

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

Sentinel Community Room, Tiffin, Ohio

January 16, 2025 – 6:00 p.m.

Organizational Meeting Agenda

- A. Call meeting to order – Mr. Tim Damschroder, President Pro Tem**
- B. Pledge of Allegiance to the Flag**
- C. Organizational Meeting**
 - C.1. Oath of Office - New Term**
Administer the Oath of Office to the following member school representatives for new terms, ending December 31, 2027:
 - Clyde: Nancy Greenslade
 - Fostoria: Thomas Wade
 - Upper Sandusky: Jim Morris
 - C.2. Oath of Office - Unexpired Term**
Administer the Oath of Office to the following member school representative for an unexpired term, ending December 31, 2026:
 - Old Fort: Gwen Stallard
 - C.3. Roll Call**
 - C.4. Nominations and Election of Board President**
 - C.5. Nominations and Election of Board Vice-President**
 - C.6. Meeting Schedule**
Establish the following Board resolution: the day, time, and place of regular meetings for the period of February 1, 2025 through December 31, 2025.
 - C.7. Legislative Liaison**
Appoint legislative liaison member to Ohio School Boards Association (OSBA).
 - C.8. Tax Collections and Investment**
Authorize the Treasurer to request advances on tax collections and investment of interim funds that become available to excess of regular operating costs.
 - C.9. Purchasing Agent**
Authorize the Superintendent of Schools to serve as purchasing agent for the VSCTC District.
 - C.10. Purchase Order Limits**
The Board authorizes the use of blanket purchase orders not to exceed either \$300,000.00 or the amount of the account appropriation, per order, whichever is lower. No such blanket purchase order will extend beyond the end of the fiscal year.
 - C.11. Appoint Superintendent as the Credit Card Compliance Officer**
- D. Adjournment**



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BOARD OF EDUCATION MEETING**

January 16, 2025

Sentinel Community Room, Tiffin, Ohio

6:15 p.m.

Tim Damschroder – Gibsonburg
Nancy Greenslade - Clyde-Green Springs
Thomas Wade - Fostoria
Thomas Price - Fremont
Linda Depinet - Hopewell-Loudon
Nancy Timmons – Lakota
Josh Messersmith - Mohawk
Celestia Mack - New Riegel
Gwen Stallard - Old Fort
Paul Shaw - Port Clinton
Dan Stacklin - Seneca East
Larry Kisabeth - Tiffin
Jim Morris - Upper Sandusky

Alex P. Binger, Treasurer
Gregory A. Edinger, Superintendent

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS
BOARD OF EDUCATION**

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January 16, 2025

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**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

Sentinel Community Room, Tiffin, Ohio

January 16, 2025 – 6:15 p.m.

Regular Meeting Agenda

- A. Call meeting to order – President**
- B. Roll Call**
- C. Approve the minutes of the December 19, 2024 regular meeting**
- D. Administrative reports and discussion**
- E. Approval of Agenda (Additions, deletions, movement of consent agenda items)**
- F. Consent Agenda**
Superintendent's reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **F.1.** through **F.4.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately.

F.1. Personnel

- a) Approve the part-time adult education instructor contract for Nick Smith as assigned for the 2024-2025 school year, at the Board approved rate.
- b) Approve a one-year probationary certified teaching contract for Bailey Audiano, VTC Business Management Instructor, at the annual salary of \$40,145, effective February 3, 2025, pending proper credentials.
- c) Approve the following part-time classified substitute contracts for the 2024-2025 school year, to work as assigned at the Board approved rate pending proper credentials:

Jazanay Ayers

Shirley Martin

F.2. Annual Membership Investments

Approve the renewal of the following membership investments for the period of January 1, 2025 to December 31, 2025:

- a) Ohio School Board Association Electronic Briefcase, School Management News, and Legislative Services- \$4,485.00

- b) Fostoria Area Chamber of Commerce - \$185.00
- c) Chamber of Commerce of Sandusky County - \$275.00
- d) Wyandot Chamber of Commerce - \$170.00
- e) Port Clinton Area Chamber of Commerce - \$280.00
- f) Seneca Regional Chamber of Commerce - \$245.00
- g) Fostoria Economic Development - \$250.00

F.3. Memorandum of Understanding

Approve a Memorandum of Agreement contract between Vanguard-Sentinel Career & Technology Centers and North Central Ohio ESC for a Career Awareness Coordinator effective January 16, 2025 through July 31, 2025.

F.4. Donations

- a) Accept a donation of \$1,000.00 from Tiffin Aerie #402 to the SCTC Drug Free Club.
- b) Accept a donation of \$100.00 from Ron Huffman to the SCTC Culinary program.
- c) Accept a donation of \$3,00.00 from Quality Steel to the VTC Welding program.
- d) Accept a donation of various automotive parts with an estimated value of \$4,500.00 from Reineke Collision to the VTC Collision Repair program.

G. Financial Consent Agenda

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **G.1.** through **G.4.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such items be removed from the consent agenda and voted upon separately.

G.1. Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register

G.2. Report of Estimated Tax Revenue

Approve the Report of Estimated Tax Revenue (replaces tax budget) for the period of July 1, 2025 – June 30, 2026.

G.3. Then and Now

Approve a then and now payment of \$15,972.00 to Ohio BWC for 2025 worker’s compensation program premium.

G.4. General Fund Transactions

- a) Approve a return of an advance of \$20,000.00 from Fund 009 Uniform School Supply to General Fund (001).
- b) Approve a return of an advance of \$750,000.00 from Career Tech Education Equipment Grant Fund (499-9025) to General Fund (001).

- H. Non-Consent Action Items**
- I. Legislative Liaison Report**
- J. Board Initiated Business**
- K. Executive Session**
- L. Adjournment**

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.

Next meeting: February 20, 2025 in the Administration Building, Fremont, Ohio

**MINUTES OF THE VANGUARD-SENTINEL CAREER & TECHNOLOGY
CENTERS BOARD OF EDUCATION REGULAR MEETING**
Vanguard-Sentinel Administration Building, Fremont, Ohio
December 19, 2024

The Vanguard-Sentinel Career and Technology Centers Board of Education met for its regular meeting on December 19, 2024 at 6:00 p.m. in the Administration Building.

The meeting was called to order by Tim Damschroder, President, at 6:00 p.m.

The Board recited the Pledge of Allegiance.

Mr. Damschroder appointed Greg Edinger, Superintendent, as the pro tem Secretary of the Board.

Oath of Office - Unexpired Term

The Oath of Office was administered to Celestia Mack, New Riegel, for the unexpired term ending December 31, 2025.

The following members responded to roll call; Damschroder, Depinet, Greenslade, Kisabeth, Mack, Messersmith, Morris, Price, Shaw, Stacklin, and Timmons. Steyer and Wade were absent.

MOTION#8364

Depinet moved and Messersmith seconded the motion to approve the November 21, 2024 regular meeting minutes. The vote on the motion was all “Yes” by Depinet, Greenslade, Kisabeth, Mack, Messersmith, Morris, Price, Shaw, Stacklin, and Timmons. Damschroder abstained. A “No” vote was not heard. Motion carried.

Administrative reports and discussion.

MOTION#8365

Kisabeth moved and Timmons seconded the motion for Approval of Agenda. (Additions, deletions, movement of consent agenda items) The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Messersmith, Morris, Price, Shaw, Stacklin, and Timmons. A “No” vote was not heard. Motion carried.

H. Consent Agenda

Superintendent’s reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **H.1.** through **H.3.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

H.1. Personnel

a) Approve the following part-time adult education instructor contracts as assigned for the 2024-2025 school year, at the Board approved rate pending proper credentials:

Amanda McGinnis Robert Ward

b) Approve the full-time classified contract for Vicki Oddo, VTC Culinary Educational Aide, step 4 on the Educational Aide (E) salary schedule for the 2024-2025 school year effective January 6, 2025.

c) Approve an unpaid leave of absence for Marco Garcia for 4 days from January 7, 2025 through January 10, 2025.

d) Approve an unpaid leave of absence for Jerry Elchert from October 23, 2024 through December 9, 2024 and December 17, 2024 consistent with FMLA leave.

H.2. Agreements

a) Approve the agreement/lease with North Central Ohio ESC as presented for the purposes of the expansion of the VSCTC AIM Tiffin program effective July 1, 2024 through June 30, 2027.

b) Approve a Memorandum of Agreement contract between Vanguard-Sentinel Career & Technology Centers and the Sandusky County Sheriff's Office for the assignment of a school resource officer at the Vanguard Campus effective January 2, 2025.

H.3. Donations

Accept a donation of \$600.00 from the Mennel Milling Company to the SCTC Drug Free Club.

MOTION#8366

Depinet moved and Timmons seconded the motion for Approval of Consent Agenda (Superintendent's reports and recommendations). The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Messersmith, Morris, Price, Shaw, Stacklin, and Timmons. A "No" vote was not heard. Motion carried.

I. Financial Consent Agenda

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **I.1.** and **I.2.** Action by the Board of Education in "Adoption of the Consent Agenda" means that this item is adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

I.1. Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register

I.2. General Fund Transactions

Approve a transfer of \$10,000.00 from 001 General Fund to 006 Cafeteria Fund.

MOTION#8367

Stacklin moved and Morris seconded the motion to approve the Financial Consent Agenda as presented. The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Messersmith, Morris, Price, Shaw, Stacklin, and Timmons. A "No" vote was not heard. Motion carried.

J. Organizational Meeting 2025

The Board set the time, date, and location for the 2025 Organizational Meeting to be held at 6:00 pm on January 16, 2025 in the Community Room at Sentinel.

K. President Pro Tem

The Board appointed Tim Damschroder as the President Pro Tem for the 2025 Organizational Meeting.

L. Non-Consent Action Items

M. Legislative Liaison Report

N. Board Initiated Business

O. Executive Session

MOTION#8368

Depinet moved and Messersmith seconded the motion to adjourn the meeting. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Messersmith, Morris, Price, Shaw, Stacklin, and Timmons. A “No” vote was not heard. Motion carried. Meeting adjourned at 7:28 p.m.

P. Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.
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Next meeting: January 16, 2025 in the Sentinel Community Room, Tiffin, Ohio

Tim Damschroder, President

Alex Binger, Treasurer