



**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

November 20, 2025

Administration Building, Fremont, Ohio

6:00 p.m.

**Tim Damschroder – Gibsonburg
Thomas Price - Fremont
Nancy Greenslade - Clyde-Green Springs
Thomas Wade - Fostoria
Linda Depinet - Hopewell-Loudon
Nancy Timmons – Lakota
Joshua Messersmith - Mohawk
Celestia Mack - New Riegel
Gwen Stallard - Old Fort
Paul Shaw - Port Clinton
Daniel Stacklin - Seneca East
Larry Kisabeth - Tiffin
Jim Morris - Upper Sandusky**

**Alex P. Binger, Treasurer
Gregory A. Edinger, Superintendent**

**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS
BOARD OF EDUCATION**

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November 20, 2025

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**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING**

Administration Building, Fremont, Ohio

November 20, 2025

Regular Meeting Agenda

- A.** Call meeting to order – Mr. Tim Damschroder, President
- B.** Pledge of Allegiance to the Flag
- C.** Roll Call
- D.** Approve the minutes of the October 16, 2025 regular meeting
- E.** Administrative reports and discussion
- F.** Approval of Agenda (Additions, deletions, movement of consent agenda items)

G. Consent Agenda

Superintendent's reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **G.1.** through **G.3.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

G.1. Personnel

- a) Approve the one-year full-time classified contract for Whitney Witte, VTC Administrative Assistant, step 5 on the administrative assistant (A) salary schedule for the 2025-2026 school year effective November 26, 2025.
- b) Accept the resignation of Matias Silvas, VTC Custodian, effective November 14, 2025.
- c) Accept the following resignations for purposes of retirement:
 - 1) Barbara Mitchell, VTC Testing Coordinator, effective May 31, 2026.
 - 2) Carl Rusch, SCTC Collision Repair Instructor, effective May 31, 2026.
- d) Approve an FMLA leave of absence for Mark Long from November 10, 2025 through February 2, 2026.
- e) Approve an unpaid leave of absence for Greg Chaney for 2 days between December 18, 2025 and December 19, 2025.
- f) Approve an unpaid leave of absence for Riley Sweeney for 3 days between December 17, 2025 and December 19, 2025.

G.2. Agreements

Approve the component sales agreement between Vanguard-Sentinel Career and Technology Centers and NOECA for the 2025-2026 school year at an e-rate discounted cost of \$58,734.20.

G.3. Donations

- a) Accept a donation of \$500 from the Ohio FFA Foundation to the SCTC FFA.
- b) Accept a donation of \$200 from the Tiffin K of C to the SCTC Drug Free Club.
- c) Accept a donation of \$300 from the Cookie Lady to the VTC SkillsUSA.
- d) Accept a donation of \$100 from Al Baumann Chevrolet to the VTC SkillsUSA.
- e) Accept a donation of \$140.50 from the Seneca County Fair to the SCTC FFA.
- f) Accept a donation of \$200 from Beck Suppliers to the VTC SkillsUSA.
- g) Accept a donation of \$140 from Mazda Direct to the VTC SkillsUSA.
- h) Accept a donation of \$1,000 from Crown Battery to the VTC SkillsUSA.
- i) Accept a donation of \$150 from Wanda Kay Smith to the VTC SkillsUSA.
- j) Accept a donation of \$250 from JSF Ventures to the VTC SkillsUSA.

H. Financial Consent Agenda

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **H.1.** through **H.3.** Action by the Board of Education in “Adoption of the Consent Agenda” means that this item is adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

H.1. Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register
- g) Amended Certificate
- h) Appropriations Resolution

H.2. Grants

Establish Fund 499-9125 CT Education Equipment Grant.

H.3. General Fund Transactions

Approve an advance of \$238,988.05 from General Fund (001) to Fund 499-9125.

I. Non-Consent Action Items

J. Legislative Liaison Report

K. Board Initiated Business

L. Executive Session

M. Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.

Next meeting: December 18, 2025 in the Sentinel Community Room, Tiffin, Ohio

**MINUTES OF THE VANGUARD-SENTINEL CAREER & TECHNOLOGY
CENTERS BOARD OF EDUCATION REGULAR MEETING**
Sentinel Community Room, Tiffin, Ohio
October 16, 2025

The Vanguard-Sentinel Career and Technology Centers Board of Education met for its regular meeting on Thursday, October 16, 2025 at 6:00 p.m in the Sentinel Community Room.

The meeting was called to order by Tim Damschroder, President, at 6:00 p.m.

The Board recited the Pledge of Allegiance.

The following members responded to roll call; Damschroder, Depinet, Kisabeth, Morris, Price, Shaw, Stacklin, Stallard, Timmons, and Wade. Greenslade, Mack, and Messersmith were absent.

MOTION#8428

Depinet moved and Stacklin seconded the motion to approve the September 18, 2025 regular meeting minutes. The vote on the motion was all “Yes” by Damschroder, Depinet, Kisabeth, Morris, Price, Shaw, Stacklin, Stallard, Timmons, and Wade. A “No” vote was not heard. Motion carried.

Administrative reports and discussion.

MOTION#8429

Kisabeth moved and Morris seconded the motion for Approval of Agenda with the removal of **G.1.B.** and the addition of Non-Consent Item **I.1.** (Additions, deletions, movement of consent agenda items) The vote on the motion was all “Yes” by Damschroder, Depinet, Kisabeth, Morris, Price, Shaw, Stacklin, Stallard, Timmons, and Wade. A “No” vote was not heard. Motion carried.

G. Consent Agenda

Superintendent’s reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **G.1.** through **G.4.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

G.1. Personnel

a) Approve an unpaid leave of absence for Rhonda Warneck for 2 days for September 11, 2025 and September 12, 2025.

c) Accept the resignation of Ann Warner, VTC Administrative Assistant, effective October 21, 2025.

G.2. Approve the cafeteria fee for adult breakfast as \$2.15.

G.3. Approve the Education Model Policies and Special Education Model Policies and Procedures for Joint Vocational School Districts for the 2025-2026 school year as presented.

G.4. Donations

a) Accept a donation of boots with a value of \$315 from the Debra M. Momany Memorial Fund to the Fostoria Learning Center Manufacturing program.

- b) Accept a donation of \$500 from the Tiffin Lions Club to the SCTC Drug Free program.
- c) Accept a donation of \$500 from the National FFA Foundation on behalf of Bob Evans Restaurants to the SCTC FFA.
- d) Accept a donation of \$500 from Vaughn Industries to the SCTC Drug Free program.
- e) Accept a donation of \$6,045 from the Hospitality Institute of Ohio to the SCTC Culinary program.

MOTION#8430

Depinet moved and Timmons seconded the motion for Approval of Consent Agenda (Superintendent's reports and recommendations). The vote on the motion was all "Yes" by Damschroder, Depinet, Kisabeth, Morris, Price, Shaw, Stacklin, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried.

H. Financial Consent Agenda

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **H.1.** and **H.2.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

H.1. Monthly Financial Reports

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register

H.2. General Fund Transactions

Approve a transfer of \$30,000 from General Fund (001) to Cafeteria Fund (006).

MOTION#8431

Stallard moved and Stacklin seconded the motion to approve the Financial Consent Agenda as presented. The vote on the motion was all "Yes" by Damschroder, Depinet, Kisabeth, Morris, Price, Shaw, Stacklin, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried.

I. Non-Consent Action Items

- I.1.** Decline the resignation of Clorianna Nasser, VTC Intervention Specialist, received after the July 10 deadline in accordance with ORC 3319.15.

MOTION#8432

Morris moved and Wade seconded the motion to approve the Non-Consent Action Item **I.1.** as presented. The vote on the motion was all "Yes" by Damschroder, Depinet, Kisabeth, Morris, Price, Shaw, Stacklin, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried.

J. Legislative Liaison Report

K. Board Initiated Business

L. Executive Session

MOTION#8433

Shaw moved and Depinet seconded the motion to enter Executive Session to discuss employment and compensation of personnel. The vote on the motion was all “Yes” by Damschroder, Depinet, Kisabeth, Morris, Price, Shaw, Stacklin, Stallard, Timmons, and Wade. A “No” vote was not heard. Motion carried. The Board entered Executive Session at 6:51 p.m. and exited at 7:12 p.m.

MOTION#8434

Depinet moved and Morris seconded the motion to adjourn the meeting. The vote on the motion was all “Yes” by Damschroder, Depinet, Kisabeth, Morris, Price, Shaw, Stacklin, Stallard, Timmons, and Wade. A “No” vote was not heard. Motion carried. Meeting adjourned at 7:13 p.m.

M. Adjournment

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Next meeting: November 20, 2025 in the Vanguard-Sentinel Administration Building, Fremont, Ohio

Tim Damschroder, President

Alex Binger, Treasurer