



**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

September 19, 2024

Sentinel Community Room, Tiffin, Ohio

6:00 p.m.

**Tim Damschroder – Gibsonburg
Thomas Price - Fremont
Nancy Greenslade - Clyde-Green Springs
Thomas Wade - Fostoria
Linda Depinet - Hopewell-Loudon
Nancy Timmons – Lakota
Joshua Messersmith - Mohawk
Vacant - New Riegel
Valerie Steyer - Old Fort
Paul Shaw - Port Clinton
Daniel Stacklin - Seneca East
Larry Kisabeth - Tiffin
Jim Morris - Upper Sandusky**

**Alex P. Binger, Treasurer
Gregory A. Edinger, Superintendent**

**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS
BOARD OF EDUCATION**

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September 19, 2024

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**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

Sentinel Community Room, Tiffin, Ohio

September 19, 2024

Regular Meeting Agenda

- A. Call meeting to order – Mr. Tim Damschroder, President
- B. Pledge of Allegiance to the Flag
- C. Roll Call
- D. Accept the resignation of Jeff Hohman as VSCTC Board Member effective August 15, 2024.
- E. Approve the minutes of the August 15, 2024 regular meeting
- F. Administrative reports and discussion
- G. Approval of Agenda (Additions, deletions, movement of consent agenda items)

H. Consent Agenda

Superintendent’s reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **H.1.** through **H.5.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

H.1. Personnel

a) Accept the following resignations for purposes of retirement:

- 1) Kevin Dwight, Technology Director, effective August 1, 2025.
- 2) Tina Gibson, VTC Business Management Instructor, effective May 30, 2025.
- 3) Brian Sneider, VTC Manufacturing Technologies Instructor, May 30, 2025.
- 4) Barrett Zimmerman, Satellite Agriculture Instructor, effective June 30, 2025.

b) Approve the following one-year, part-time certified substitute contracts to work as assigned for the 2024-2025 school year at the Board approved rate pending proper credentials:

Julie Barriere

Jerry Kissell III

Cierra Long

c) Approve the following part-time classified contracts to work as assigned for the 2024-2025 school year pending proper credentials:

- 1) Marie Herbst, VTC Cafeteria, step 1 on the Food Service (D) salary schedule.
- 2) Jonathon May, SCTC Culinary Educational Aide, step 1 on the Educational Aide (E) salary schedule.
- 3) Summer Wagner, VTC Digital Media Technologies Educational Aide, step 1 on the Educational Aide (E) salary schedule.

d) Approve the adult education employment contract for Ron Huffman for the 2024-2025 school year at the rate of \$30 an hour for customized training as needed.

H.2. Permanent Improvements and Equipment Purchases

Fostoria Learning Center, CTE Expansion Grant in the amount of \$450,000.

H.3. Approve the Cafeteria fee for adult lunches as \$4.00 and adult breakfast as \$2.25 effective September 23, 2024.

H.4. Medical Payment

Approve the medical payment in the amount of \$721.00 on behalf of Vanguard student, Jordyn Wedge.

H.5. Donations

a) Accept a donation of \$500.00 from Coppus Motors, Inc. to the SCTC Drug Free Club.

b) Accept a donation of \$500.00 from Baumann Chevrolet Buick GMC, Inc. to the SCTC Drug Free Club.

c) Accept a donation of assorted tools with an estimated value of \$352.43 from Lowes store #2930 to the AIM Construction and Manufacturing programs.

d) Accept a donation of 10 SCBA packs with an estimated value of \$176,000 from the Fremont Fire Department to the Adult Education Fire program.

e) Accept a donation of a 1992 Grumman Fire Engine from the Fremont Fire Department to the Adult Education Fire program.

I. Financial Consent Agenda

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Item

I.1. Action by the Board of Education in “Adoption of the Consent Agenda” means that this item is adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

I.1. Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register
- g) Amended Certificate of Available Resources
- h) FY25 Appropriations

J. Non-Consent Action Items

J.1. OFCC Corrective Action Program

Approve the 1st amendment to the project agreement as follows:

THIS 1ST AMENDMENT TO THE PROJECT AGREEMENT (1st Amendment), is made and entered into by and between the **Ohio Facilities Construction Commission (Commission)** and the Board of Education of the **Vanguard Sentinel Career & Technology Centers (formerly known as Vanguard Sentinel Joint Vocational School District), Sandusky, County**, (“School District Board”), pursuant to ORC Section 3318.083.

WHEREAS, the 129th Ohio General Assembly, through H.B. 153, established the Corrective Action Program to provide funding for the correction of work on Commission funded projects that is found after occupancy of the facility to be defective or to have omitted; and

WHEREAS, to administer the Corrective Action Program, the Commission has adopted Guidelines that set forth school district eligibility requirements, criteria for approving applications, and the steps in the application process for issuance of additional funding; and

WHEREAS, the School District Board submitted an application on **August 30, 2024** to participate in the Corrective Action Program for funding to assist in remedying defective or omitted work included in the scope of the school district’s Classroom Facilities Assistance Program Project Agreement fully executed **January 12, 2010**; and

WHEREAS, the submitted application has been reviewed and evaluated pursuant to the Corrective Action Program Guidelines; and

WHEREAS, at the **November 14, 2024** Commission meeting, the Commission will approve participation of the School District Board in the Corrective Action Program in the amount of **Two Million Nine Hundred Forty Five Thousand Six Hundred Eighty Dollars (\$2,945,680)** (Project Budget); and

WHEREAS, the Corrective Action Settlement in the amount of **One Million Dollars (\$1,000,000)** has been applied to the local share; and

WHEREAS, the Project Agreement is being amended for the limited purpose of performing the work identified in the Project Budget as well as in the Corrective Action Application submitted by the school District Board as follows:

A. The modified scope of work is as follows:

This Corrective Action Project will replace the Variable Refrigerant Flow HVAC system and controls with a conventional HVAC system, in accordance with ORC. 3318.49 (Corrective Action Program). Litigation was settled via mediation, and the settlement amount has been applied to the local share.

B. The modified budget is as follows:

		State % 69%	Local % 31%		
	Total \$	State \$	Local \$	Interest Applied	State + Local
Original Budget \$	\$27,336,627	\$18,968,886	\$8,367,742	\$0	\$27,336,627
This Amendment Budget \$ Change	\$2,945,680	\$1,760,426	\$0	\$185,254	\$1,760,426
Overall Modified Budget \$	\$30,282,307	\$20,729,312	\$8,367,742	\$185,254	\$29,097,054

The Project Agreement LFI in the amount of **\$3,199,882** has been increased in the amount of **\$352,580** for a total LFI in the amount of **\$3,552,732**.

WHEREAS, the School District Board and Commission shall share any budget changes to date in project costs in proportion to their original contributions to the total project budget.

WHEREAS, any unused money remaining in the Project Construction Fund upon completion of the Project shall be transferred to the School District Board and Commission in proportion to their original respective contributions to the Project Construction Fund.

The Commission requires the School District Board to provide a certification of deposit of the local share amount as a condition precedent to transfer of the additional State Share amount.

C. The increase in the State and Local shares are as follows:

\$1,760,426	State Share
\$0	Local Share

D. The remaining terms and conditions of the original Project Agreement remain in full force and effect.

NOW, THEREFORE, in consideration of the mutual promises herein contained, the School District Board and the Commission agree to amend the original Project Agreement as provided herein.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands of the day and year set forth herein.

J.2. Farm Contract

Approve a three-year farm lease agreement with Gerald Smith, New Riegel, beginning January 1, 2025.

K. Legislative Liaison Report

L. Board Initiated Business

M. Executive Session

N. Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.

Next meeting: October 17, 2024 in the Administration Building, Fremont, Ohio

**MINUTES OF THE VANGUARD-SENTINEL CAREER & TECHNOLOGY
CENTERS BOARD OF EDUCATION REGULAR MEETING**
Vanguard-Sentinel Administration Building, Fremont, Ohio
August 15, 2024

The Vanguard-Sentinel Career and Technology Centers Board of Education met for its regular meeting on August 15, 2024 at 6:00 p.m. in the Vanguard-Sentinel Administration Building.

The meeting was called to order by Tim Damschroder, President, at 6:00 p.m.

The Board recited the Pledge of Allegiance.

The following members responded to roll call; Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade.

MOTION#8337

Hohman moved and Stacklin seconded the motion to enter Executive Session to discuss employment and compensation of personnel. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Hohman, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried. The Board entered Executive Session at 6:03 p.m. and exited at 7:45 p.m.

Hohman left the meeting at 7:11 p.m.

MOTION#8338

Depinet moved and Messersmith seconded the motion to approve the June 27, 2024 regular meeting minutes. The vote on the motion was all “Yes” by Damschroder, Depinet, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. Greenslade and Kisabeth abstained. A “No” vote was not heard. Motion carried.

Administrative reports and discussion.

MOTION#8339

Kisabeth moved and Shaw seconded the motion for Approval of Agenda. (Additions, deletions, movement of consent agenda items) The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

H. Consent Agenda

Superintendent’s reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **H.1.** through **H.5.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

H.1. Personnel

a) Accept the resignation of Mike Lento, Satellite Business Instructor, effective July 31, 2024.

- b) Accept the resignation of Dana Jones, VTC Educational Aide, effective August 14, 2024.
- c) Approve the following full-time classified contracts for the 2024-2025 school year pending proper credentials:
 - 1) Marco Garcia, VTC Custodian, class 1, step 5 on the Custodial/Maintenance (C) salary schedule.
 - 2) Cierra Long, SCTC Educational Aide, step 1 on the Educational Aide (E) salary schedule.
- d) Approve the part-time classified contract for Vicki Oddo, VTC Culinary Educational Aide, to work as assigned for the 2024-2025 school year, step 1 on the Educational Aide (E) salary schedule, pending proper credentials.
- e) Approve the grant-funded adult education Aspire part-time instructor contract for Laura Stull to work as assigned for the 2024-2025 school at the Board approved hourly rate.
- f) Approve the classified part-time contract for Judy Wiggins as bus driver to work as assigned for the 2024-2025 school year at the Board approved hourly rate.
- g) Approve the part-time adult education instructor contract for Kevin Winke as assigned for the 2024-2025 school year, at the Board approved hourly rate.
- h) Approve the following one-year, part-time certified substitute contracts to work as assigned for the 2024-2025 school year at the Board approved rate pending proper credentials:

Hannah Bumb	Lori Koebel	Kristy Rettig
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- i) Issue an extended time supplemental contract for Tricia McElfresh for 10 days for the 2024-2025 school year in accordance with CBA Article X-A.
- j) Amend the rate of pay for Greg Gase, SCTC Custodian, to class 2, step 6 on the Custodial/Maintenance (C) salary schedule effective August 15, 2024.

H.2. Medical Payment

Approve the medical payment in the amount of \$2,399.00 on behalf of Vanguard student, Jordyn Wedge.

H.3. Permanent Improvements and Equipment Purchases

- a) Collision Correction Equipment, spot welder for VTC Collision Repair in the amount of \$32,040.00.
- b) Advanced Technologies, Ottawa County CTE Equipment Grant in the amount of \$220,110.00.
- c) OE Meyer, Ottawa County CTE Equipment Grant in the amount of \$93,757.00.
- d) Trak Machine Tools, Ottawa County CTE Equipment Grant in the amount of \$30,717.00.

H.4. Approve the You Science contract renewal for the 2024-2025 school year for a total of \$41,360.15.

H.5. CTE Expansion

a) Approve the Construction Documents Phase submission for the Vanguard-Sentinel Career & Technology Career Center's CTE expansion project, whereas Vanguard-Sentinel has received the documents listed in the OFCC Construction Documents Phase Submission form and whereas the documents and budget have been certified by Janotta and Herner (Design Builder) to include the execution of the GMP contract with Janotta and Herner for the Facilities CTE Expansion project at a maximum price of \$7,556,002.00.

b) Bowser Morner, construction observation and testing services in the amount of \$63,571.00.

MOTION#8340

Greenslade moved and Timmons seconded the motion for Approval of Consent Agenda (Superintendent’s reports and recommendations). The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

I. Financial Consent Agenda

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **I.1.** through **I.4.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

I.1. July Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register

I.2. August Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register

I.3. Cyber Insurance

Approve cyber insurance for the 2024-2025 plan year with World Risk Management, at a premium of \$3,563.00 effective July 1, 2024.

I.4. General Fund Transactions

- a) Approve an advance of \$20,000.00 from General Fund (001) to Resold Supply Fund (009).
- b) Approve an advance of \$750,000.00 from General Fund (001) to Career Tech Education Equipment Grant Fund (499-9025).

MOTION#8341

Depinet moved and Morris seconded the motion to approve the Financial Consent Agenda as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

J. Non-Consent Action Items

K. Legislative Liaison Report

L. Board Initiated Business

M. Appoint OSBA Delegate and Alternative for the 2024 OSBA Capital Conference

Damschroder appointed Wade as the OSBA Delegate and Depinet as the Alternative.

MOTION#8342

Greenslade moved and Messersmith seconded the motion to adjourn the meeting. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried. Meeting adjourned at 8:21 p.m.

N. Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.

Next meeting: September 19, 2024 in the Sentinel Community Room, Tiffin, Ohio

Tim Damschroder, President

Alex Binger, Treasurer