

Island Bike Rental, PO Box 419, Put-In-Bay, Ohio 43456

Job Title: Seasonal (*April through October*) Golf Cart Mechanic

Job Summary:

Work independently to maintain and repair 230 golf carts, both gasoline and electric. Keep detailed records and communicate with vendors and managers.

Core Responsibilities:

- Repair and maintain the entire fleet of golf carts
- Keep digital records of golf cart repairs, maintenance work, and parts and supply orders
- Order golf cart parts and supplies

Minimum Requirements:

Educational: High School Diploma, GED or higher

Experience: At least 2 years of golf cart or small engine repair experience. Automotive and equipment experience is also desirable.

Knowledge, Skills & Abilities:

- Ability to work safely with minimal supervision
- Proficient in Microsoft Excel, Word and Outlook
- Maintain repair work and parts database and documentation
- Skilled in all aspects of golf cart maintenance and repair, including engine, brakes, electrical, chassis, steering, suspension, tire repair, and body
- Welding is occasionally needed
- Ability to use a variety of hand and power tools
- Communicate with vendors and knowledge resources
- Perform periodic maintenance on shop equipment
- Work as part of a team with golf cart rental manager and other company managers and employees.

Work Environment

The position is seasonal, April through October. The Shop has minimal heat in the early Spring and late Fall with no air conditioning, but there are fans.

Physical Requirements

Must have: the ability to work on your feet most of the day, lift 50 lbs., and work on the floor getting up and down; the strength to push and move carts that are not running; the strength to operate hand and power tools.

Please email linda@putinbaytrans.com for an application