

This resolution shall take effect immediately upon approval.

MOTION #8295

Kisabeth moved and Depinet seconded the motion to approve the Consent Agenda as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

**G. Financial Consent Agenda**

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **G.1.** and **G.2.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such items be removed from the consent agenda and voted upon separately.

**G.1. Monthly Financial Reports**

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register

**G.2. Report of Estimated Tax Revenue**

Approve the Report of Estimated Tax Revenue (replaces tax budget) for the period of July 1, 2024 – June 30, 2025.

MOTION #8296

Morris moved and Timmons seconded the motion to approve the Financial Consent Agenda as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

**H. Non-Consent Action Item**

**H.1. Criteria Architect Contract**

**A RESOLUTION APPROVING A CONTRACT FOR CRITERIA ARCHITECT SERVICES**

**WHEREAS**, the Board of Education (hereinafter called the “Board”) has determined the need for a certain design-build construction project related to the construction additions (hereinafter, “the Project”); and

**WHEREAS**, the Board is in need of the professional design services of a criteria architect for the Project; and

**WHEREAS**, The Board of Education previously adopted a resolution approving a ranking of the top firms and authorized the negotiation of a contract with the top-ranked firm, Garmann Miller; and

**WHEREAS**, the Superintendent, with the assistance of counsel negotiated a contract in accordance with RC 153.693; and

**WHEREAS**, the Board of Education now desires to approve said contract.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education that after careful consideration and evaluation of the information before it:

**Section 1.** The Board of Education hereby approves the contract with Garmann Miller and authorizes the President and Treasurer to execute said contract upon all conditions precedent to contract execution being met.

**Section 2.** The Treasurer is authorized to execute a certificate of funds and attach the same to said contract.

**Section 3.** This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 4.** This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education that may be inconsistent or duplicative with the provisions of this resolution.

MOTION #8297

Morris moved and Greenslade seconded the motion to approve the Non-Consent Action Item H.1. as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

**I. Legislative Liaison Report**

**J. Board Initiated Business**

**K. Executive Session**

MOTION #8298

Depinet moved and Messersmith seconded the motion to adjourn the meeting. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried. Meeting adjourned at 7:30 p.m.

**L. Adjournment**

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.

**Next Meeting: February 15, 2024 in the Sentinel Community Room, Tiffin, Ohio**

\_\_\_\_\_  
Tim Damschroder, President

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Alex Binger, Treasurer