



**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

**November 21, 2024**

***Sentinel Community Room, Tiffin, Ohio***

**6:00 p.m.**

**Tim Damschroder – Gibsonburg  
Thomas Price - Fremont  
Nancy Greenslade - Clyde-Green Springs  
Thomas Wade - Fostoria  
Linda Depinet - Hopewell-Loudon  
Nancy Timmons – Lakota  
Joshua Messersmith - Mohawk  
Vacant - New Riegel  
Valerie Steyer - Old Fort  
Paul Shaw - Port Clinton  
Daniel Stacklin - Seneca East  
Larry Kisabeth - Tiffin  
Jim Morris - Upper Sandusky**

**Alex P. Binger, Treasurer  
Gregory A. Edinger, Superintendent**

**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS  
BOARD OF EDUCATION**

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**November 21, 2024**

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**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

*Sentinel Community Room, Tiffin, Ohio*

**November 21, 2024**

**Regular Meeting Agenda**

- A.** Call meeting to order – Mr. Tim Damschroder, President
- B.** Pledge of Allegiance to the Flag
- C.** Roll Call
- D.** Approve the minutes of the October 17, 2024 regular meeting
- E.** Administrative reports and discussion
- F.** Approval of Agenda (Additions, deletions, movement of consent agenda items)

**G. Consent Agenda**

Superintendent's reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **G.1.** through **G.3.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

**G.1. Personnel**

a) Approve the one-year, part-time certified substitute contract for Jennifer Younker to work as assigned for the 2024-2025 school year at the Board approved rate.

b) Accept the resignation of Steve McMaster, VTC Building Trades Educational Aide, effective October 25, 2024.

c) Accept the following resignations for purposes of retirement:

- 1) Michele Hollister, Satellite Marketing Instructor, effective May 31, 2025.
- 2) Tim Milazzo, VTC Technology Assistant, effective January 31, 2025.
- 3) Sandy Reinhart, SCTC Health Careers Instructor, effective May 31, 2025.

d) Approve the addendum to the 260-day full-time contract for Darrian Ayers to be reduced to a part-time contract effective November 4, 2024.

**G.2. School Calendars**

a) Approve the 2025-2026 calendar as presented.

b) Approve the 2026-2027 calendar as presented.

**G.3. Donations**

a) Accept a donation of \$250.00 from Walter's Boiler Works to the VTC Drug Free Club.

- b) Accept a donation of \$300.00 from Tiffany's Furniture to the VTC Drug Free Club.
- c) Accept a donation of \$250.00 from Style Crest to the VTC Drug Free Club.
- d) Accept a donation of 5 sets of washers and dryers with an estimated value of \$9,500.00 from Whirlpool Corporation.
- e) Accept a donation of \$3,790.12. from the Fraternal Order of Eagles 402 with \$1,000.00 to SCTC student incentives and \$2,790.12 to the SCTC Drug Free Club.
- f) Accept a donation of 200.00 from Eye Centers of Northwest Ohio to the VTC Drug Free Club.

**H. Financial Consent Agenda**

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **H.1.** and **H.2.** Action by the Board of Education in "Adoption of the Consent Agenda" means that this item is adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

**H.1. Monthly Financial Reports**

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register

**H.2. Five Year Forecast**

Approve the five-year forecast through June 30, 2029.

**I. Non-Consent Action Items**

**I.1. Architect/Engineer Agreement**

Approve the agreement between the Vanguard-Sentinel Career & Technology Centers School District, the State of Ohio (OFCC) and Wright Engineering, LLC for A/E services in connection with the HVAC replacement project at the Vanguard Tech Center in the amount of \$207,480.00.

**J. Legislative Liaison Report**

**K. Board Initiated Business**

**L. Executive Session**

**M. Adjournment**

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.
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**Next meeting: December 19, 2024 in the Vanguard-Sentinel Administration Building, Fremont, Ohio**

**MINUTES OF THE VANGUARD-SENTINEL CAREER & TECHNOLOGY  
CENTERS BOARD OF EDUCATION REGULAR MEETING**  
*Vanguard-Sentinel Administration Building, Fremont, Ohio*  
**October 17, 2024**

The Vanguard-Sentinel Career and Technology Centers Board of Education met for its regular meeting on October 17, 2024 at 6:00 p.m. in the Vanguard-Sentinel Administration Building.

The meeting was called to order by Tim Damschroder, President, at 6:00 p.m.

The Board recited the Pledge of Allegiance.

The following members responded to roll call; Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade.

MOTION#8351

Greenslade moved and Morris seconded the motion to approve the September 19, 2024 regular meeting minutes. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, and Timmons. Steyer and Wade abstained. A “No” vote was not heard. Motion carried.

MOTION#8352

Kisabeth moved and Depinet seconded the motion to approve the September 19, 2024 Finance/Audit Committee meeting minutes. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, and Timmons. Steyer and Wade abstained. A “No” vote was not heard. Motion carried.

Administrative reports and discussion.

MOTION#8353

Morris moved and Timmons seconded the motion for Approval of Agenda with the addition of **J.1.** (Additions, deletions, movement of consent agenda items) The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

**H. Consent Agenda**

Superintendent’s reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **H.1.** through **H.4.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

**H.1. Personnel**

a) Approve an unpaid leave of absence for Hannah Carnicom for 42 days from October 1, 2024 through October 4, 2024 and October 25, 2024 through December 20, 2024.

b) Accept the resignation of Patricia Hackenburg, VTC Health Careers Instructor, effective October 25, 2024.

c) Accept the resignation of Michelle Seigley, SCTC Administrative Assistant, effective September 1, 2025 for purposes of retirement.

**H.2. Permanent Improvements and Equipment Purchases**

- a) Streaker Tractor Sales, in the amount of \$33,388.51 for VTC Maintenance.
- b) Ingersoll-Rand Company, CTE Equipment Expansion Grant in the amount of \$48,390.
- c) Lowe's - Tiffin, CTE Equipment Expansion Grant in the amount of \$70,248.90.
- d) OE Meyer, CTE Equipment Expansion Grant in the amount of \$91,230.
- e) OE Meyer, CTE Equipment Expansion Grant in the amount of \$147,971.62.
- f) Trak Machine Tools, CTE Equipment Expansion Grant in the amount of \$59,612.

**H.3. Board Policy**

Approve the Board Policy titled JFCK Use of Cell Phones and Electronic Communications Devices by Students as presented.

**H.4. Donations**

- a) Accept a donation of \$1,770.00 from the Fraternal Order of Eagles 402 to Sentinel.
- b) Accept a donation of \$500.00 from Vaughn Industries to the SCTC Drug Free Club.
- c) Accept a donation of \$500.00 from Crown Battery to the VTC Drug Free Club.
- d) Accept a donation of \$100.00 from Fraternal Order of Eagles 712 to the VTC Drug Free Club.

**MOTION#8354**

Messersmith moved and Depinet seconded the motion for Approval of Consent Agenda (Superintendent's reports and recommendations). The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A "No" vote was not heard. Motion carried.

**I. Financial Consent Agenda**

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **I.1.** and **I.2.** Action by the Board of Education in "Adoption of the Consent Agenda" means that this item is adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

**I.1. Monthly Financial Reports**

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register

**I.2. Then and Now Payments**

Approve the then and now payment of \$3,862.00 to USI Insurance Services LLC for builder's risk insurance coverage.

#### MOTION#8355

Depinet moved and Greenslade seconded the motion to approve the Financial Consent Agenda as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

#### **J. Non-Consent Action Items**

**J.1** Approve the amendment to the Treasurer’s contract as presented.

#### MOTION#8356

Depinet moved and Timmons seconded the motion to approve the Non-Consent action item **J.1.** as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried.

#### **K. Legislative Liaison Report**

#### **L. Board Initiated Business**

#### **M. Executive Session**

#### MOTION#8357

Messersmith moved and Greenslade seconded the motion to adjourn the meeting. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Messersmith, Morris, Price, Shaw, Stacklin, Steyer, Timmons, and Wade. A “No” vote was not heard. Motion carried. Meeting adjourned at 6:38 p.m.

#### **N. Adjournment**

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.
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**Next meeting: November 21, 2024 in the Sentinel Community Room, Tiffin, Ohio**

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Tim Damschroder, President

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Alex Binger, Treasurer