



DATE POSTED: NOVEMBER 21, 2025
APPLICATION DEADLINE: DECEMBER 1, 2025

VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS POSITIONS NOTICE

POSITION: Student Success Behavioral Enhancement Coordinator
(In-School Suspension)

LOCATION: Vanguard Tech Center – Fremont, OH

MINIMUM QUALIFICATIONS: Candidate must be at least 21 years old, have a valid Ohio's Driver's license, and a high school diploma or GED equivalent. An associate's degree is preferred. Candidates must possess or qualify for a valid Ohio Educational Aide permit or a substitute teaching license. Experience working in an educational setting with high school students is preferred. The ability to be flexible and multi-task is essential along with exceptional organizational and personal skills. Positive background checks (BCI/FBI) are mandatory.

GENERAL DESCRIPTION: The coordinator shall oversee and provide instructional activities consistent with objectives of the VSCTC district philosophy. Daily operational duty will be to monitor students assigned to SSBE; communicating and planning with instructors to obtain class assignments for students, providing academic support to students, and communicating with administration regarding scheduling. Other responsibilities: daily supervision of students on campus, information tracking, and any other tasks as assigned by District administration. The candidate shall implement the Superintendent's directives, district goals, and policies of the Board of Education.

WORK WEEK/YEAR: 195 days

SALARY: In accordance with the Board adopted hourly rate.

BENEFITS: Accumulated sick leave, group medical and dental insurance, and School Employees Retirement System (SERS) pension.

STARTING DATE: To be determined

APPLY TO: Paige Webb, Office of the Superintendent, (419) 332 - 2626 ext. 1003
1306 Cedar Street, Fremont, Ohio 43420
pwebb@vsctc.org
Submit a completed employment application, resume, copy of college transcripts, industry credentials, and current State of Ohio educator licenses.

Title VI, VII (Civil Rights Act of 1974), Equal Pay Act of 1963, Title IX & Section 504 Regulations are followed.

According to ORC 3319.311 a criminal records check is required prior to employment