



**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

**May 16, 2024**

*Vanguard-Sentinel Administration Building, Fremont, Ohio*

**6:00 p.m.**

**Tim Damschroder – Gibsonburg  
Thomas Price - Fremont  
Nancy Greenslade - Clyde-Green Springs  
Thomas Wade - Fostoria  
Linda Depinet - Hopewell-Loudon  
Nancy Timmons – Lakota  
Joshua Messersmith - Mohawk  
Jeff Hohman - New Riegel  
Valerie Steyer - Old Fort  
Paul Shaw - Port Clinton  
Daniel Stacklin - Seneca East  
Larry Kisabeth - Tiffin  
Jim Morris - Upper Sandusky**

**Alex P. Binger, Treasurer  
Gregory A. Edinger, Superintendent**

**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS  
BOARD OF EDUCATION**

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**May 16, 2024**

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**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

*Vanguard-Sentinel Administration Building, Fremont, Ohio*

**May 16, 2024**

**Regular Meeting Agenda**

- A.** Call meeting to order – Mr. Tim Damschroder, President
- B.** Pledge of Allegiance to the Flag
- C.** Roll Call
- D.** Approve the minutes of the April 18, 2024 Regular Meeting
- E.** Executive Session
- F.** Administrative reports and discussion
- G.** Approval of Agenda (Additions, deletions, movement of consent agenda items)
- H.** **Consent Agenda**  
Superintendent’s reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **H.1.** through **H.4.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

**H.1.** **Personnel**

a) Approve the following one-year probationary certified teaching contracts for the 2024-2025 school year effective July 1, 2024, with 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement pending proper credentials:

- 1) Abby Lang, SCTC Cosmetology Instructor, at the annual salary of \$48,000.
- 2) Emily Zibert, VTC Welding Instructor, at the annual salary of \$52,000.

b) Approve a one-year, full-time classified employment contract for Erin Brubaker, VTC Health and Wellness Coordinator, for the 2024-2025 school year effective July 1, 2024, at the annual salary of \$54,000 pending proper credentials.

c) Approve the following one-year, part-time, grant-funded Aspire aide contracts to work as assigned for the remainder of the 2023-2024 school year at the Board approved rate pending proper credentials:

Carina Lucius

Veronica Rohm

d) Approve a one-year part-time classified technology student worker contract for Jacob Smith to work as assigned for the remainder of the 2023-2024 school year at the Board approved rate.

e) Approve an FMLA long-term unpaid leave of absence for Rhonda Warneck as needed effective January 5, 2024 through May 31, 2024.

f) Approve an unpaid leave of absence for Ashton Smith for May 10, 2024.

g) Accept the resignation of Natalie Osborn, AIM Administrative Assistant, effective May 3, 2024.

h) Accept the resignation of Erica Basic, VTC Educational Aide, effective July 31, 2024.

i) Accept the resignation of Logan Nesbit, VTC Custodian, effective May 2, 2024.

j) Issue the following extended time supplemental contracts for the 2023-2024 school year in accordance with CBA Article X-A:

Tony Darr	SkillsUSA	12 days
Nichole England	SkillsUSA	12 days
Tracey Kardotzke	SkillsUSA	12 days
Jamie Reese	SkillsUSA	12 days
Sandy Reinhart	SkillsUSA	12 days
Carl Rusch	SkillsUSA	10 days
Crista Stacklin	Educator Rising	5 days
Cathy Thomas	Educator Rising	5 days

k) Issue the following extended time supplemental contracts for the 2024-2025 school year in accordance with CBA Article X-A:

Amanda Appel	Intervention Specialist	7 days
Michael Batdorf	Building Trades	10 days
Adam Cok	Career Exploration	10 days
Floyd Collins	Digital Media Technologies	10 days
Anna Creswell	Agriculture Education	45 days
Danielle Daniel	Health Careers	10 days
Linda Daniel	Independent Living/STEP	12 days
Terese Depinet	Cosmetology	20 days
Nichole England	Cosmetology/Career Exploration	25 days
Seth Fitzgerald	Marketing	7 days
Zachary Gaietto	Digital Technologies	20 days
Tina Gibson	Business Management	10 days
Mary Green	Health Careers	10 days
Nick Hendrickson	Ottawa County Skilled Trades	20 days
Michele Hollister	Marketing	10 days
Adam Horner	Agriculture Education	45 days
Anna Horner	Agriculture Education	45 days
Brayden Jeffries	Intervention Specialist	10 days
Tracey Kardotzke	Culinary Arts	35 days
Valerie Karhoff	Agriculture Education	45 days
Kayla Kleinfelter	Early Childhood Education	10 days
Andrea Lasch	Cosmetology	7 days
Jeremy Leavitt	Electrical Trades	30 days
Ryan Lepper	Automotive Technology	11 days
Rochelle Lewis	Math	10 days

Mark Long	Career Exploration	10 days
Mary Lonz	Math	10 days
Russell Markwith	Culinary Arts	5 days
Barbara Mitchell	Testing Coordinator	20 days
Bryan Moreland	Electrical Trades	10 days
Genie Moyer	Intervention Specialist	20 days
Clorianna Nasser	Intervention Specialist	10 days
MaryLou Nellett	Career Based Intervention/Gateway	10 days
Melissa Null	Cosmetology	25 days
Sarraah Ottney	Early Childhood Education	20 days
David Rapp	Agriculture Education	45 days
Jamie Reese	Cosmetology	10 days
Sandra Reinhart	Health Careers	35 days
Carl Rusch	Collision Repair	30 days
Jeannine Schubach	Intervention Specialist	10 days
Robert Selvey	Agriculture Education	25 days
Elizabeth Slattman	AIM Business	10 days
Jeff Smith	Public Safety	20 days
Crista Stacklin	Guidance	25 days
Abigail Steinmetz	Criminal Justice	8 days
Kristie Theis	BRAG	5 days
Cathy Thomas	Careers in Education	10 days
Aaron Thompson	AIM Manufacturing	25 days
Keith Thurston	Electrical Trades	5 days
Abbigail Venturino	Career Exploration	5 days
Jacob Webb	Welding	10 days
Nicholas Weber	AIM Construction	15 days
Angela Welly	Guidance	20 days
Jacob Wolf	Building Trades	25 days
Brian Zender	Independent Living	35 days
Barrett Zimmerman	Agriculture Education	50 days

## **H.2. Career Tech Expansion Project**

Approve the Schematic Design Phase submission for the Vanguard-Sentinel Career & Technology Career Center's CTE expansion project, whereas Vanguard-Sentinel has received the documents listed in the OFCC Schematic Phase Submission form and whereas the documents and budget have been certified by Garman Miller (Criteria Architect) and Janotta Herner (Design Builder).

## **H.3. Student/Staff Uniform Purchases**

- a) Bow Wow Graphics – VTC student campus wear in the amount of \$56,000.
- b) Bow Wow Graphics – VSCTC staff campus wear in the amount of \$5,500.
- c) Viewpoint Graphics – SCTC student campus wear in the amount of \$58,074.
- d) Viewpoint Graphics – VSCTC staff campus wear in the amount of \$5,500.

## **H.4. Donations**

- a) Accept a donation of \$138.44 from Cody Harr to the SCTC FFA.
- b) Accept a donation of \$120.77 from Jimmy Lauer to the SCTC FFA.
- c) Accept a donation of \$250.00 from Fitch's Auto Repair to the SCTC Automotive Technology program.
- d) Accept a donation of \$250.00 from Reineke Ford to the SCTC Automotive Technology program.

e) Accept a donation of \$250.00 from Courtesy Auto Repair Plus to the SCTC Automotive Technology program.

**I. Financial Consent Agenda**

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Item

**I.1.** Action by the Board of Education in “Adoption of the Consent Agenda” means that these items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

**I.1. Monthly Financial Reports**

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register
- g) Five-year forecast

**J.** Non-Consent Action Item

**K.** Legislative Liaison Report

**L.** Board Initiated Business

**M.** Adjournment

<p>Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.</p>
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**Next meeting: June 27, 2024 in the Vanguard-Sentinel Administration Building, Fremont, Ohio**

**MINUTES OF THE VANGUARD-SENTINEL CAREER & TECHNOLOGY  
CENTERS BOARD OF EDUCATION REGULAR MEETING  
*Sentinel Community Room, Tiffin, Ohio*  
April 18, 2024**

The Vanguard-Sentinel Career and Technology Centers Board of Education met for its regular meeting on April 18, 2024 at 6:00 p.m. in the Sentinel Community Room.

The meeting was called to order by Tim Damschroder, President, at 6:00 p.m.

The Board recited the Pledge of Allegiance.

The following members responded to roll call; Damschroder, Depinet, Hohman, Messersmith, Morris, Shaw, Stacklin, Steyer, Timmons, and Wade. Greenslade, Kisabeth, and Price were absent.

MOTION#8313

Depinet moved and Hohman seconded the motion to approve the March 21, 2024 regular meeting minutes. The vote on the motion was all “Yes” by Damschroder, Depinet, Hohman, Messersmith, Morris, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

Administrative reports and discussion.

MOTION#8314

Depinet moved and Wade seconded the motion for Approval of Agenda. (Additions, deletions, movement of consent agenda items) The vote on the motion was all “Yes” by Damschroder, Depinet, Hohman, Messersmith, Morris, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

**G. Consent Agenda**

Superintendent’s reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **G.1.** and **G.2.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

**G.1. Personnel**

a) Approve a one-year probationary certified teaching contract for Archer Spencer, Port Clinton Marketing Instructor, at the annual salary of \$42,500, for the 2024-2025 school year effective July 1, 2024, with 10 days extended time at the daily rate of pay per the Collective Bargaining Agreement pending proper credentials.

b) Approve a one-year probationary certified teaching contract for Matthew Weber, AIM Construction Instructor, at the annual salary of \$52,000, for the 2024-2025 school year effective July 1, 2024, with 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement pending proper credentials.

- c) Approve a one-year, full-time classified employment contract for Whitney Witte, VTC SSBE Coordinator, for the 2024-2025 school year effective July 1, 2024 at an annual salary of \$31,200.
- d) Approve a one-year, full-time classified employment contract for Jennifer Younker, VTC Educational Aide, for the 2024-2025 school year effective July 1, 2024, step 8 on the educational aide (E) salary schedule pending proper credentials.
- e) Approve a part-time adult education contract for Sharon Devine, EMS/Paramedic Coordinator, to work as assigned for the remainder of the 2023-2024 school year effective April 22, 2024 at the rate of \$40 an hour
- f) Approve a part-time adult education contract for Adam Shearn, Fire Coordinator, to work as assigned for the remainder of the 2023-2024 school year effective April 22, 2024 at the rate of \$40 an hour.
- g) Approve a part-time certified substitute contract for Thomas Thomson to work as assigned for the remainder of the 2023-2024 school year at the Board approved rate.
- h) Approve a part-time classified contract as bus driver for Timothy Buczek to work as assigned for the remainder of the 2023-2024 school year at the Board approved rate pending proper credentials.
- i) Accept the resignation of Sara Wilbur, VTC Health and Wellness Coordinator, effective July 31, 2024.

**G.2.** Approve the 2024-2025 VSCTC DEW Blended Learning Declaration to Establish or Continue a Blended Learning Model.

MOTION#8315

Stacklin moved and Messersmith seconded the motion for Approval of Consent Agenda (Superintendent’s reports and recommendations). The vote on the motion was all “Yes” by Damschroder, Depinet, Hohman, Messersmith, Morris, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

**H      Financial Consent Agenda**

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **H.1.** through **H.3.** Action by the Board of Education in “Adoption of the Consent Agenda” means that these items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

**H.1.      Monthly Financial Reports**

- a) a Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register
- g) Amended Certificate of Available Resources
- h) Appropriation Amendments



**H.2. Board Committees**

Establish a Finance and Audit Committee and appoint Linda Depinet, Nancy Greenslade, Josh Messersmith, and Dan Stacklin as members of the committee.

**H.3. General Fund Transactions**

Return advances totaling \$98,170.62 from Classroom Facilities (010) to General Fund (001).

**MOTION#8316**

Timmons moved and Morris seconded the motion to approve the Financial Consent Agenda as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Hohman, Messersmith, Morris, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

**I. Non-Consent Action Item**

**I.1. Certified Employees Master Agreement**

Approve the Certified Employees Master Agreement as presented effective July 1, 2024 through June 30, 2027.

**MOTION#8317**

Messersmith moved and Hohman seconded the motion to approve the Non-Consent Action Item as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Hohman, Messersmith, Morris, Shaw, Steyer, Timmons, and Wade. Stacklin abstained. A “No” vote was not heard. Motion carried.

**J.** Legislative Liaison Report

**K.** Board Initiated Business

**L.** Executive Session

**MOTION#8318**

Depinet moved and Timmons seconded the motion to adjourn the meeting. The vote on the motion was all “Yes” by Damschroder, Depinet, Hohman, Messersmith, Morris, Shaw, Stacklin, Steyer, Timmons, and Wade.. A “No” vote was not heard. Motion carried. Meeting adjourned at 6:35 p.m.

**M.** Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.

**Next meeting: May 16, 2024 in the Vanguard-Sentinel Administration Building, Fremont, Ohio**

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Tim Damschroder, President

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Alex Binger, Treasurer