



**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

August 15, 2024

Administration Building, Fremont, Ohio

6:00 p.m.

**Tim Damschroder – Gibsonburg
Thomas Price - Fremont
Nancy Greenslade - Clyde-Green Springs
Thomas Wade - Fostoria
Linda Depinet - Hopewell-Loudon
Nancy Timmons – Lakota
Joshua Messersmith - Mohawk
Jeff Hohman - New Riegel
Valerie Steyer - Old Fort
Paul Shaw - Port Clinton
Daniel Stacklin - Seneca East
Larry Kisabeth - Tiffin
Jim Morris - Upper Sandusky**

**Alex P. Binger, Treasurer
Gregory A. Edinger, Superintendent**

**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS
BOARD OF EDUCATION**

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August 15, 2024

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- **Minutes of the Regular Meeting**
- **Fiscal Year Analysis**
- **Financial Summary Report**
- **Investments Report**
- **Check Payment Register**

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

Administration Building, Fremont, Ohio

August 15, 2024

Regular Meeting Agenda

- A.** Call meeting to order – Mr. Tim Damschroder, President
- B.** Pledge of Allegiance to the Flag
- C.** Roll Call
- D.** Executive Session
- E.** Approve the minutes of the June 27, 2024 regular meeting
- F.** Administrative reports and discussion
- G.** Approval of Agenda (Additions, deletions, movement of consent agenda items)

H. **Consent Agenda**

Superintendent's reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **H.1.** through **H.5.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

H.1. **Personnel**

- a) Accept the resignation of Mike Lento, Satellite Business Instructor, effective July 31, 2024.
- b) Accept the resignation of Dana Jones, VTC Educational Aide, effective August 14, 2024.
- c) Approve the following full-time classified contracts for the 2024-2025 school year pending proper credentials:
 - 1) Marco Garcia, VTC Custodian, class 1, step 5 on the Custodial/Maintenance (C) salary schedule.
 - 2) Cierra Long, SCTC Educational Aide, step 1 on the Educational Aide (E) salary schedule.
- d) Approve the part-time classified contract for Vicki Oddo, VTC Culinary Educational Aide, to work as assigned for the 2024-2025 school year, step 1 on the Educational Aide (E) salary schedule, pending proper credentials.
- e) Approve the grant-funded adult education Aspire part-time instructor contract for Laura Stull to work as assigned for the 2024-2025 school at the Board approved hourly rate.
- f) Approve the classified part-time contract for Judy Wiggins as bus driver to work as assigned for the 2024-2025 school year at the Board approved hourly rate.

g) Approve the part-time adult education instructor contract for Kevin Winke as assigned for the 2024-2025 school year, at the Board approved hourly rate.

h) Approve the following one-year, part-time certified substitute contracts to work as assigned for the 2024-2025 school year at the Board approved rate pending proper credentials:

Hannah Bumb Lori Koebel Kristy Rettig

i) Issue an extended time supplemental contract for Tricia McElfresh for 10 days for the 2024-2025 school year in accordance with CBA Article X-A.

j) Amend the rate of pay for Greg Gase, SCTC Custodian, to class 2, step 6 on the Custodial/Maintenance (C) salary schedule effective August 15, 2024.

H.2. Medical Payment

Approve the medical payment in the amount of \$2,399.00 on behalf of Vanguard student, Jordyn Wedge.

H.3. Permanent Improvements and Equipment Purchases

a) Collision Correction Equipment, spot welder for VTC Collision Repair in the amount of \$32,040.00.

b) Advanced Technologies, Ottawa County CTE Equipment Grant in the amount of \$220,110.00.

c) OE Meyer, Ottawa County CTE Equipment Grant in the amount of \$93,757.00.

d) Trak Machine Tools, Ottawa County CTE Equipment Grant in the amount of \$30,717.00.

H.4. Approve the You Science contract renewal for the 2024-2025 school year for a total of \$41,360.15.

H.5. CTE Expansion

a) Approve the Construction Documents Phase submission for the Vanguard-Sentinel Career & Technology Career Center's CTE expansion project, whereas Vanguard-Sentinel has received the documents listed in the OFCC Construction Documents Phase Submission form and whereas the documents and budget have been certified by Janotta and Herner (Design Builder) to include the execution of the GMP contract with Janotta and Herner for the Facilities CTE Expansion project at a maximum price of \$7,556,002.00.

b) Bowser Morner, construction observation and testing services in the amount of \$63,571.00.

I. Financial Consent Agenda

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **I.1.** through **I.4.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

I.1. July Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register

I.2. August Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register

I.3. Cyber Insurance

Approve cyber insurance for the 2024-2025 plan year with World Risk Management, at a premium of \$3,563.00 effective July 1, 2024.

I.4. General Fund Transactions

- a) Approve an advance of \$20,000.00 from General Fund (001) to Resold Supply Fund (009).
- b) Approve an advance of \$750,000.00 from General Fund (001) to Career Tech Education Equipment Grant Fund (499-9025).

J. Non-Consent Action Items

K. Legislative Liaison Report

L. Board Initiated Business

M. Appoint OSBA Delegate and Alternative for the 2024 OSBA Capital Conference

N. Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.

Next meeting: September 19, 2024 in the Sentinel Community Room, Tiffin, Ohio

**MINUTES OF THE VANGUARD-SENTINEL CAREER & TECHNOLOGY
CENTERS BOARD OF EDUCATION REGULAR MEETING
Sentinel Community Room, Tiffin, Ohio
June 27, 2024**

The Vanguard-Sentinel Career and Technology Centers Board of Education met for its regular meeting on June 27, 2024 at 6:00 p.m. in the Sentinel Community Room.

The meeting was called to order by Tim Damschroder, President, at 6:00 p.m.

The Board recited the Pledge of Allegiance.

The following members responded to roll call; Damschroder, Depinet, Hohman, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. Greenslade, Kisabeth, and Messersmith were absent.

MOTION#8327

Depinet moved and Timmons seconded the motion to approve the May 16, 2024 regular meeting minutes. The vote on the motion was all “Yes” by Damschroder, Depinet, Hohman, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

Administrative reports and discussion.

MOTION#8328

Depinet moved and Morris seconded the motion for Approval of Agenda. (Additions, deletions, movement of consent agenda items) The vote on the motion was all “Yes” by Damschroder, Depinet, Hohman, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

G. Consent Agenda

Superintendent’s reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **G.1.** through **G.20.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

G.1. Hourly Rate Schedule

Approve the following part-time/substitute hourly rate schedule effective July 1, 2024:

a) Certified Substitute Instructor	\$110.00/day
b) Classified Substitute	\$11.00/hour
c) Part-time Adult Education Instructor	\$21.50/hour
d) Part-time Adult Education Aide	\$14.50/hour
e) Bus Driver	\$19.00/hour
f) Bus Driver Certification stipend	\$75.00/class
g) Student Workers	\$11.00/hour
h) Aspire Instructor	\$23.50/hour
i) Aspire Aide	\$15.00/hour

G.2. Personnel

a) Accept the resignation of Brittney Baney, SCTC Health Careers Instructor, effective June 30, 2024.

- b) Accept the resignation of Hannah Bumb, SCTC Educational Aide, effective May 24, 2024.
- c) Accept the resignation of Jared Droesch, VTC English Instructor, effective June 25, 2024.
- d) Accept the resignation of Ben Kleinfelter, SCTC Manufacturing Technologies and Robotics Instructor, effective June 30, 2024.
- e) Accept the resignation of Tricia McElfresh, AIM Educational Aide, effective August 16, 2024.
- f) Accept the resignation of Christine Rohrbach, SCTC Health Careers Educational Aide, effective July 31, 2024.
- g) Approve a classified part-time contract for Jeff Harvey as a classified substitute effective May 1, 2024 for the 2023-2024 school year at the Board approved hourly rate.
- h) Approve the following one-year probationary certified teaching contracts for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 pending proper credentials:
 - 1) Jerry Bateson, AIM Manufacturing Instructor, at an annual salary of \$54,000, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.
 - 2) Patricia Hackenburg, VTC HCA Instructor, at an annual salary of \$54,500, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.
 - 3) Makaila Hemminger, SCTC Manufacturing Instructor, at an annual salary of \$53,500, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.
 - 4) Melinda Hernandez, Satellite AIM Health Instructor, at an annual salary of \$52,000, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.
 - 5) Tricia McElfresh, AIM Academics Instructor, at an annual salary of \$42,000.
 - 6) Ashton Smith, SCTC Electrical Trades Instructor, at an annual salary of \$40,000.
- i) Approve a one-year certified teaching contract for Mike Lento, Calvert Business Instructor, for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 at an annual salary of \$50,00.
- j) Approve a one-year long-term academic substitute teaching contract for Tiffany Peck for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 at an annual salary of \$36,000 pending proper credentials.
- k) Approve the renewal of the following certified teaching contracts effective July 1, 2024 at the Board approved rate of pay:

1) One-Year Probationary Contract

Adam Cok	Danielle Daniel	Zachary Gaietto
Nicholas Hendrickson	Brayden Jeffries	Kayla Kleinfelter
Ryan Lepper	Michael Miller	Clorianna Nasser
Jamie Reese	Keith Thurston	Nicholas Weber

2) Two-Year Contract

Amanda Appel	Marcus Kreais	Jeremy Leavitt
Robert Selvey	Jeff Smith	Abigail Steinmetz
Abbigail Venturino	Jacob Webb	

3) Three-Year Contract

Anna Creswell
Phil Fought
Erin Olszewski

Linda Daniel
Timberly Kidwell
Aaron Thompson

Terese Depinet
Andrea Lasch

l) Approve the following one-year supplemental contracts for the 2024-2025 school year:

- 1) Mary Green, STNA Coordinator, in the amount of \$2,500.
- 2) Sarah Ottney, Preschool Coordinator, in the amount of \$2,500.
- 3) Cathy Thomas, RESA/Mentoring Coordinator, in the amount of \$2,500.
- 4) Patricia Hackenburg, Adult Education Health Coordinator, in the amount of \$5,500.
- 5) Aaron Thompson, Adult Education Skilled Trades Coordinator, in the amount of \$5,500.

m) Approve the following certified supplemental contracts as assigned for the 2024-2025 school year at the Board approved hourly rate:

Amanda Appel
Floyd Collins
Tony Darr
Seth Fitzgerald
Tina Gibson
Makaila Hemminger
Adam Horner
Valerie Karhoff
Marcus Kreais
Mike Lento
Mary Lonz
Barbara Mitchell
MaryLou Nellett
Sarra Ottney
Nicole Ross
Elizabeth Slattman
Archer Spencer
Aaron Thompson
Rhonda Warneck
Angie Welly
Barrett Zimmerman

Michael Batdorf
Anna Creswell
Danielle Denton
Phil Fought
Mary Green
Nicholas Hendrickson
Anna Horner
Timi Kidwell
Abby Lang
Ryan Lepper
Russell Markwith
Bryan Moreland
Steve Newland
David Rapp
Carl Rusch
Ashton Smith
Abigail Steinmetz
Keith Thurston
Jacob Webb
Jacob Wolf

Jerry Bateson
Danielle Daniel
Terese Depinet
Thomas Fought
Patricia Hackenburg
Melinda Hernandez
Brayden Jeffries
Samantha King
Andrea Lasch
Rochelle Lewis
Tricia McElfresh
Genie Moyer
Melissa Null
Jamie Reese
Jeannine Schubach
Jeff Smith
Kristie Theis
Jody Twining
Matthew Weber
Brian Zender

Adam Cok
Linda Daniel
Nichole England
Zachary Gaietto
Adam Hellman
Michele Hollister
Tracey Kardotzke
Kayla Kleinfelter
Jeremy Leavitt
Mark Long
Michael Miller
Clorianna Nasser
Erin Olszewski
Sandy Reinhart
Robert Selvey
Brian Sneider
Cathy Thomas
Abbigail Venturino
Nicholas Weber
Emily Zibert

n) Approve the following one-year full-time classified contracts for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 pending proper credentials:

- 1) Dana Jones, VTC Culinary Educational Aide, step 1 on the educational aide (E) salary schedule.
- 2) Steve McMaster, VTC Building Trades Educational Aide, step 6 on the educational aide (E) salary schedule.
- 3) Catherine O'Neill, AIM Administrative Assistant, step 3 on the administrative assistant (A) salary schedule.

o) Approve the one-year regular part-time classified contract for Briley Gee for the 2024-2025 school year effective July 1, 2024 through June 30, 2025, step 1, class 1 on the custodial/maintenance (C) salary schedule pending proper credentials.

p) Approve the renewal of the following classified employment contracts effective July 1, 2024 at the Board approved rate:

1) One-Year Regular Part-time Contract

Jessica Hotz	Casey McElfresh	Mertz O'Neill
Don Palomo	Thomas Thomson	

2) One-Year Full-time Contract

Darrian Ayers	Gregory Gase
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3) Two-Year Full-time Contract

Rachel Briggs	Halie Bryant	Mary Burgess-Todd
Kathryn Chudzinski	Troy Laird	Amanda Merry
Stephanie Price	Fanny Wait	Christine Zimmerman-Hall

4) Continuing

Kelly Wood

q) Approve the following part-time classified technology student worker contracts effective July 1, 2024 through June 30, 2025 at the Board approved rate of pay:

Corey McKnight	Jacob Smith
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r) Approve the renewal of the following administrative contracts for a one-year term effective July 1, 2024 through June 30, 2025 at the SCEDC Board approved rate:

- 1) Beth Hannam, SCEDC Executive Director
- 2) Kyleigh Lash, SCEDC Communication & Project Administrator

s) Approve the one-year administrative contract for Emily Woodland, ASPIRE Coordinator, effective July 1, 2024 through June 30, 2025 at an annual salary of \$65,635.

t) Approve the three-year 220-day administrative contract for Tiffinie Leiter, AIM Assistant Director, effective July 1, 2024 at an annual salary of \$83,600.

u) Approve the renewal of the following three-year administrative contracts effective July 1, 2024 at the Board approved rate:

1) 220 days

Scott Gilbert	Curt Mellott	Angie Morelock
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2) 230 days

David Buening	Tabatha Elson	Derek Lewis
Ted Sturzinger	Bryan Zimmerman	

v) Approve the following part-time adult education contracts to work as assigned for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 at the rate of \$40 an hour:

- 1) Sharon Devine, EMS/Paramedic Coordinator
- 2) Adam Shearn, Fire Coordinator

w) Approve the following part-time adult education instructor contracts as assigned for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 at the Board approved hourly rate pending proper credentials:

William Anderson	Zachary Baker	Joe Bennett	Tom Bentley
James Black	Tim Bouillon	Andrew Brose	Douglas Crowell Jr.
Craig Crowell	Tim Crowell	Timothy Davies	Eric Depinet
Sharon Devine	Ben Fitzpatrick	Thomas Fowler	Paul Halbeisen
John Harbaugh	Charita Hartman	Karen Hetrick	Douglas Kalb
Don Kelbley	Joe Kelbley	Rita Kirian	Diana Layton
Ryan Lee	Carl Long	Doug McDougall	Mike Mezinger
Benjamin Molyett	Jonathan Montgomery	Mark Montgomery	Kreg Ohms
Steve Orians	Jason Pastor	Paul Perry	Amanda Rex
Garry Ruble	Natalie Rybaczewski	Adam Shearn	Paul Striker
Matt Toflinski	Ciera Wagner	Bernice Walton	Louis Wargo
Jaren Wickham	Zachary Wolfe		

x) Approve the following classified part-time contracts as adult education aide to work as assigned for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 at the Board approved hourly rate:

Joe Kelbley	Diana Layton	Lori Lenhart-Badgley
Steve Orians		

y) Approve the following adult education employment contracts for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 at the rate of \$30 an hour for customized training as needed:

James Baker	Michael Batdorf	Tracey Kardotzke
Marcus Kreais	Bryan Moreland	Steve Newland
Brian Sneider	Aaron Thompson	Emily Zibert

z) Approve the following grant-funded adult education ASPIRE part-time contracts to work as assigned for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 at the Board approved hourly rate pending proper credentials:

1) ASPIRE Instructors

Melissa Blair	Pamela Heyman	Chaundrea Johnson	Amy Masterson
Tylan McCollum	Shelli Stockmeister	Anitha Thomas	Kelly West
Rhonda Wright	Mary Ann Zambrano		

2) ASPIRE Aide

Melissa Blair	Edith Dirnberg	Pamela Heyman	Carina Lucius
Chaundrea Johnson	Tylan McCollum	Sheila Rohm	Veronica Rohm
Virginia Sanchez	Nataliya Smith	Anitha Thomas	Kimberly Witt
Patty Whitman	Rhonda Wright		

aa) Approve the following certified substitute instructor contracts as assigned for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 at the Board approved hourly rate pending proper credentials:

Roxanne Ames	Joseph Barriere	Whitney Bartels	Heidi Clark
Steven Ebert	Gerald Elchert	John Elder	Anthony Emrich

Donna Goshe	Sherri Halliday	Jacquelyn Hausman	Jessica Hotz
Ron Huffman	Stacey Kiesel	Michelle Kline	Michael Koebel
Madison Lepper	Carl Long	Kristin Lucius	Christine Michael
Alex Pardi	Micah Rettig	James Scharer	Brooke Scully
Cheryl Stroempl	Don Stull	Thomas Thomson	Lynn Uher
Howard Ward	Phylis Watkins	Sherri Wilbur	

ab) Approve the following classified part-time contracts as classified substitute to work as assigned for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 at the Board approved hourly rate:

Tonya Haubert	Jeff Harvey	Marie Herbst	Danny Keckler
Stacey Kiesel	Madison Lepper	Carl Long	Teresa Nesbitt
Cheryl Stroempl	Lynn Uher		

ac) Approve the following bus driver certification stipends for the 2024-2025 school year at the Board approved rate:

Michael Batdorf	David Buening	Anna Creswell	Linda Daniel
Eric Gibson	Adam Horner	Tracy Laird	Derek Lewis
Bryan Moreland	Jerald Oddo	Dave Rapp	Aaron Thompson
Jacob Wolf	Brian Zender	Barrett Zimmerman	Bryan Zimmerman

ad) Approve the following classified part-time contracts as bus driver to work as assigned for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 at the Board approved hourly rate:

Timothy Buczek	Ron Huffman	Don Judd	Michael Koebel
Carl Long	Christopher Reed		

G.3. Donations

- a) Accept a donation of \$1,000.00 from Spec-Weld Technologies to the SCTC Welding program.
- b) Accept a donation of \$500.00 from Tiffin Lions Club to the SCTC Drug Free Clubs.
- c) Accept a donation of \$2,500.00 from Tiffin Aerie with \$2,000.00 going to the SCTC Drug Free Clubs and \$500.00 going to SCTC SkillsUSA.

G.4. Adult Ed Policies

Adopt the revised adult education policies for the 2024-2025 school year as presented:

- | | |
|--|--|
| a) 2024-2025 Catalog | b) DMO Program Fees |
| c) EMR, EMT, Advanced Student Handbook | d) Enrollment Agreement Form |
| e) Paramedic Student Handbook | f) Public Safety Program Fees |
| g) Satisfactory Academic Progress Policy | h) Student Consumer Information Disclosure |
| i) Student Handbook | j) Tuition Payment and Refund Policy |

G.5. Courses of Study

Approve the district secondary courses of study as presented:

- a) Business (VTC)
- b) Marketing (Fostoria High School)
- c) Marketing (Upper Sandusky High School)

G.6. Secondary Student Fees Effective 2024-2025 School Year

Approve the Career Tech Student Organization (CTSO) fees as follows:

BPA - \$50.00 Educator's Rising - \$35.00 FFA - \$30.00
SkillsUSA - \$25.00 Drug Free Clubs - \$10.00

G.7. District Cafeteria Fees Effective 2024-2025 School Year

Approve the Cafeteria fees as follows:

Student lunch - \$3.00 Adult lunch - \$3.75 Breakfast - \$1.75

G.8. Service Agreements and Memberships for the 2024-2025 School Year

Service Agreements:

- a) NOECA, Sandusky, member service agreement in the amount of \$38,795.73.
- b) Venzel Communications, Perrysburg, as the provider of district-wide marketing, promotion and recruitment in an amount not to exceed \$66,000.00.

Memberships:

- a) Ohio ACTE - \$4,500.00
- b) OACTS - \$5,350.00
- c) TSEP - \$5,000.00

G.9. Approve the Student and Parent Handbook for the 2024-2025 school year as presented.

G.10. Approve the Staff Handbook for the 2024-2025 school year as presented.

G.11. Approve the Wellness Policy on Nutrition for the Vanguard Tech Center for the 2024-2025 school year as presented.

G.12. Permanent Improvements and Equipment Purchase(s)

- a) Dell Marketing, district technology in the amount of \$278,340.00.
- b) Ag Pro, John Deere baler in the amount of \$26,600.00.
- c) Snap On, torque certification kit in the amount of \$39,360.00.

G.13. Grants for the 2024-2025 School Year

- a) Accept the ASPIRE Grant in the amount of \$325,500.00.
- b) Accept the Career Technical and Adult Education (Carl Perkins) Grant in the amount of \$324,491.05.

G.14. Memorandum of Agreements

- a) Approve a Memorandum of Agreement contract between Vanguard-Sentinel Career & Technology Centers and Seneca East Local School District as presented. This contract agreement is effective July 1, 2024 through June 30, 2025.
- b) Approve a Memorandum of Agreement contract between Vanguard-Sentinel Career & Technology Centers and the Seneca County Sherriff's Office for the assignment of a school resource officer at the Sentinel Campus for the 2024-2025 school year.
- c) Approve a Memorandum of Agreement contract between Vanguard-Sentinel Career & Technology Centers and the Fremont Police Department for the assignment of a school resource officer at the Vanguard Campus for the 2024-2025 school year.

G.15. Job Description

Approve the Transition Coordinator job description as presented.

G.16. Approve an agreement between Great Lakes Biomedical and the Vanguard-Sentinel school district to provide testing for the SCTC and the VTC Drug Free program at a cost of \$35 per student drug test.

G.17. Donation Agreement

Approve the Schools Donation Agreement between Upper Sandusky Health Facilities, Wyandot County and Vanguard-Sentinel Career and Technology Centers.

G.18. Community Reinvestment Area

Approve the resolution authorizing a community reinvestment area between City of Upper Sandusky and Upper Sandusky Health Facilities and its successors and authorizing the president of the Board of Education of the Vanguard-Sentinel Career & Technology School District, Fremont, Ohio, to formally sign.

G.19. Authorization to Offer Employment Contracts

Authorize the Superintendent of Schools to offer employment contracts in order to complete staff assignments for the 2024-2025 school year.

G.20. Authorize the Superintendent to execute the GMP contract with Janotta and Herner for the Facilities CTE Expansion project with final Board approval at the August meeting.

MOTION#8329

Morris moved and Depinet seconded the motion for Approval of Consent Agenda (Superintendent's reports and recommendations). The vote on the motion was all "Yes" by Damschroder, Depinet, Hohman, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A "No" vote was not heard. Motion carried.

H. Financial Consent Agenda

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **H.1.** through **H.5.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

H.1. Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register
- g) Amended Certificate of Available Resources
- h) Appropriation Amendments/ FY24 Final Appropriations

H.2. Temporary Appropriations

Approve FY25 temporary appropriations in the amount of \$14,662,489.77 for the period beginning July 1, 2024.

H.3. Property/Casualty Insurance

Accept property/casualty and cyber liability insurance rate quotations for the 2024-2025 school year and award the coverage to Wright Specialty at the cost of \$72,022.00.

H.4. Then and Now Payments

Approve then and now payments totaling \$6,377.26 to Lakota Local Schools for Satellite Substitute Instructor pay.

H.5. General Fund Transactions

Approve the following general fund transactions:

- a) Approve a return of an advance of \$20,000.00 from Fund 009 Uniform School Supply to General Fund (001).
- b) Approve a transfer of \$1,500,000.00 from General Fund (001) to Permanent Improvement Fund (003).
- c) Approve a transfer of \$409,321.00 from General Fund (001) to OSFC Maintenance Fund (034).
- d) Approve a FY25 advance of \$20,000.00 from General Fund (001) to Resold Supply Fund (009).

MOTION#8330

Hohman moved and Stacklin seconded the motion to approve the Financial Consent Agenda as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Hohman, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

I. Non-Consent Action Items

- I.1.** Approve the continuing certified teaching contract for Crista Stacklin, SCTC Guidance Counselor, effective July 1, 2024 at the Board approved rate of pay.

MOTION#8331

Depinet moved and Hohman seconded the motion to approve the Non-Consent Action Item **I.1.** as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Hohman, Morris, Price, Shaw, Steyer, Timmons, and Wade. Stacklin abstained. A “No” vote was not heard. Motion carried.

- I.2.** Approve the certified supplemental contract for Crista Stacklin as assigned for the 2024-2025 school year at the Board approved hourly rate.

MOTION#8332

Timmons moved and Wade seconded the motion to approve the Non-Consent Action Item **I.2.** as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Hohman, Morris, Price, Shaw, Steyer, Timmons, and Wade. Stacklin abstained. A “No” vote was not heard. Motion carried.

J. Legislative Liaison Report

K. Board Initiated Business

L. Executive Session

MOTION#8333

Depinet moved and Hohman seconded the motion to enter Executive Session to discuss employment and compensation of personnel. The vote on the motion was all “Yes” by Damschroder, Depinet, Hohman, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried. The Board entered Executive Session at 7:04 pm and exited at 7:21 pm.

MOTION#8334

Shaw moved and Wade seconded the motion to approve the addendum to the Superintendent’s contract as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Hohman, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

MOTION#8335

Stacklin moved and Depinet seconded the motion to approve the addendum to the Treasurer’s contract as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Hohman, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

MOTION#8336

Stacklin moved and Timmons seconded the motion to adjourn the meeting. The vote on the motion was all “Yes” by Damschroder, Depinet, Hohman, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried. Meeting adjourned at 7:23 p.m.

M. Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.

Next meeting: August 15, 2024 in the Administration Building, Fremont, Ohio

Tim Damschroder, President

Alex Binger, Treasurer