



**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

February 20, 2025

Vanguard-Sentinel Administration Building, Fremont, Ohio

6:00 p.m.

**Tim Damschroder, President – Gibsonburg
Thomas Price, Vice President - Fremont
Nancy Greenslade - Clyde-Green Springs
Thomas Wade - Fostoria
Linda Depinet - Hopewell-Loudon
Nancy Timmons – Lakota
Joshua Messersmith - Mohawk
Celestia Mack - New Riegel
Gwen Stallard - Old Fort
Paul Shaw - Port Clinton
Daniel Stacklin - Seneca East
Larry Kisabeth - Tiffin
Jim Morris - Upper Sandusky**

**Alex P. Binger, Treasurer
Gregory A. Edinger, Superintendent**

**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS
BOARD OF EDUCATION**

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February 20, 2025

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**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

Vanguard-Sentinel Administration Building, Fremont, Ohio

February 20, 2025

Regular Meeting Agenda

- A.** Call meeting to order – Mr. Tim Damschroder, President
- B.** Pledge of Allegiance to the Flag
- C.** Roll Call
- D.** Approve the minutes of the January 16, 2025 Organizational Meeting
- E.** Approve the minutes of the January 16, 2025 Regular Meeting
- F.** Administrative reports and discussion
- G.** Approval of Agenda (Additions, deletions, movement of consent agenda items)

H. Consent Agenda

Superintendent's reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **H.1.** through **H.4.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

H.1. Personnel

- a) Approve the grant-funded part-time adult education Aspire educational aide contract for Marcella Portillo to work as assigned for the 2024-2025 school year at the Board approved hourly rate.
- b) Approve the following full-time classified contracts for the 2024-2025 school year, class 1, step 1 on the Custodial/Maintenance (C) salary schedule:
 - 1) Jazanay Ayers, VTC Custodian, effective February 25, 2025.
 - 2) Briley Gee, VTC Custodian, effective February 21, 2025.
 - 3) Chase Frankhauser, SCTC Custodian, effective February 24, 2025 pending proper credentials.
- c) Approve the full-time classified contract for Corey McKnight, VTC Assistant Technology Coordinator, for the 2024-2025 school year, at an annual rate of \$42,000 effective February 24, 2025.
- d) Accept the resignation of Greg Gase, SCTC Custodian, effective February 7, 2025.
- e) accept the resignation of Rosemary Krieger, Director, for purposes of retirement effective January 1, 2026.

H.2. Grant

Accept the ODHE Talent Ready Grant in the amount of \$67,993.00.

H.3. Donations

Accept a donation of \$1,000.00 from JHI Group to the SCTC Building Trades Program.

H.4. Policy Changes

**RESOLUTION TO AUTHORIZE AND DIRECT OSBA TO MAKE RECOMMENDED POLICY CHANGES
IN LIGHT OF HB 33 LEGISLATIVE CHANGES IMPACTING ODE AND S BOE**

WHEREAS, the Board of Education authorized the Ohio School Board Association (OSBA) to commence a thorough review of individual board policies to identify those policies requiring updates due to the new HB 33 legislative requirements impacting the Ohio Department of Education and State Board of Education; and

WHEREAS, OSBA created a chart for the Board outlining the specific policy sections that require updates and provided a summary of the proposed language changes for each affected policy;
and

NOW, THEREFORE, BE IT RESOLVED, that the Board adopts the recommended policy modifications outlined on the attached "Recommended Policy Updates" chart with an immediate effective date; and

FURTHER RESOLVED, that the Board authorizes and directs OSBA to make the recommended policy modifications set forth above and outlined on the attached "Recommended Policy Updates" chart.

This resolution shall take effect immediately upon approval.

I. Financial Consent Agenda

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **I.1. and I.2.** Action by the Board of Education in "Adoption of the Consent Agenda" means that this item is adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

I.1. Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register
- g) Appropriation Amendments

I.2. Accepting the Tax Rates and Amounts

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR
BY THE VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS
BOARD OF EDUCATION

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2025; and

WHEREAS, The Budget Commission of Sandusky County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Board of Education of the Vanguard Sentinel Career & Technology Centers School District, Sandusky, Seneca, Ottawa, Crawford, Hancock, Huron, Marion, Wood, and Wyandot Counties, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows: General Fund – 1.60 mills outside the ten mill limit with \$8,132,830.00 as the amount to be derived; and be it further

RESOLVED, That the Treasurer of this Board be and he is hereby directed to certify a copy of this resolution to the County Auditor of said County.

- J.** Non-Consent Action Item
- K.** Legislative Liaison Report
- L.** Board Initiated Business
- M.** Executive Session
- N.** Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.
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Next meeting: March 20, 2025 in the Sentinel Community Room, Tiffin, Ohio

**MINUTES OF THE VANGUARD-SENTINEL CAREER & TECHNOLOGY
CENTERS BOARD OF EDUCATION ORGANIZATIONAL MEETING
Sentinel Community Room, Tiffin, Ohio
January 16, 2025**

The Vanguard-Sentinel Career and Technology Centers Board of Education met for its organizational meeting on Thursday, January 16, 2025 at 6:00 p.m. in the Sentinel Community Room, Tiffin, Ohio.

The meeting was called to order by Tim Damschroder, President Pro Tem, at 6:00 p.m.

The Board recited the Pledge of Allegiance.

Oath of Office - New Term

The Oath of Office was administered to the following partner school representatives for their new term, ending December 31, 2027:

- Clyde: Nancy Greenslade
- Fostoria: Thomas Wade
- Upper Sandusky: Jim Morris

Oath of Office - Unexpired Term

The Oath of Office was administered to the following partner school representative for an unexpired term, ending December 31, 2026:

- Old Fort: Gwen Stallard

The following members responded to roll call: Damschroder, Depinet, Greenslade, Kisabeth, Mack, Morris, Price, Shaw, Stallard, Timmons, and Wade.

Mr. Damschroder called for nominations for Board President.

Mr. Shaw nominated Mr. Damschroder as President and Mrs. Depinet seconded the nomination.

MOTION #8369

Kisabeth moved and Morris seconded the motion to close nominations and cast a unanimous ballot for Mr. Damschroder as Board President. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Morris, Price, Shaw, Stallard, Timmons, and Wade. A “No” vote was not heard. Motion carried.

Mr. Damschroder called for nominations for Board Vice-President.

Mrs. Greenslade nominated Mr. Price as Vice-President and Mr. Shaw seconded the nomination.

MOTION #8370

Morris moved and Depinet seconded the motion to close nominations and cast a unanimous ballot for Mr. Price as Board Vice-President. The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Morris, Price, Shaw, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried.

MOTION #8371

Depinet moved and Mack seconded the motion to establish a Board resolution for regular Board meetings to be held the third Thursday of each month, beginning at 6:00 pm, alternating campus locations. The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Morris, Price, Shaw, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried.

MOTION #8372

Timmons moved and Depinet seconded the motion to appoint Mr. Wade as legislative liaison member to the Ohio School Boards Association (OSBA). The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Morris, Price, Shaw, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried.

MOTION #8373

Kisabeth moved and Greenslade seconded the motion to authorize the Treasurer to request advances on tax collections and investment of interim funds that become available to excess of regular operating costs. The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Morris, Price, Shaw, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried.

Mr. Messersmith entered the meeting at 6:07 pm

MOTION #8374

Morris moved and Greenslade seconded the motion to authorize the Superintendent of Schools to serve as purchasing agent for the VSCTC District. The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Messersmith, Morris, Price, Shaw, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried.

MOTION #8375

Shaw moved and Morris seconded the motion to authorize the Board of Education for use of blanket purchase orders not to exceed either \$300,000.00 or the amount of the account appropriation, per order, whichever is lower. No such blanket purchase order will extend beyond the end of the fiscal year. The vote on the motion was all "Yes" Damschroder, Depinet, Greenslade, Kisabeth, Mack, Messersmith, Morris, Price, Shaw, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried.

MOTION #8376

Messersmith moved and Greenslade seconded the motion to appoint the Superintendent as the Credit Card Compliance Officer. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Messersmith, Morris, Price, Shaw, Stallard, Timmons, and Wade. A “No” vote was not heard. Motion carried.

MOTION #8377

Depinet moved and Timmons seconded the motion to adjourn the meeting. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Messersmith, Morris, Price, Shaw, Stallard, Timmons, and Wade. A “No” vote was not heard. Motion carried. Meeting adjourned at 6:09 p.m.

Tim Damschroder, President

Alex Binger, Treasurer

**MNIUTES OF THE VANGUARD-SENTINEL CAREER & TECHNOLOGY
CENTERS BOARD OF EDUCATION REGULAR MEETING
Sentinel Community Room, Tiffin, Ohio
January 16, 2025**

The Vanguard-Sentinel Career and Technology Centers Board of Education met for its regular meeting on Thursday, January 16, 2025 at 6:10 p.m. in the Sentinel Community Room, Tiffin, Ohio.

The meeting was called to order by Tim Damschroder, President, at 6:10 p.m.

The following members responded to roll call: Damschroder, Depinet, Greenslade, Kisabeth, Mack, Messersmith, Morris, Price, Shaw, Stallard, Timmons, and Wade.

MOTION #8378

Depinet moved and Mack seconded the motion to approve the December 19, 2024 regular meeting minutes. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Messersmith, Morris, Price, Shaw, Stallard, Timmons, and Wade. A “No” vote was not heard. Motion carried.

Administrative reports and discussion

MOTION #8379

Greenslade moved and Shaw seconded the motion for Approval of Agenda (Additions, deletions, movement of consent agenda items). The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Messersmith, Morris, Price, Shaw, Stallard, Timmons, and Wade. A “No” vote was not heard. Motion carried.

F. Consent Agenda

Superintendent’s reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **F.1.** through **F.4.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately.

F.1. Personnel

a) Approve the part-time adult education instructor contract for Nick Smith as assigned for the 2024-2025 school year, at the Board approved rate.

b) Approve a one-year probationary certified teaching contract for Bailey Audiano, VTC Business Management Instructor, at the annual salary of \$40,145, effective February 3, 2025, pending proper credentials.

c) Approve the following part-time classified substitute contracts for the 2024-2025 school year, to work as assigned at the Board approved rate pending proper credentials:

Jazanay Ayers

Shirley Martin

F.2. Annual Membership Investments

Approve the renewal of the following membership investments for the period of January 1, 2025 to December 31, 2025:

- a) Ohio School Board Association Electronic Briefcase, School Management News, and Legislative Services- \$4,485.00
- b) Fostoria Area Chamber of Commerce - \$185.00
- c) Chamber of Commerce of Sandusky County - \$275.00
- d) Wyandot Chamber of Commerce - \$170.00
- e) Port Clinton Area Chamber of Commerce - \$280.00
- f) Seneca Regional Chamber of Commerce - \$245.00
- g) Fostoria Economic Development - \$250.00

F.3. Memorandum of Understanding

Approve a Memorandum of Agreement contract between Vanguard-Sentinel Career & Technology Centers and North Central Ohio ESC for a Career Awareness Coordinator effective January 16, 2025 through July 31, 2025.

F.4. Donations

- a) Accept a donation of \$1,000.00 from Tiffin Aerie #402 to the SCTC Drug Free Club.
- b) Accept a donation of \$100.00 from Ron Huffman to the SCTC Culinary program.
- c) Accept a donation of \$3,000.00 from Quality Steel to the VTC Welding program.
- d) Accept a donation of various automotive parts with an estimated value of \$4,500.00 from Reineke Collision to the VTC Collision Repair program.

MOTION #8380

Timmons moved and Mack seconded the motion to approve the Consent Agenda as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Messersmith, Morris, Price, Shaw, Stallard, Timmons, and Wade. A “No” vote was not heard. Motion carried.

G. Financial Consent Agenda

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **G.1.** through **G.4.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such items be removed from the consent agenda and voted upon separately.

G.1. Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register

G.2. Report of Estimated Tax Revenue

Approve the Report of Estimated Tax Revenue (replaces tax budget) for the period of July 1, 2025 – June 30, 2026.

G.3. Then and Now

Approve a then and now payment of \$15,972.00 to Ohio BWC for 2025 worker's compensation program premium.

G.4. General Fund Transactions

a) Approve a return of an advance of \$20,000.00 from Fund 009 Uniform School Supply to General Fund (001).

b) Approve a return of an advance of \$750,000.00 from Career Tech Education Equipment Grant Fund (499-9025) to General Fund (001).

MOTION #8381

Depinet moved and Messersmith seconded the motion to approve the Financial Consent Agenda as presented. The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Messersmith, Morris, Price, Shaw, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried.

H. Non-Consent Action Item

I. Legislative Liaison Report

J. Board Initiated Business

K. Executive Session

MOTION #8382

Depinet moved and Messersmith seconded the motion to adjourn the meeting. The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Messersmith, Morris, Price, Shaw, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried. Meeting adjourned at 7:00 p.m.

L. Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.

Next meeting: February 20, 2025 in the Administration Building, Fremont, Ohio

Tim Damschroder, President

Alex Binger, Treasurer