



**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

**March 21, 2024**

*Vanguard-Sentinel Administration Building, Fremont, Ohio*

**6:00 p.m.**

**Tim Damschroder – Gibsonburg  
Thomas Price - Fremont  
Nancy Greenslade - Clyde-Green Springs  
Thomas Wade - Fostoria  
Linda Depinet - Hopewell-Loudon  
Nancy Timmons – Lakota  
Joshua Messersmith - Mohawk  
Jeff Hohman - New Riegel  
Valerie Steyer - Old Fort  
Paul Shaw - Port Clinton  
Daniel Stacklin - Seneca East  
Larry Kisabeth - Tiffin  
Jim Morris - Upper Sandusky**

**Alex P. Binger, Treasurer  
Gregory A. Edinger, Superintendent**

**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS  
BOARD OF EDUCATION**

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**March 21, 2024**

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**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

*Vanguard-Sentinel Administration Building, Fremont, Ohio*

**March 21, 2024**

**Regular Meeting Agenda**

- A.** Call meeting to order – Mr. Tim Damschroder, President
- B.** Pledge of Allegiance to the Flag
- C.** Roll Call
- D.** Approve the minutes of the February 15, 2024 Regular Meeting
- E.** Administrative reports and discussion
- F.** Approval of Agenda (Additions, deletions, movement of consent agenda items)

**G.** **Consent Agenda**

Superintendent's reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **G.1.** through **G.4.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

**G.1.** **Personnel**

a) Approve the following full-time classified contracts as custodians for the 2023-2024 school year:

Darrian Ayers, VTC Custodian, class 1, step 1 on the Custodial/Maintenance (C) salary schedule.  
Gregory Gase, SCTC Custodian, class 1, step 5 on the Custodial/Maintenance (C) salary schedule.  
Logan Nesbitt, VTC Custodian, class 1, step 1 on the Custodial/Maintenance (C) salary schedule.

b) Approve a one-year, part-time certified substitute contract for Micah Rettig to work as assigned for the 2023-2024 school year at the Board approved rate.

c) Approve the one-year, part-time, grant-funded Aspire aide contract for Virginia Sanchez to work as assigned for the 2023-2024 school year at the Board approved rate.

d) Approve the one-year, part-time, grant-funded Aspire instructor contract for Mary Ann Zambrano to work as assigned for the 2023-2024 school year at the Board approved rate pending proper credentials.

e) Approve the following one-year, part-time adult education instructor contracts to work as assigned for the 2023-2024 school year at the Board approved rate pending proper credentials:

Charita Hartman

Jason Pastor

f) Approve an unpaid leave of absence for Rhonda Warneck for 4 days from February 27, 2024 through March 12, 2024.

g) Approve an FMLA long-term unpaid leave of absence for Hannah Bumb as needed effective February 26, 2024 through May 31, 2024.

h) Approve the following 2023-2024 school year Youth Club Advisor stipends donated back to the club/program, as listed:

Jim Baker: SkillsUSA (\$377.77)	Floyd Collins: SkillsUSA (\$188.89)
Danielle Daniel: SkillsUSA (\$188.89)	Tony Darr: SkillsUSA (\$113.33)
Nichole England: SkillsUSA (\$377.77)	Tom Fought: SkillsUSA (\$377.77)
Zachary Gaietto: SkillsUSA (\$377.77)	Mary Green: SkillsUSA (\$188.89)
Adam Hellman: SkillsUSA (\$377.77)	Ben Kleinfelter: SkillsUSA (\$188.89)
Kayla Kleinfelter: SkillsUSA (\$188.89)	Andrea Lasch: SkillsUSA (\$377.77)
Russ Markwith: SkillsUSA (\$377.77)	Sarrah Ottney: SkillsUSA (\$188.89)
Cathy Thomas: FEA (\$188.89)	

i) Approve the following 2023-2024 school year Youth Club Advisor stipends to be paid, as listed:

Michael Batdorf: SkillsUSA (\$377.77)	Floyd Collins: SkillsUSA (\$188.89)
Anna Creswell: FFA (\$377.77)	Danielle Daniel: SkillsUSA (\$188.89)
Linda Daniel: SkillsUSA (\$377.77)	Tony Darr: SkillsUSA (\$264.44)
Seth Fitzgerald: DECA (\$377.77)	Tina Gibson: BPA/DECA (\$377.77)
Mary Green: SkillsUSA (\$188.89)	Michele Hollister: DECA (\$377.77)
Adam Horner: FFA (\$377.77)	Anna Horner: FFA (\$377.77)
Tracey Kardotzke: SkillsUSA (\$377.77)	Valerie Karhoff: Lakota FFA (\$377.77)
Ben Kleinfelter: SkillsUSA (\$188.89)	Kayla Kleinfelter: SkillsUSA (\$188.89)
Marcus Kreais: SkillsUSA (\$377.77)	Jeremy Leavitt: SkillsUSA (\$377.77)
Mark Long: CBI (\$377.77)	Bryan Moreland: SkillsUSA (\$377.77)
Steve Newland: SkillsUSA (\$377.77)	Melissa Null: SkillsUSA (\$377.77)
Sarrah Ottney: SkillsUSA (\$188.89)	David Rapp: FFA (\$377.77)
Sandy Reinhart: SkillsUSA (\$377.77)	Carl Rusch: SkillsUSA (\$377.77)
Robert Selvey: FFA (\$377.77)	Elizabeth Slattman: CBI (\$377.77)
Jeff Smith: SkillsUSA (\$377.77)	Brian Sneider: SkillsUSA (\$377.77)
Abigail Steinmetz: SkillsUSA (\$377.77)	Cathy Thomas: FEA (\$188.89)
Keith Thurston: SkillsUSA (\$377.77)	Abbi Venturino: CBI (\$377.77)
Jacob Webb: SkillsUSA (\$377.77)	Jacob Wolf: SkillsUSA (\$377.77)
Brian Zender: FFA (\$377.77)	Barrett Zimmerman: FFA (\$377.77)

**G.2. Medical Payment**

a) Approve the medical payment in the amount of \$33.00 on behalf of Vanguard student, Jordyn Wedge.

b) Approve the medical payments totaling \$1,064.31 on behalf of Vanguard student, Katie Stroble.

**G.3.** Approve a purchase order for \$28,000.00 to Ohio Alliance and Direct Support Professionals for the AIM Health Program.

**G.4. Donations**

a) Accept a donation of \$1,000.00 from JHI Group to SCTC SkillsUSA.

b) Accept a donation of \$500.00 from District 4 FFA to the SCTC FFA.

c) Accept a donation of \$1,000.00 from Clark and Elisabeth Hutson to the SCTC Cosmetology program.

d) Accept a donation of \$150.00 from Mary Burgess Todd to SCTC SkillsUSA.

e) Accept a donation of \$150.00 from Phylis Watkins to VTC Building Trades.

**H. Financial Consent Agenda**

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **H.1.** through **H.4.** Action by the Board of Education in “Adoption of the Consent Agenda” means that these items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

**H.1. Monthly Financial Reports**

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register
- g) Amended Certificate of Available Resources
- h) Appropriation Amendments

**H.2. General Fund Transactions**

Transfer \$25,000.00 from 001 General Fund to 006 Cafeteria Fund.

**H.3. Grants**

Accept a grant from the PPG Foundation in the amount of \$25,000.00 and establish 019-9024 PPG Foundation Grant Fund.

**H.4. Then and Now Payments**

Approve then and now payments totaling \$21,036.57 to City of Fremont for School Resource Officer services.

**I. Non-Consent Action Item**

**RESOLUTION RANKING DESIGN BUILD PROPOSALS AND AUTHORIZING A CONTRACT WITH THE TOP-RANKED FIRM RELATED TO ITS CAREER TECH FACILITY EXPANSION PROJECT**

**WHEREAS**, the Board of Education (hereafter referred to as the “Board”) publicly announced a contract for Design Build services for its Career Tech Facility Expansion Project (the “Project”); and

**WHEREAS**, the Board engaged the services of a Criteria Architect, Garmann Miller; and

**WHEREAS**, the Board has the Ennis Britton Consulting Group as its Owner’s Representative; and

**WHEREAS**, the Board authorized the Superintendent, with the assistance of the Criteria Architect and Owner’s Representative to solicit and separately rank statements of qualification and proposals from qualified design-build firms and to rank the same; and

**WHEREAS**, the Superintendent received and reviewed said statements and proposals with the assistance of the Owner's Representative and the Board's counsel and has made a recommendation to the Board regarding the ranking of the same; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board, that after careful consideration and evaluation of the information before it:

**Section 1.** The Board hereby accepts the recommendation of the Superintendent of the following ranking of the short-listed design-build firms:

1. Janotta & Herner
2. Alvada Construction
3. Clouse Contruction

**Section 2.** The Superintendent, with the assistance of the Owner's Representative, the Criteria Architect, and the Board's counsel is hereby authorized to negotiate a contract with the top-ranked firm in accordance with RC 153.65-153.71. The President and Treasurer are authorized to execute said contract upon satisfaction of all conditions precedent to execution, as recommended by the Board's counsel. If the Superintendent is unable to negotiate a satisfactory contract, the Superintendent shall terminate negotiations and move to the next ranked firm. This process shall continue, as necessary, to the third-ranked firm.

**Section 3.** That this Board hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 4.** This Resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board, which may be inconsistent or duplicative with the provisions of this Resolution.

- J.** Legislative Liaison Report
- K.** Board Initiated Business
- L.** Executive Session
- M.** Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.
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**Next meeting: April 18, 2024 in the Sentinel Community Room, Tiffin, Ohio**

**MINUTES OF THE VANGUARD-SENTINEL CAREER & TECHNOLOGY  
CENTERS BOARD OF EDUCATION REGULAR MEETING  
*Sentinel Community Room, Tiffin, Ohio*  
February 15, 2024**

The Vanguard-Sentinel Career and Technology Centers Board of Education met for its regular meeting on February 15, 2024 at 6:00 p.m. in the Sentinel Community Room.

The meeting was called to order by Tim Damschroder, President, at 6:00 p.m.

The Board recited the Pledge of Allegiance.

The following members responded to roll call; Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, and Timmons. Wade was absent.

MOTION#8299

Depinet moved and Timmons seconded the motion to approve the January 18, 2024 organizational meeting minutes. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, and Timmons. A “No” vote was not heard. Motion carried.

MOTION#8300

Hohman moved and Greenslade seconded the motion to approve the January 18, 2024 regular meeting minutes. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, and Timmons. A “No” vote was not heard. Motion carried.

MOTION#8301

Depinet moved and Kisabeth seconded the motion to enter Executive Session to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or official; contract negotiations; and the investigation of charges or complaints against an employee, official, licensee, or student. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, and Timmons. A “No” vote was not heard. Motion carried. The Board entered Executive Session at 6:03 pm and exited at 6:48 pm.

Wade entered the meeting at 6:23 pm.

Administrative reports and discussion.

MOTION#8302

Messersmith moved and Depinet seconded the motion for Approval of Agenda with the addition of **I.5.** (Additions, deletions, movement of consent agenda items) The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

**I. Consent Agenda**

Superintendent's reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **I.1.** through **I.5.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

**I.1. Personnel**

a) Approve the grant-funded part-time adult education Aspire instructor contract for Shelli Stockmeister to work as assigned for the 2023-2024 school year at the Board approved hourly rate pending proper credentials.

b) Approve an FMLA long-term unpaid leave of absence for Halie Bryant as needed effective January 24, 2024 through May 31, 2024.

c) Approve an unpaid leave of absence for Hannah Bumb for January 31, 2024 through February 23, 2024.

d) Approve an unpaid leave of absence for Marcus Kreais for March 12, 2024 through March 18, 2024.

e) Approve an unpaid leave of absence for Tracy Laird for 6.25 days for February 8, 2024 through February 16, 2024.

f) Approve an unpaid leave of absence for Mike Lento for March 4, 2024.

g) Approve disability retirement for Duane Keefe effective February 29, 2024.

h) Accept the resignation of Brock Arebaugh, AIM Construction Instructor, effective March 31, 2024.

**I.2. Grants**

a) Accept the ODHE Talent Ready Grant in the amount of \$64,561.00 to establish and operate short term OTC certificate programs less than 900 hours.

b) Accept the ODHE Work Ready Grant in the amount of \$28,727.00 to distribute grant awards up to \$3,000.00 to eligible seeking students.

**I.3. Medical Payment**

Approve the medical payment in the amount of \$250.00 on behalf of Vanguard student, Jordyn Wedge.

**I.4. Donations**

a) Accept a donation of a 2010 Toyota Prius with an estimated value of \$3,467.00 from Raven Fournier to the VTC Automotive Technology Program.

b) Accept a donation of computer equipment with a value of \$3,450.00 from dotnet technologies to the VTC CISS program.

c) Accept a donation of \$580.00 from First National Bank of Sycamore to Sentinel.

d) Accept a donation of \$175.00 from M\$T Sauces LLC to the SCTC Culinary Program.

**I.5. Donation Agreement**

Approve the Schools Donation Agreement between Charter Manufacturing Company, Wood County and Vanguard-Sentinel Career and Technology Centers.



MOTION#8303

Kisabeth moved and Stacklin seconded the motion for Approval of Consent Agenda (Superintendent's reports and recommendations). The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A "No" vote was not heard. Motion carried.

**J. Financial Consent Agenda**

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **J.1. and J.2.** Action by the Board of Education in "Adoption of the Consent Agenda" means that this item is adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

**J.1. Monthly Financial Reports**

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
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- f) Check Payment Register
- g) Amended Certificate of Available Resources
- h) Appropriation Amendments

**J.2. Accepting the Tax Rates and Amounts**

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES  
AND CERTIFYING THEM TO THE COUNTY AUDITOR  
BY THE VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2024; and

WHEREAS, The Budget Commission of Sandusky County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Board of Education of the Vanguard Sentinel Career & Technology Centers School District, Sandusky, Seneca, Ottawa, Crawford, Hancock, Huron, Marion, Wood, and Wyandot Counties, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows: General Fund – 1.60 mills outside the ten mill limit with \$7,110,255.00 as the amount to be derived; and be it further

RESOLVED, That the Treasurer of this Board be and he is hereby directed to certify a copy of this resolution to the County Auditor of said County.

MOTION#8304

Morris moved and Wade seconded the motion to approve the Financial Consent Agenda as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

- K. Non-Consent Action Item
- L. Legislative Liaison Report
- M. Board Initiated Business

MOTION#8305

Stacklin moved and Greenslade seconded the motion to adjourn the meeting. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried. Meeting adjourned at 7:36 p.m.

**N. Adjournment**

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.
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**Next meeting: March 21, 2024 in the Vanguard-Sentinel Administration Building, Fremont, Ohio**

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Tim Damschroder, President

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Alex Binger, Treasurer