



**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

September 18, 2025

Administration Building, Fremont, Ohio

6:00 p.m.

**Tim Damschroder – Gibsonburg
Thomas Price - Fremont
Nancy Greenslade - Clyde-Green Springs
Thomas Wade - Fostoria
Linda Depinet - Hopewell-Loudon
Nancy Timmons – Lakota
Joshua Messersmith - Mohawk
Celestia Mack - New Riegel
Gwen Stallard - Old Fort
Paul Shaw - Port Clinton
Daniel Stacklin - Seneca East
Larry Kisabeth - Tiffin
Jim Morris - Upper Sandusky**

**Alex P. Binger, Treasurer
Gregory A. Edinger, Superintendent**

**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS
BOARD OF EDUCATION**

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September 18, 2025

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- **Minutes of the Regular Meeting**
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**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

Administration Building, Fremont, Ohio

September 18, 2025

Regular Meeting Agenda

- A.** Call meeting to order – Mr. Tim Damschroder, President
- B.** Pledge of Allegiance to the Flag
- C.** Roll Call
- D.** Approve the minutes of the August 21, 2025 regular meeting
- E.** Administrative reports and discussion
- F.** Approval of Agenda (Additions, deletions, movement of consent agenda items)

G. Consent Agenda

Superintendent's reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **G.1.** through **G.3.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

G.1. Personnel

- a) Accept the resignation of Hannah Carnicom, VTC DMT Educational Aide, effective September 12, 2025.
- b) Accept the resignation of Genie Moyer, SCTC Intervention Specialist, effective September 24, 2025.
- c) Approve the one-year probationary certified teaching contract for Matt Wertz, VTC Collision Repair Instructor, for the 2025-2026 school year at an annual salary of \$50,500, 20 days extended time per the collective bargaining agreement effective September 8, 2025 through June 30, 2026 pending proper credentials.
- d) Approve the one-year full-time classified contract for **VTC DMT Educational Aide** step **X** on the educational aide (E) salary schedule for the 2025-2026 school year pending proper credentials.
- e) Approve a one-year long-term substitute teaching contract for Michele Spencer-Riedel for 120 days for the 2025-2026 school year effective October 6, 2025 through May 28, 2026 at a daily rate of \$250 pending proper credentials.
- f) Approve the part-time classified contract as cafeteria student worker for Nick Thomason to work as assigned for the 2025-2026 school year, at the Board approved rate.
- g) Approve the part-time adult education instructor contract for Scott Brooks as assigned for the 2025-2026 school year, at the Board approved hourly rate.

h) Approve the part-time adult education EMT and firefighter instructor contract for the high school program for Scott Brooks as assigned for the 2025-2026 school year, at the Board approved hourly rate.

i) Approve the following one-year, part-time certified substitute contracts to work as assigned for the 2025-2026 school year at the Board approved rate pending proper credentials:

Stephen Curliss

Doug Hartenstein

Cheryl Stroempl

Thomas Thomson

j) Approve an unpaid leave of absence for Ann Warner for 9 days between August 1, 2025 and October 3, 2025.

G.2. Agreements

a) Approve the facilities lease agreement between Vanguard-Sentinel Career and Technology Centers and the Fostoria Learning Center for the 2025-2026 and 2026-2027 school years at a cost of \$7,200 per year.

b) Approve the agreement between Vanguard-Sentinel Career and Technology Centers and the Seneca County Commission on Aging to provide lunches for the AIM MS campus at a cost of \$4.25 per meal effective October 1, 2025 through June 30, 2026

G.3. Donations

Accept a donation of \$1,000 from AMVETS Post 48 to the SCTC Drug Free Club.

H. Financial Consent Agenda

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **H.1.** through **H.4.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

H.1. Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register
- g) Amended Certificate of Available Resources
- h) FY26 Permanent Appropriations

H.2. General Fund Transactions

Approve an advance of \$150,000 from General Fund (001) to Perkins Grant Fund (524-9026).

H.3. Forecast

Approve the forecast through June 30, 2029.

H.4. Grants

Establish fund 499-9026 Aspire Grant - State Allocation.

I. Non-Consent Action Items

J. Legislative Liaison Report

K. Board Initiated Business

L. Executive Session

M. Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.

Next meeting: October 16, 2025 in the Sentinel Community Room, Tiffin, Ohio

**MINUTES OF THE VANGUARD-SENTINEL CAREER & TECHNOLOGY
CENTERS BOARD OF EDUCATION REGULAR MEETING**
Sentinel Community Room, Tiffin, Ohio
August 21, 2025

The Vanguard-Sentinel Career and Technology Centers Board of Education met for its regular meeting on Thursday, August 21, 2025 at 6:00 p.m. in the Sentinel Community Room.

The meeting was called to order by Tim Damschroder, President, at 6:00 p.m.

The Board recited the Pledge of Allegiance.

The following members responded to roll call; Damschroder, Depinet, Mack, Messersmith, Price, Shaw, Stacklin, Stallard, and Timmons. Greenslade, Kisabeth, Morris, and Wade were absent.

MOTION#8417

Depinet moved and Mack seconded the motion to approve the June 19, 2025 regular meeting minutes. The vote on the motion was all “Yes” by Damschroder, Depinet, Mack, Messersmith, Price, Shaw, Stacklin, Stallard, and Timmons. A “No” vote was not heard. Motion carried.

Administrative reports and discussion.

Mr. Wade entered the meeting at 6:04 p.m.

MOTION#8418

Stallard moved and Timmons seconded the motion for Approval of Agenda (Additions, deletions, movement of consent agenda items) The vote on the motion was all “Yes” by Damschroder, Depinet, Mack, Messersmith, Price, Shaw, Stacklin, Stallard, Timmons, and Wade. A “No” vote was not heard. Motion carried.

G. Consent Agenda

Superintendent’s reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **G.1.** through **G.8.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

G.1. Hourly Rate Schedule

Approve the hourly rate for the part-time adult education EMT instructor for the high school program as \$30 an hour effective July 1, 2025.

G.2. Personnel

a) Accept the resignation of Emily Zibert, VTC Welding Instructor, effective July 1, 2025.

b) Accept the resignation of Marco Garcia, SCTC Custodian, effective July 10, 2025.

c) Accept the resignation of Thomas Fought, VTC Collision Repair Instructor, effective August 29, 2025.

d) Approve the following one-year probationary certified teaching contracts for the 2025-2026 school year pending proper credentials:

- 1) Nicholas Dragon, VTC Criminal Justice Instructor, at an annual salary of \$50,500, 20 days extended time per the collective bargaining agreement effective July 1, 2025 through June 30, 2026.
- 2) Rylie Graber, SCTC AIM Intervention Specialist, at an annual salary of \$47,000, 10 days extended time per the collective bargaining agreement effective July 1, 2025 through June 30, 2026.
- 3) Riley Sweeney, VTC Welding Instructor, at an annual salary of \$47,500, 20 days extended time per the collective bargaining agreement effective July 1, 2025 through June 30, 2026.
- 4) Gregory Chaney, SCTC Electrical Trades Instructor, at an annual salary of 50,000, 20 days extended time per the collective bargaining agreement effective September 1, 2025 through June 30, 2026.

e) Approve the following full-time classified contracts for the 2025-2026 school year pending proper credentials:

- 1) Zachary Arend, SCTC Custodian class 1 step 1 on the custodial/maintenance (C) salary schedule effective August 25, 2025.
- 2) Samantha Baugher, SCTC Administrative Assistant, step 3 on the Administrative Assistant (A) salary schedule effective August 1, 2025.
- 3) Derek Kummerer, SCTC BT Educational Aide, step 1 on the Educational Aide (E) salary schedule effective August 1, 2025.

f) Approve the regular part-time classified contract for Teresa Harvey, Cafeteria Worker, to work as assigned for the 2025-2026 school year, step 1 on the Food Service (D) salary schedule, pending proper credentials.

g) Approve the administrative contract for Carol Kern, SCEDC Workforce Development Specialist, for a one-year term effective September 4, 2025 at an hourly salary of \$27.51.

h) Approve the following part-time adult education instructor contracts as assigned for the 2025-2026 school year, at the Board approved hourly rate:

Joe Bennett	Ben Fitzpatrick	Marie Herbst	Doug McDougall
Jonathon Montgomery	Kreg Ohms	Garry Ruble	Nicholas Smith
Ciara Wagner	Kevin Winke	Zachary Wolfe	

i) Approve the following part-time adult education EMT and firefighter instructor contracts for the high school program as assigned for the 2025-2026 school year, at the Board approved hourly rate:

William Anderson	Zachary Baker	Tim Crowell	Sharon Devine
Karen Hetrick	Diana Layton	Benjamin Molyett	Jonathan Montgomery
Mark Montgomery	Natalie Rybaczewski	Garry Ruble	Adam Shearn
Paul Striker	Nicholas Smith	Bernice Walton	Robert Ward
Jaren Wickham			

j) Approve the following one-year, part-time certified substitute contracts to work as assigned for the 2025-2026 school year at the Board approved rate pending proper credentials:

Molly Lofton
Edward Williams

Ron Huffman

Sandra Reinhart

Lisa Swickard

k) Approve a classified part-time contract for Susan Cherry as classified substitute to work as assigned for the 2025-2026 school year at the Board approved hourly rate pending proper credentials.

l) Approve the following classified part-time contracts as bus driver to work as assigned for the 2025-2026 school year at the Board approved hourly rate:

Ron Huffman

Barrett Zimmerman

m) Approve an unpaid leave of absence for Ann Warner for 10 days from July 14, 2025 through July 25, 2025.

n) Approve an unpaid leave of absence for Jennifer Sharp for 10 days between September 1, 2025 and November 24, 2025.

o) Approve an FMLA leave of absence for Mark Long from September 9, 2025 through November 9, 2025.

p) Approve an unpaid FMLA leave of absence for Genie Moyer from August 25, 2025 through September 24, 2025.

G.3. Memorandum of Understanding

Approve a Memorandum of Agreement contract between Vanguard-Sentinel Career & Technology Centers and North Central Ohio ESC for a Career Awareness Coordinator effective August 1, 2025 through July 31, 2026.

G.4. Permanent Improvements and Equipment Purchases

a) IST Ohio Inc, Fanuc Robot in the amount of \$42,850.

b) Phoenix Safety Outfitters, air compressor in the amount of \$50,020.86.

c) Atlantic Emergency Solutions, firetruck repairs in the amount of \$28,615.09.

d) Approve the purchase order dated July 15, 2025 to Painter's Supply in the amount of \$27,542.60 for classroom supplies.

e) Approve the purchase order dated July 1, 2025 to OE Meyer CO, in the amount of \$40,247.46 for classroom supplies.

f) Approve the purchase order dated July 1, 2025 to OE Meyer CO, in the amount of \$30,633.16 for welders.

G.5. Approve the You Science contract renewal for the 2025-2026 school year for a total of \$45,610.15.

G.6. Board Policy

Approve the following updated Board Policy as presented:

IGBLA Promoting Parental Involvement

G.7. Grants

- a) Accept the Aspire grant amended amount as \$316,585.
- b) Accept the Perkins grant amended amount as \$326,504.26.

G.8. Donations

Accept a donation of \$5,000 from American Legion Post 169 to the SCTC Drug Free Club.

MOTION#8419

Messersmith moved and Depinet seconded the motion for Approval of Consent Agenda (Superintendent's reports and recommendations). The vote on the motion was all "Yes" by Damschroder, Depinet, Mack, Messersmith, Price, Shaw, Stacklin, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried.

Mr. Kisabeth entered the meeting at 6:46 p.m.

H. Financial Consent Agenda

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **H.1.** through **H.4.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

H.1. July Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register

H.2. August Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register

H.3. General Fund Transactions

Approve an advance of \$150,000 from General Fund (001) to Aspire Grant Fund (501-9026).

H.4. Then and Now Transactions

Approve a July then and now payment of \$117,936 to Wright Engineering LLC for architect and engineering services.

MOTION#8420

Mack moved and Wade seconded the motion to approve the Financial Consent Agenda as presented. The vote on the motion was all "Yes" by Damschroder, Depinet, Kisabeth, Mack, Messersmith, Price, Shaw, Stacklin, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried.

I. Non-Consent Action Items

- I.1.** Approve an enterprise zone agreement for KJV JHI LLC and school donation agreement between VSCTC and KJV JHI LLC as presented

MOTION#8421

Stallard moved and Stacklin seconded the motion to approve the Non-Consent Action Item I.1. as presented. The vote on the motion was all “Yes” by Damschroder, Depinet, Kisabeth, Mack, Messersmith, Price, Shaw, Stacklin, Stallard, Timmons, and Wade. A “No” vote was not heard. Motion carried.

J. Legislative Liaison Report

K. Board Initiated Business

L. Executive Session

- M. Appoint OSBA Delegate and Alternative for the 2025 OSBA Capital Conference**
Damschroder appointed Timmons as the OSBA Delegate and Wade as the alternate.

MOTION#8422

Messersmith moved and Depinet seconded the motion to adjourn the meeting. The vote on the motion was all “Yes” by Damschroder, Depinet, Kisabeth, Mack, Messersmith, Price, Shaw, Stacklin, Stallard, Timmons, and Wade. A “No” vote was not heard. Motion carried. Meeting adjourned at 7:35 p.m.

N. Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.
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Next meeting: September 18, 2025 in the Vanguard-Sentinel Administration Building, Fremont, Ohio

Tim Damschroder, President

Alex Binger, Treasurer