



**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

**October 17, 2024**

***Vanguard-Sentinel Administration Building, Fremont, Ohio***

**6:00 p.m.**

**Tim Damschroder – Gibsonburg  
Thomas Price - Fremont  
Nancy Greenslade - Clyde-Green Springs  
Thomas Wade - Fostoria  
Linda Depinet - Hopewell-Loudon  
Nancy Timmons – Lakota  
Joshua Messersmith - Mohawk  
Vacant - New Riegel  
Valerie Steyer - Old Fort  
Paul Shaw - Port Clinton  
Daniel Stacklin - Seneca East  
Larry Kisabeth - Tiffin  
Jim Morris - Upper Sandusky**

**Alex P. Binger, Treasurer  
Gregory A. Edinger, Superintendent**

**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS  
BOARD OF EDUCATION**

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**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

*Vanguard-Sentinel Administration Building, Fremont, Ohio*

**October 17, 2024**

**Regular Meeting Agenda**

- A.** Call meeting to order – Mr. Tim Damschroder, President
- B.** Pledge of Allegiance to the Flag
- C.** Roll Call
- D.** Approve the minutes of the September 19, 2024 regular meeting
- E.** Approve the minutes of the September 19, 2024 Finance/Audit Committee meeting
- F.** Administrative reports and discussion
- G.** Approval of Agenda (Additions, deletions, movement of consent agenda items)

**H. Consent Agenda**

Superintendent's reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **H.1.** through **H.4.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

**H.1. Personnel**

- a) Approve an unpaid leave of absence for Hannah Carnicom for 42 days from October 1, 2024 through October 4, 2024 and October 25, 2024 through December 20, 2024.
- b) Accept the resignation of Patricia Hackenburg, VTC Health Careers Instructor, effective October 25, 2024.
- c) Accept the resignation of Michelle Seigley, SCTC Administrative Assistant, effective September 1, 2025 for purposes of retirement.

**H.2. Permanent Improvements and Equipment Purchases**

- a) Streaker Tractor Sales, in the amount of \$33,388.51 for VTC Maintenance.
- b) Ingersoll-Rand Company, CTE Equipment Expansion Grant in the amount of \$48,390.
- c) Lowe's - Tiffin, CTE Equipment Expansion Grant in the amount of \$70,248.90.
- d) OE Meyer, CTE Equipment Expansion Grant in the amount of \$91,230.
- e) OE Meyer, CTE Equipment Expansion Grant in the amount of \$147,971.62.
- f) Trak Machine Tools, CTE Equipment Expansion Grant in the amount of \$59,612.

**H.3. Board Policy**

Approve the Board Policy titled JFCK Use of Cell Phones and Electronic Communications Devices by ‘ Students as presented.

**H.4. Donations**

a) Accept a donation of \$1,770.00 from the Fraternal Order of Eagles 402 to Sentinel.

b) Accept a donation of \$500.00 from Vaughn Industries to the SCTC Drug Free Club.

c) Accept a donation of \$500.00 from Crown Battery to the VTC Drug Free Club.

d) Accept a donation of \$100.00 from Fraternal Order of Eagles 712 to the VTC Drug Free Club.

**I. Financial Consent Agenda**

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **I.1.** and **I.2.** Action by the Board of Education in “Adoption of the Consent Agenda” means that this item is adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

**I.1. Monthly Financial Reports**

a) Fiscal Year Analysis

b) Fiscal Data Graphs

c) Cash Reconciliation Report

d) Financial Summary Report

e) Investment Report

f) Check Payment Register

**I.2. Then and Now Payments**

Approve the then and now payment of \$3,862.00 to USI Insurance Services LLC for builder’s risk insurance coverage.

**J. Non-Consent Action Items**

**K. Legislative Liaison Report**

**L. Board Initiated Business**

**M. Executive Session**

**N. Adjournment**

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.
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**Next meeting: November 21, 2024 in the Sentinel Community Room, Tiffin, Ohio**

**MINUTES OF THE VANGUARD-SENTINEL CAREER & TECHNOLOGY  
CENTERS BOARD OF EDUCATION REGULAR MEETING**  
*Sentinel Community Room, Tiffin, Ohio*  
**September 19, 2024**

The Vanguard-Sentinel Career and Technology Centers Board of Education met for its regular meeting on September 19, 2024 at 6:00 p.m. in the Sentinel Community Room.

The meeting was called to order by Tim Damschroder, President, at 6:00 p.m.

The Board recited the Pledge of Allegiance.

The following members responded to roll call; Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, and Timmons.

Accept the resignation of Jeff Hohman as VSCTC Board Member effective August 15, 2024.

**MOTION#8343**

Messersmith moved and Morris seconded the motion to accept the resignation of Jeff Hohman as VSCTC Board Member effective August 15, 2024. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, and Timmons. A “No” vote was not heard. Motion carried.

**MOTION#8344**

Kisabeth moved and Depinet seconded the motion to approve the August 15, 2024 regular meeting minutes. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, and Timmons. A “No” vote was not heard. Motion carried.

Administrative reports and discussion.

**MOTION#8345**

Greenslade moved and Shaw seconded the motion for Approval of Agenda. (Additions, deletions, movement of consent agenda items) The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, and Timmons. A “No” vote was not heard. Motion carried.

**H. Consent Agenda**

Superintendent’s reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **H.1.** through **H.5.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

**H.1. Personnel**

a) Accept the following resignations for purposes of retirement:

- 1) Kevin Dwight, Technology Director, effective August 1, 2025.
- 2) Tina Gibson, VTC Business Management Instructor, effective May 30, 2025.

- 3) Brian Sneider, VTC Manufacturing Technologies Instructor, May 30, 2025.
- 4) Barrett Zimmerman, Satellite Agriculture Instructor, effective June 30, 2025.

b) Approve the following one-year, part-time certified substitute contracts to work as assigned for the 2024-2025 school year at the Board approved rate pending proper credentials:

Julie Barriere

Jerry Kissell III

Cierra Long

c) Approve the following part-time classified contracts to work as assigned for the 2024-2025 school year pending proper credentials:

- 1) Marie Herbst, VTC Cafeteria, step 1 on the Food Service (D) salary schedule.
- 2) Jonathon May, SCTC Culinary Educational Aide, step 1 on the Educational Aide (E) salary schedule.
- 3) Summer Wagner, VTC Digital Media Technologies Educational Aide, step 1 on the Educational Aide (E) salary schedule.

d) Approve the adult education employment contract for Ron Huffman for the 2024-2025 school year at the rate of \$30 an hour for customized training as needed.

**H.2. Permanent Improvements and Equipment Purchases**

Fostoria Learning Center, CTE Expansion Grant in the amount of \$450,000.

**H.3.** Approve the Cafeteria fee for adult lunches as \$4.00 and adult breakfast as \$2.25 effective September 23, 2024.

**H.4. Medical Payment**

Approve the medical payment in the amount of \$721.00 on behalf of Vanguard student, Jordyn Wedge.

**H.5. Donations**

a) Accept a donation of \$500.00 from Coppus Motors, Inc. to the SCTC Drug Free Club.

b) Accept a donation of \$500.00 from Baumann Chevrolet Buick GMC, Inc. to the SCTC Drug Free Club.

c) Accept a donation of assorted tools with an estimated value of \$352.43 from Lowes store #2930 to the AIM Construction and Manufacturing programs.

d) Accept a donation of 10 SCBA packs with an estimated value of \$176,000 from the Fremont Fire Department to the Adult Education Fire program.

e) Accept a donation of a 1992 Grumman Fire Engine from the Fremont Fire Department to the Adult Education Fire program.

**MOTION#8346**

Timmons moved and Stacklin seconded the motion for Approval of Consent Agenda (Superintendent's reports and recommendations). The vote on the motion was "Yes" by Damschroder, Depinet, Greenslade, Kisabeth, Morris, Price, Shaw, Stacklin, and Timmons and "No" by Messersmith. Motion carried.

**I. Financial Consent Agenda**

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Item

**I.1.** Action by the Board of Education in “Adoption of the Consent Agenda” means that this item is adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

**I.1. Monthly Financial Reports**

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register
- g) Amended Certificate of Available Resources
- h) FY25 Appropriations

**MOTION#8347**

Depinet moved and Shaw seconded the motion to approve the Financial Consent Agenda as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, and Timmons. A “No” vote was not heard. Motion carried.

**J. Non-Consent Action Items**

**J.1. OFCC Corrective Action Program**

Approve the 1<sup>st</sup> amendment to the project agreement as follows:

**THIS 1<sup>ST</sup> AMENDMENT TO THE PROJECT AGREEMENT (1<sup>st</sup> Amendment)**, is made and entered into by and between the **Ohio Facilities Construction Commission (Commission)** and the Board of Education of the **Vanguard Sentinel Career & Technology Centers (formerly known as Vanguard Sentinel Joint Vocational School District), Sandusky, County, (“School District Board”)**, pursuant to ORC Section 3318.083.

**WHEREAS**, the 129<sup>th</sup> Ohio General Assembly, through H.B. 153, established the Corrective Action Program to provide funding for the correction of work on Commission funded projects that is found after occupancy of the facility to be defective or to have omitted; and

**WHEREAS**, to administer the Corrective Action Program, the Commission has adopted Guidelines that set forth school district eligibility requirements, criteria for approving applications, and the steps in the application process for issuance of additional funding; and

**WHEREAS**, the School District Board submitted an application on **August 30, 2024** to participate in the Corrective Action Program for funding to assist in remedying defective or omitted work included in the scope of the school district’s Classroom Facilities Assistance Program Project Agreement fully executed **January 12, 2010**; and

**WHEREAS**, the submitted application has been reviewed and evaluated pursuant to the Corrective Action Program Guidelines; and

**WHEREAS**, at the **November 14, 2024** Commission meeting, the Commission will approve participation of the School District Board in the Corrective Action Program in the amount of **Two Million Nine Hundred Forty Five Thousand Six Hundred Eighty Dollars (\$2,945,680)** (Project Budget); and

**WHEREAS**, the Corrective Action Settlement in the amount of **One Million Dollars (\$1,000,000)** has been applied to the local share; and

**WHEREAS**, the Project Agreement is being amended for the limited purpose of performing the work identified in the Project Budget as well as in the Corrective Action Application submitted by the school District Board as follows:

**A. The modified scope of work is as follows:**

**This Corrective Action Project will replace the Variable Refrigerant Flow HVAC system and controls with a conventional HVAC system, in accordance with ORC. 3318.49 (Corrective Action Program). Litigation was settled via mediation, and the settlement amount has been applied to the local share.**

**B. The modified budget is as follows:**

		State % 69%	Local % 31%		
	Total \$	State \$	Local \$	Interest Applied	State + Local
Original Budget \$	\$27,336,627	\$18,968,886	\$8,367,742	\$0	\$27,336,627
<b>This Amendment Budget \$ Change</b>	<b>\$2,945,680</b>	<b>\$1,760,426</b>	<b>\$0</b>	<b>\$185,254</b>	<b>\$1,760,426</b>
Overall Modified Budget \$	\$30,282,307	\$20,729,312	\$8,367,742	\$185,254	\$29,097,054

The Project Agreement LFI in the amount of **\$3,199,882** has been increased in the amount of **\$352,580** for a total LFI in the amount of **\$3,552,732**.

**WHEREAS**, the School District Board and Commission shall share any budget changes to date in project costs in proportion to their original contributions to the total project budget.

**WHEREAS**, any unused money remaining in the Project Construction Fund upon completion of the Project shall be transferred to the School District Board and Commission in proportion to their original respective contributions to the Project Construction Fund.

The Commission requires the School District Board to provide a certification of deposit of the local share amount as a condition precedent to transfer of the additional State Share amount.

**C. The increase in the State and Local shares are as follows:**

<b>\$1,760,426</b>	<b>State Share</b>
<b>\$0</b>	<b>Local Share</b>

**D. The remaining terms and conditions of the original Project Agreement remain in full force and effect.**

**NOW, THEREFORE**, in consideration of the mutual promises herein contained, the School District Board and the Commission agree to amend the original Project Agreement as provided herein.



**IN WITNESS WHEREOF**, the parties hereto have hereunto set their hands of the day and year set forth herein.

MOTION#8348

Kisabeth moved and Greenslade seconded the motion to approve the Non-Consent action item **J.1.** as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, and Timmons. A “No” vote was not heard. Motion carried.

**J.2.     Farm Contract**

Approve a three-year farm lease agreement with Gerald Smith, New Riegel, beginning January 1, 2025.

MOTION#8349

Stacklin moved and Depinet seconded the motion to approve the Non-Consent action item **J.2.** as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, and Timmons. A “No” vote was not heard. Motion carried.

**K.     Legislative Liaison Report**

**L.     Board Initiated Business**

**M.     Executive Session**

MOTION#8350

Messersmith moved and Stacklin seconded the motion to adjourn the meeting. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, and Timmons. A “No” vote was not heard. Motion carried. Meeting adjourned at 6:47 p.m.

**N.     Adjournment**

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.
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**Next meeting: October 17, 2024 in the Administration Building, Fremont, Ohio**

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Tim Damschroder, President

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Alex Binger, Treasurer