



**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

August 21, 2025

Sentinel Community Room, Tiffin, Ohio

6:00 p.m.

**Tim Damschroder – Gibsonburg
Thomas Price - Fremont
Nancy Greenslade - Clyde-Green Springs
Thomas Wade - Fostoria
Linda Depinet - Hopewell-Loudon
Nancy Timmons – Lakota
Joshua Messersmith - Mohawk
Celestia Mack - New Riegel
Gwen Stallard - Old Fort
Paul Shaw - Port Clinton
Daniel Stacklin - Seneca East
Larry Kisabeth - Tiffin
Jim Morris - Upper Sandusky**

**Alex P. Binger, Treasurer
Gregory A. Edinger, Superintendent**

**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS
BOARD OF EDUCATION**

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August 21, 2025

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-  **Minutes of the Regular Meeting**
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-  **Financial Summary Report**
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-  **Check Payment Register**

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

Sentinel Community Room, Tiffin, Ohio

August 21, 2025

Regular Meeting Agenda

- A.** Call meeting to order – Mr. Tim Damschroder, President
- B.** Pledge of Allegiance to the Flag
- C.** Roll Call
- D.** Approve the minutes of the June 19, 2025 regular meeting
- E.** Administrative reports and discussion
- F.** Approval of Agenda (Additions, deletions, movement of consent agenda items)

G. Consent Agenda

Superintendent's reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **G.1.** through **G.8.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

G.1. Hourly Rate Schedule

Approve the hourly rate for the part-time adult education EMT instructor for the high school program as \$30 an hour effective July 1, 2025.

G.2. Personnel

a) Accept the resignation of Emily Zibert, VTC Welding Instructor, effective July 1, 2025.

b) Accept the resignation of Marco Garcia, SCTC Custodian, effective July 10, 2025.

c) Accept the resignation of Thomas Fought, VTC Collision Repair Instructor, effective August 29, 2025.

d) Approve the following one-year probationary certified teaching contracts for the 2025-2026 school year pending proper credentials:

1) Nicholas Dragon, VTC Criminal Justice Instructor, at an annual salary of \$50,500, 20 days extended time per the collective bargaining agreement effective July 1, 2025 through June 30, 2026.

2) Rylie Graber, SCTC AIM Intervention Specialist, at an annual salary of \$47,000, 10 days extended time per the collective bargaining agreement effective July 1, 2025 through June 30, 2026.

3) Riley Sweeney, VTC Welding Instructor, at an annual salary of \$47,500, 20 days extended time per the collective bargaining agreement effective July 1, 2025 through June 30, 2026.

4) Gregory Chaney, SCTC Electrical Trades Instructor, at an annual salary of 50,000, 20 days extended time per the collective bargaining agreement effective September 1, 2025 through June 30, 2026.

e) Approve the following full-time classified contracts for the 2025-2026 school year pending proper credentials:

1) Zachary Arend, SCTC Custodian class 1 step 1 on the custodial/maintenance (C) salary schedule effective August 25, 2025.

2) Samantha Baugher, SCTC Administrative Assistant, step 3 on the Administrative Assistant (A) salary schedule effective August 1, 2025.

3) Derek Kummerer, SCTC BT Educational Aide, step 1 on the Educational Aide (E) salary schedule effective August 1, 2025.

f) Approve the regular part-time classified contract for Teresa Harvey, Cafeteria Worker, to work as assigned for the 2025-2026 school year, step 1 on the Food Service (D) salary schedule, pending proper credentials.

g) Approve the administrative contract for Carol Kern, SCEDC Workforce Development Specialist, for a one-year term effective September 4, 2025 at an hourly salary of \$27.51.

h) Approve the following part-time adult education instructor contracts as assigned for the 2025-2026 school year, at the Board approved hourly rate:

Joe Bennett
Jonathon Montgomery
Ciara Wagner

Ben Fitzpatrick
Kreg Ohms
Kevin Winke

Marie Herbst
Garry Ruble
Zachary Wolfe

Doug McDougall
Nicholas Smith

i) Approve the following part-time adult education firefighter instructor contracts for the high school program as assigned for the 2025-2026 school year, at the Board approved hourly rate:

Zachary Baker
Mark Montgomery
Robert Ward

Benjamin Molyett
Garry Ruble
Jaren Wickham

Jonathan Montgomery
Adam Shearn
Nicholas Smith

j) Approve the following one-year, part-time certified substitute contracts to work as assigned for the 2025-2026 school year at the Board approved rate pending proper credentials:

Molly Lofton
Edward Williams

Ron Huffman

Sandra Reinhart

Lisa Swickard

k) Approve a classified part-time contract for Susan Cherry as classified substitute to work as assigned for the 2025-2026 school year at the Board approved hourly rate pending proper credentials.

l) Approve the following classified part-time contracts as bus driver to work as assigned for the 2025-2026 school year at the Board approved hourly rate:

Ron Huffman

Barrett Zimmerman

m) Approve an unpaid leave of absence for Ann Warner for 10 days from July 14, 2025 through July 25, 2025.

n) Approve an unpaid leave of absence for Jennifer Sharp for 10 days between September 1, 2025 and November 24, 2025.

o) Approve an FMLA leave of absence for Mark Long from September 9, 2025 through November 9, 2025.

G.3. Memorandum of Understanding

Approve a Memorandum of Agreement contract between Vanguard-Sentinel Career & Technology Centers and North Central Ohio ESC for a Career Awareness Coordinator effective August 1, 2025 through July 31, 2026.

G.4. Permanent Improvements and Equipment Purchases

a) IST Ohio Inc, Fanuc Robot in the amount of \$42,850.

b) Phoenix Safety Outfitters, air compressor in the amount of \$50,020.86.

c) Atlantic Emergency Solutions, firetruck repairs in the amount of \$28,615.09.

d) Approve the purchase order dated July 15, 2025 to Painter's Supply in the amount of \$27,542.60 for classroom supplies.

e) Approve the purchase order dated July 1, 2025 to OE Meyer CO, in the amount of \$40,247.46 for classroom supplies.

f) Approve the purchase order dated July 1, 2025 to OE Meyer CO, in the amount of \$30,633.16 for welders.

G.5. Approve the You Science contract renewal for the 2025-2026 school year for a total of \$45,610.15.

G.6. Board Policy

Approve the following updated Board Policy as presented:

IGBLA Promoting Parental Involvement

G.7. Grants

a) Accept the Aspire grant amended amount as \$316,585.

b) Accept the Perkins grant amended amount as \$326,504.26.

G.8. Donations

Accept a donation of \$5,000 from American Legion Post 169 to the SCTC Drug Free Club.

H. Financial Consent Agenda

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **H.1.** through **H.4.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

H.1. July Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register

H.2. August Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register

H.3. General Fund Transactions

Approve an advance of \$150,000 from General Fund (001) to Aspire Grant Fund (501-9026).

H.4. Then and Now Transactions

Approve a July then and now payment of \$117,936 to Wright Engineering LLC for architect and engineering services.

I. Non-Consent Action Items

- I.1.** Approve an enterprise zone agreement for KJV JHI LLC and school donation agreement between VSCTC and KJV JHI LLC as presented

J. Legislative Liaison Report

K. Board Initiated Business

L. Executive Session

M. Appoint OSBA Delegate and Alternative for the 2025 OSBA Capital Conference

N. Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.
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Next meeting: September 18, 2025 in the Administration Building, Fremont, Ohio

**MINUTES OF THE VANGUARD-SENTINEL CAREER & TECHNOLOGY
CENTERS BOARD OF EDUCATION REGULAR MEETING**
Vanguard-Sentinel Administration Building, Fremont, Ohio
June 19 2025

The Vanguard-Sentinel Career and Technology Centers Board of Education met for its regular meeting on Thursday, June 19, 2025 at 6:00 p.m. in the Vanguard-Sentinel Administration Building.

The meeting was called to order by Tim Damschroder, President, at 6:00 p.m.

The Board recited the Pledge of Allegiance.

The following members responded to roll call; Damschroder, Depinet, Greenslade, Kisabeth, Mack, Morris, Price, Shaw, and Timmons. Messersmith, Stacklin, Stallard, and Wade were absent.

MOTION#8410

Kisabeth moved and Depinet seconded the motion to approve the May 15, 2025 regular meeting minutes. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Morris, Price, Shaw, and Timmons. A “No” vote was not heard. Motion carried.

Administrative reports and discussion.

MOTION#8411

Greenslade moved and Timmons seconded the motion for Approval of Agenda. (Additions, deletions, movement of consent agenda items) The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Morris, Price, Shaw, and Timmons. A “No” vote was not heard. Motion carried.

Mr. Wade entered the meeting at 6:34 pm.

G. Consent Agenda

Superintendent’s reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **G.1.** through **G.22.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

G.1. Hourly Rate Schedule

Approve the following part-time/substitute hourly rate schedule effective July 1, 2025:

a) Certified Substitute Instructor	\$110.00/day
b) Classified Substitute	\$11.00/hour
c) Part-time Adult Education Instructor	\$22.50/hour
d) Part-time Adult Education Aide	\$14.50/hour
e) Bus Driver	\$19.00/hour
f) Bus Driver Certification stipend	\$75.00/class
g) Student Worker	\$11.00/hour
h) Aspire Instructor	\$24.00/hour
i) Aspire Aide	\$15.50/hour

- j) Part-time Adult Education Fire Instructor for the High School program \$30.00/hour

G.2. Personnel

- a) Approve an unpaid leave of absence for Kayla Kleinfelter for 5 days from April 28, 2025 through May 2, 2025.
- b) Accept the resignation of Keith Thurston, VTC Electrical Trades Instructor, effective June 30, 2025.
- c) Accept the resignation of Chase Frankhauser, SCTC Custodian, effective May 30, 2025.
- d) Accept the resignation of Lauren Cummings, VTC Assistant Director, effective June 30, 2025.
- e) Approve the following one-year probationary certified teaching contracts for the 2025-2026 school year effective July 1, 2025 through June 30, 2026 pending proper credentials:
- 1) April Hanchett, AIM SCTC Health Instructor, at an annual salary of \$53,000, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.
 - 2) Christopher Koch, SCTC Electrical Trades Instructor, at an annual salary of \$54,000, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.
 - 3) Michael Konves, VTC Electrical Trades Instructor, at an annual salary of \$54,000, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.
 - 4) Madison Rospert, VTC Health Instructor, at an annual salary of \$52,000, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.
- f) Issue the extended time supplemental contract for Tiffany Peck for 5 days for the 2025-2026 school year in accordance with CBA Article X-A.
- g) Approve the renewal of the following certified teaching contracts effective July 1, 2025 at the Board approved rate of pay:

1) One-Year Probationary Contract

Jerry Bateson	Makaila Hemminger	Melinda Hernandez
Abby Lang	Tricia McElfresh	Archer Spencer
Matthew Weber	Emily Zibert	

2) Two-Year Contract

Adam Cok	Danielle Daniel	Zachary Gaietto
Nicholas Hendrickson	Brayden Jeffries	Kayla Kleinfelter
Ryan Lepper	Michael Miller	Clorianna Nasser
Jamie Reese	Nicholas Weber	

3) Three-Year Contract

Seth Fitzgerald	Thomas Fought	Adam Hellman
Genie Moyer	Steve Newland	Melissa Null
Sarrah Ottney		

4) Continuing Contract

Michael Batdorf	Samantha King	Mary Lonz
Elizabeth Slattman	Kristie Theis	

h) Approve the following one-year supplemental contracts for the 2025-2026 school year:

- 1) Mary Green, STNA Coordinator, in the amount of \$2,500.
- 2) Sarah Ottney, Preschool Coordinator, in the amount of \$2,500.
- 3) Cathy Thomas, RESA/Mentoring Coordinator, in the amount of \$2,500.
- 4) Aaron Thompson, Adult Education Skilled Trades Coordinator, in the amount of \$5,500.

i) Approve the following certified supplemental contracts as assigned for the 2025-2026 school year at the Board approved hourly rate:

Amanda Appel	Bailey Audiano	Michael Batdorf	Jerry Bateson
Josselyn Bennett	Adam Cok	Floyd Collins	Anna Creswell
Danielle Daniel	Linda Daniel	Tony Darr	Danielle Denton
Terese Depinet	Nichole England	Seth Fitzgerald	Todd Focht
Phil Fought	Thomas Fought	Tracey Funk	Zachary Gaietto
Mary Green	April Hanchett	Adam Hellman	Makaila Hemminger
Nicholas Hendrickson	Melinda Hernandez	Adam Horner	Anna Horner
Brayden Jeffries	Valerie Karhoff	Timi Kidwell	Samantha King
Kayla Kleinfelter	Christopher Koch	Michael Konves	Marcus Krais
Abby Lang	Andrea Lasch	Jeremy Leavitt	Ryan Lepper
Rochelle Lewis	Mark Long	Mary Lonz	Russell Markwith
Tricia McElfresh	Grant Miller	Michael Miller	Barbara Mitchell
Bryan Moreland	Genie Moyer	Clorianna Nasser	MaryLou Nellett
Steve Newland	Melissa Null	Brenna Oliphant	Erin Olszewski
Sarrah Ottney	Tiffany Peck	Brynn Pope	David Rapp
Jamie Reese	Andrew Reinhart	Madison Rospert	Nicole Ross
Carl Rusch	Jeannine Schubach	Christopher Schwanger	Robert Selvey
Elizabeth Slattman	Jeff Smith	Archer Spencer	Kristie Theis
Cathy Thomas	Aaron Thompson	Jody Twining	Abbigail Venturino
Rhonda Warneck	Jacob Webb	Matthew Weber	Nicholas Weber
Angie Welly	Erin Wicks	Jacob Wolf	Brian Zender
Emily Zibert			

j) Approve the following one-year full-time classified contracts for the 2025-2026 school year effective July 1, 2025 through June 30, 2026 pending proper credentials:

- 1) Nathan Arend, SCTC Custodian, class 1 step 1 on the custodial/maintenance (C) salary schedule.
- 2) Vicky Provonsha, VTC Building Trades Educational Aide, step 1 on the educational aide (E) salary schedule.
- 3) Nicole Schreiner, SCTC Administrative Assistant, step 4 on the administrative assistant (A) salary schedule.
- 4) Cecilia Hess, SCTC Administrative Assistant, step 5 on the administrative assistant (A) salary schedule.

k) Approve the renewal of the following classified employment contracts effective July 1, 2025 at the Board approved rate:

1) One-Year Regular Part-time Contract

Marie Herbst	Jessica Hotz	Casey McElfresh
Mertz O'Neill	Don Palomo	

2) One-Year Full-time Contract

Briley Gee	Corey McKnight	Vicki Oddo
Matias Silvas		

3) Two-Year Full-time Contract

Stephanie Billow	Erin Brubaker	Hannah Carnicom
Douglas Dible	Gerald Elchert	Marco Garcia
Heather Grate	Cody Keegan	Cierra Long
Joy Marsh	Catherine O'Neill	Brooke Scully
Ann Warner	Phylis Watkins	Paige Webb
Whitney Witte	Jennifer Younker	

- l) Approve the following part-time classified student worker contracts effective July 1, 2025 through June 30, 2026 at the Board approved rate of pay:

- 1) Landon Barnett, Maintenance
- 2) Zander Singrey, Maintenance
- 3) Jacob Smith, Technology
- 4) Elijah Stults, Technology

- m) Approve the following two-year, 220-day administrative contracts effective July 1, 2025 pending proper credentials:

- 1) Laura Bryant, Assistant Director of Adult Education and Satellite Programming, at an annual salary of \$95,000.
- 2) Arika Heberling, VTC Assistant Director, at an annual salary of \$80,000.
- 3) Jennifer Musgrave, SCTC Assistant Director, at an annual salary of \$92,000.
- 4) Abigail Steinmetz, VTC Assistant Director, at an annual salary of \$80,000.

- n) Approve the one-year administrative contract for Emily Woodland, Aspire Coordinator, effective July 1, 2025 through June 30, 2026 at an annual salary of \$68,260.

- o) Approve the following part-time adult education contracts to work as assigned for the 2025-2026 school year effective July 1, 2025 through June 30, 2026 at the rate of \$40 an hour:

- 1) Sharon Devine, EMS/Paramedic Coordinator
- 2) Adam Shearn, Fire Coordinator

- p) Approve the following part-time adult education instructor contracts as assigned for the 2025-2026 school year effective July 1, 2025 through June 30, 2026 at the Board approved hourly rate pending proper credentials:

William Anderson	Zachary Baker	Tom Bentley	James Black
Tim Bouillon	Andrew Brose	Craig Crowell	Tim Crowell
Timothy Davies	Eric Depinet	Sharon Devine	Thomas Fowler
Paul Halbeisen	John Harbaugh	Karen Hetrick	Douglas Kalb
Don Kelbley	Joe Kelbley	Rita Kirian	Diana Layton
Carl Long	Amanda McGinnis	Mike Mezinger	Benjamin Molyett
Mark Montgomery	Steve Orians	Jason Pastor	Paul Perry
Amanda Rex	Natalie Rybaczewski	Adam Shearn	Paul Striker
Matt Toflinski	Bernice Walton	Robert Ward	Jaren Wickham

- q) Approve the following classified part-time contracts as adult education aide to work as assigned for the 2025-2026 school year effective July 1, 2025 through June 30, 2026 at the Board approved hourly rate:

Marie Herbst	Joe Kelbley	Diana Layton	Lori Lenhart-Badgley
Steve Orians			

- r) Approve the following adult education employment contracts for the 2025-2026 school year effective July 1, 2025 through June 30, 2026 at the rate of \$30 an hour for customized training as needed:

Michael Batdorf	Tracey Funk	Marcus Krais
Bryan Moreland	Steve Newland	Aaron Thompson
Emily Zibert		

- s) Approve the following grant-funded adult education Aspire part-time contracts to work as assigned for the 2025-2026 school year effective July 1, 2025 through June 30, 2026 at the Board approved hourly rate pending proper credentials:

1) Aspire Instructor

Melissa Blair	Pamela Heyman	Chad Kaiser	Amy Masterson
Tylan McCollum	Laura Stull	Anitha Thomas	Kelly West
Rhonda Wright	Mary Ann Zambrano		

2) Aspire Aide

Melissa Blair	Edith Dirnberg	Pamela Heyman	Carina Lucius
Tylan McCollum	Marcela Portillo	Sheila Rohm	Veronica Rohm
Virginia Sanchez	Nataliya Smith	Anitha Thomas	Kimberly Witt
Rhonda Wright			

- t) Approve the following certified substitute instructor contracts as assigned for the 2025-2026 school year effective July 1, 2025 through June 30, 2026 at the Board approved hourly rate pending proper credentials:

Roxanne Ames	Julie Barriere	Whitney Bartels	Gerald Elchert
John Elder	Sherri Halladay	Jacquelyn Hausman	Jessica Hotz
Stacey Kiesel	Jerry Kissell	Michelle Kline	Lori Koebel
Michael Koebel	Carl Long	Cierra Long	Kristin Lucius
Kristy Rettig	Micah Rettig	Brooke Scully	Don Stull
Howard Ward	Phylis Watkins	Sherri Wilbur	Jennifer Younker

- u) Approve the following classified part-time contracts as classified substitute to work as assigned for the 2025-2026 school year effective July 1, 2025 through June 30, 2026 at the Board approved hourly rate:

Jeff Harvey

Stacey Kiesel

Carl Long

- v) Approve the following bus driver certification stipends for the 2025-2026 school year at the Board approved rate:

Michael Batdorf

David Buening

Anna Creswell

Linda Daniel

Eric Gibson

Adam Horner

Tracy Laird

Derek Lewis

Bryan Moreland

Jerald Oddo

Dave Rapp

Aaron Thompson

Jacob Wolf

Brian Zender

Bryan Zimmerman

- w) Approve the following classified part-time contracts as bus driver to work as assigned for the 2025-2026 school year effective July 1, 2025 through June 30, 2026 at the Board approved hourly rate:

Timothy Buczek

Don Judd

Michael Koebel

Carl Long

Christopher Reed

Judy Wiggins

G.3. Salary Adjustments

Approve the following classified staff adjusted salaries effective July 1, 2025:

Chris Arend

Assistant Treasurer - \$74,836.

Kelly Wood

Assistant Treasurer - \$69,550.

G.4. Adult Ed Policies

Adopt the revised adult education policies for the 2025-2026 school year as presented:

- | | |
|---|--|
| a) FY26 Catalog | b) Enrollment and Agreement Form |
| c) Financial Aid Policy & Procedures Manual | d) FY26 Paramedic Student Handbook |
| e) FY26 Public Safety Program Fees | f) FY26 Public Safety Student Handbook |
| g) Satisfactory Academic Progress Policy | h) Student Consumer Information Disclosure |
| i) Student Policy & Procedures Handbook | j) Tuition Payment and Refund Policy |

G.5. Courses of Study

Approve the district secondary courses of study as presented:

- a) Agriculture (Fremont Ross)
- b) Agriculture (Clyde)
- c) Agriculture (Hopewell-Loudon)
- d) Agriculture (Lakota)
- c) Agriculture (New Riegel)
- e) Agriculture (SCTC)
- f) Agriculture (Upper Sandusky)
- g) Independent Living/ STEP (SCTC & VTC)

G.6. Secondary Student Fees Effective 2025-2026 School Year

Approve the Career Tech Student Organization (CTSO) fees as follows:

BPA - \$50

Educator's Rising - \$35

FFA - \$30

SkillsUSA - \$25

Drug Free Clubs - \$10

G.7. District Cafeteria Fees Effective 2025-2026 School Year

Approve the Cafeteria fees as follows:

Student lunch - \$3.30 Adult lunch - \$4.30 Breakfast - \$1.75

G.8. Service Agreements and Memberships for the 2025-2026 School Year

Service Agreements:

a) NOECA, Sandusky, member service agreement in the amount of \$38,600.35.

b) Venzel Communications, Perrysburg, as the provider of district-wide marketing, promotion and recruitment in an amount not to exceed \$66,000.00.

Memberships:

a) OACTS - \$5,350

b) TSEP - \$5,000

G.9. Approve the Student and Parent Handbook for the 2025-2026 school year as presented.

G.10. Approve the Staff Handbook for the 2025-2026 school year as presented.

G.11. Approve the Wellness Policy on Nutrition for the Vanguard Tech Center for the 2025-2026 school year as presented.

G.12. Approve the Education Model Policies and Special Education Model Policies and Procedures for Joint Vocational School Districts as presented.

G.13. Approve the Organizational Chart as presented.

G.14. Approve the Job Descriptions Book as presented.

G.15. Board Policy

Approve the following updated Board Policies as presented:

ACC Political Commitments

BDDG Minutes

DJC Bidding Requirements

DJF Purchasing Procedures

EDE Computer/Online Services

IGBA Programs for Students with Disabilities

G.16. Permanent Improvements and Equipment Purchase(s)

a) Apple, iPads for SCTC programs in the amount of \$50,880.

b) Dell Marketing, AIM SCTC Market Street Campus computers in the amount of \$165,906.09.

c) Carr Supply, SCTC HVAC program in the amount of \$81,165.59.

d) Minerva Beauty, SCTC Cosmetology in the amount of \$30,574.67.

e) Atlantic Emergency Solutions, SCTC Firefighter program in the amount of \$55,675.

f) Municipal Emergency Services, SCTC Firefighter program in the amount of \$35,860.

- g) Valley Electric, replacement of VTC Welding electrical and lighting in the amount of \$25,700.
- h) VM Systems, replacement of VTC Welding exhaust tubes in the amount of \$30,100.
- i) Commercial Flooring, replacement of SCTC cafeteria flooring in the amount of \$75,323.

G.17. Grants for the 2025-2026 School Year

- a) Accept the Aspire Grant in the amount of \$325,500.
- b) Accept the Career Technical and Adult Education (Carl Perkins) Grant in the amount of \$345,151.11.
- c) Accept the Mental Health and Recovery Services Board Grant in the amount of \$10,636.

G.18. Memorandum of Agreements

- a) Approve a Memorandum of Agreement contract between Vanguard-Sentinel Career & Technology Centers and North Central Ohio ESC for AIM SCTC Market Street Campus staffing services for the 2025-2026 school year as presented. This contract agreement is effective July 1, 2025 through June 30, 2026.
- b) Approve a Memorandum of Agreement contract between Vanguard-Sentinel Career & Technology Centers and the Seneca County Sheriff's Office for the assignment of a school resource officer at the Sentinel Campus for the 2025-2026 school year.
- c) Approve a Memorandum of Agreement contract between Vanguard-Sentinel Career & Technology Centers and the Sandusky County Sheriff's Office for the assignment of a school resource officer at the Vanguard Campus for the 2025-2026 school year.

G.19. Contractor Agreement

Approve the agreement between the Vanguard-Sentinel Career & Technology Centers School District, the State of Ohio (OFCC) and Warner Mechanical for contractor services in connection with the HVAC replacement project at the Vanguard Tech Center in the amount of \$2,584,500.

G.20. Approve an agreement between Great Lakes Biomedical and the Vanguard-Sentinel school district to provide testing for the SCTC and the VTC Drug Free program at a cost of \$35 per student drug test.

G.21. Donations

- a) Accept a donation of \$200 from Baumann Chevrolet Buick GMC, Inc to the SCTC Drug Free Clubs.
- b) Accept a donation of \$500 from Coppus Motors, Inc to the SCTC Drug Free Clubs.
- c) Accept a donation of \$500 from National Machinery Foundation, Inc to the SCTC Drug Free Clubs.
- d) Accept a donation of \$600 from The Mennel Milling Company to the SCTC Drug Free Clubs.
- e) Accept a donation of \$100 from Traunero Funeral Home and Crematory to the SCTC FFA.

G.22. Authorization to Offer Employment Contracts

Authorize the Superintendent of Schools to offer employment contracts in order to complete staff assignments for the 2025-2026 school year.

MOTION#8412

Mack moved and Shaw seconded the motion for Approval of Consent Agenda (Superintendent's reports and recommendations). The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Morris, Price, Shaw, Timmons, and Wade. A "No" vote was not heard. Motion carried.

H. Financial Consent Agenda

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **H.1.** through **H.4.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

H.1. Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register
- g) Amended Certificate of Available Resources
- h) Appropriation Amendments/ FY25 Final Appropriations

H.2. General Fund Transactions

Approve the following general fund transactions:

- a) Approve a transfer of \$20,000 from General Fund (001) to Cafeteria Fund (006).
- b) Approve a transfer of \$750,000 from General Fund (001) to Permanent Improvement Fund (003).
- c) Approve a transfer of \$409,321 from General Fund (001) to OSFC Maintenance Fund (034).
- d) Approve a transfer of \$250,000 from General Fund (001) to Budget Stabilization Reserve Fund (001-9000).
- e) Approve an advance of \$20,000 from General Fund (001) to Resold Supply Fund (009).

H.3. Property/Casualty Insurance

Accept property/casualty and cyber liability insurance rate quotations for the 2025-2026 school year and award the coverage to Wright Specialty at the cost of \$85,479.

H.4. Temporary Appropriations

Approve FY26 temporary appropriations in the amount of \$13,700,861.12 for the period beginning July 1, 2025.

MOTION#8413

Depinet moved and Morris seconded the motion to approve the Financial Consent Agenda as presented. The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Morris, Price, Shaw, Timmons, and Wade. A "No" vote was not heard. Motion carried.

I. Non-Consent Action Items

- I.1.** Approve the certified supplemental contract for Crista Stacklin as assigned for the 2025-2026 school year at the Board approved hourly rate.

MOTION#8414

Depinet moved and Timmons seconded the motion to approve Non-Consent Action Item I.1 as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Morris, Price, Shaw, Timmons, and Wade. A “No” vote was not heard. Motion carried.

J. Legislative Liaison Report

K. Board Initiated Business

L. Executive Session

MOTION#8415

Depinet moved and Kisabeth seconded the motion to enter Executive Session to discuss employment and compensation of personnel. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Morris, Price, Shaw, Timmons, and Wade. A “No” vote was not heard. Motion carried. The Board entered Executive Session at 7:07 p.m. and exited at 7:58 p.m.

MOTION#8416

Depinet moved and Mack seconded the motion to adjourn the meeting. The vote on the motion was all “Yes” by Damschroder, Depinet, Greenslade, Kisabeth, Mack, Morris, Price, Shaw, Timmons, and Wade. A “No” vote was not heard. Motion carried. Meeting adjourned at 8:02 p.m.

M. Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.
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Next meeting: August 21, 2025 in the Sentinel Community Room, Tiffin, Ohio

Tim Damschroder, President

Alex Binger, Treasurer