



**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

**September 21, 2023**

***Administration Building, Fremont, OH***

**6:30 p.m.**

**Tim Damschroder – Gibsonburg  
Chris Widman - Tiffin  
Nancy Greenslade - Clyde-Green Springs  
Thomas Wade - Fostoria  
Thomas Price - Fremont  
Linda Depinet - Hopewell-Loudon  
Nancy Timmons – Lakota  
Kathy Koehler - Mohawk  
Jeff Hohman - New Riegel  
Valerie Steyer - Old Fort  
Paul Shaw - Port Clinton  
Jaimie Beamer - Seneca East  
Jim Morris - Upper Sandusky**

**Alex P. Binger, Treasurer  
Gregory A. Edinger, Superintendent**

**VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS  
BOARD OF EDUCATION**

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- **Check Payment Register**

**VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS  
BOARD OF EDUCATION MEETING**

*Administration Building, Fremont, OH*

**September 21, 2023**

**Regular Meeting Agenda**

- A.** Call meeting to order – Mr. Tim Damschroder, President
- B.** Pledge of Allegiance to the Flag
- C.** Roll Call
- D.** Approve the minutes of the August 17, 2023 regular meeting
- E.** Administrative reports and discussion
- F.** Approval of Agenda (Additions, deletions, movement of consent agenda items)

**G. Consent Agenda**

Superintendent's reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **G.1.** and **G.2.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

**G.1. Personnel**

- a) Approve the grant-funded part-time adult education ASPIRE educational aide contract for Kimberly Witt to work as assigned for the 2023-2024 school year at the Board approved hourly rate.
- b) Approve the certified substitute contract for Abby Lang to work as assigned for the 2023-2024 school year at the Board approved hourly rate pending proper credentials.
- c) Approve the part-time classified employment contract for Thomas Thompson, VTC Custodian, effective September 11, 2023, class 1, step 1 on the Custodial/Maintenance (C) salary schedule.
- d) Approve the following part-time adult education instructor contracts as assigned for the 2023-2024 school year, at the Board approved hourly rate:

|               |               |            |              |
|---------------|---------------|------------|--------------|
| Zachary Baker | Thomas Fowler | Paul Perry | Paul Striker |
|---------------|---------------|------------|--------------|
- e) Approve an unpaid leave of absence for Christine Zimmerman-Hall from October 27, 2023, through November 17, 2023.
- f) Approve an unpaid leave of absence for Rhonda Warneck from August 18, 2023, through September 12, 2023.

- g) Amend the rate of pay for Jerry Elchert, SCTC Educational Aide, to step 8 on the Educational Aide (E) salary schedule, effective September 25, 2023.
- h) Amend the rate of pay for Heather Grate, VTC Custodian, to class 1, step 6 on the Custodial/Maintenance (C) salary schedule, effective September 25, 2023.

**G.2. Donations**

- a) Accept a donation of \$500.00 from Baumann Chevrolet Buick GMC, Inc. to the SCTC Drug Free Clubs of America.
- b) Accept a donation of \$500.00 from Coppus Motors, Inc. to the SCTC Drug Free Clubs of America.

**H. Financial Consent Agenda**

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **H.1.** and **H.2.** Action by the Board of Education in “Adoption of the Consent Agenda” means that this item is adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

**H.1. Monthly Financial Reports**

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register
- g) Amended Certificate of Available Resources
- h) FY24 Appropriations

**H.2. General Fund Transactions**

Approve the return advance of \$5,000.00 to Fund 501-9024 ASPIRE, originally made in August 2023.

**I. Non-Consent Action Item**

Approve the part-time adult education instructor contract for Eric Depinet to work as assigned for the 2023-2024 school year, at the Board approved hourly rate.

**J. Legislative Liaison Report**

**K. Board Initiated Business**

**L. Executive Session**

**M. Adjournment**

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| Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays. |
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**Next meeting: October 19, 2023 in the Sentinel Community Room, Tiffin, Ohio**

**MINUTES OF THE VANGUARD-SENTINEL CAREER & TECHNOLOGY  
CENTERS BOARD OF EDUCATION REGULAR MEETING**  
*Sentinel Community Room, Tiffin, Ohio*  
**August 17, 2023**

The Vanguard-Sentinel Career and Technology Centers Board of Education met for its regular meeting on August 17, 2023 at 6:30 p.m. in the Sentinel Community Room.

The meeting was called to order by Tim Damschroder, President, at 6:30 p.m.

The Board recited the Pledge of Allegiance.

The following members responded to roll call; Beamer, Damschroder, Depinet, Greenslade, Hohman, Koehler, Morris, Price, Shaw, Steyer, Timmons, Wade, and Widman.

**MOTION#8253**

Beamer moved and Koehler seconded the motion to approve the June 22, 2023 regular meeting minutes. The vote on the motion was all “Yes” by Beamer, Damschroder, Depinet, Greenslade, Hohman, Koehler, Morris, Price, Shaw, Steyer, Timmons, Wade, and Widman. A “No” vote was not heard. Motion carried.

Administrative reports and discussion.

**MOTION#8254**

Beamer moved and Koehler seconded the motion for Approval of Agenda (Additions, deletions, movement of consent agenda items). The vote on the motion was all “Yes” by Beamer, Damschroder, Depinet, Greenslade, Hohman, Koehler, Morris, Price, Shaw, Steyer, Timmons, Wade, and Widman. A “No” vote was not heard. Motion carried.

**G. Consent Agenda**

Superintendent’s reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **G.1.** through **G.3.** Action by the Board of Education in “Adoption of the Consent Agenda” means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

**G.1. Personnel**

- a) Accept the resignation of Karin Mobley, VTC Family and Community Liaison, effective August 1, 2023.
- b) Accept the resignation of Eric O’Brien, SCTC AIM Construction Instructor, effective August 7, 2023.
- c) Approve the following one-year probationary certified teaching contracts for the 2023-2024 school year effective July 1, 2023 pending proper credentials:
  - 1) Brock Arebaugh, VTC AIM Construction Instructor, at the annual salary of \$47,000.00, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.

2) Adam Cok, SCTC Career Exploration Instructor, at the annual salary of \$55,000.00, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.

3) Nicholas Weber, SCTC AIM Construction Instructor, at the annual salary of \$50,000, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.

d) Approve the following full-time classified employment contracts effective July 1, 2023 pending proper credentials:

1) Ashton Smith, SCTC Electrical Trades Educational Aide, step 8 on the Educational Aide (E) salary schedule per the Classified Policy Handbook.

2) Christine Zimmerman-Hall, VTC Family and Community Liaison, at the annual salary of \$56,250.00.

e) Approve the following regular part-time classified employment contracts as food service workers effective August 17, 2023, step 1 on the Food Service (D) salary schedule per the Classified Policy Handbook pending proper credentials:

Casey McElfresh

Mertz O'Neil

f) Approve the classified part-time contract for Marie Herbst as classified substitute to work as assigned for the 2023-2024 school year, at the Board approved hourly rate pending proper credentials.

g) Approve the following certified substitute instructor contracts as assigned for the 2023-2024 school year at the Board approved hourly rate pending proper credentials:

Roxanne Ames

Steven Ebert

Nikkia Jones

h) Approve the following part-time adult education instructor contracts as assigned for the 2023-2024 school year, at the Board approved hourly rate:

James Black  
Kevin Winke

Craig Crowell

Paul Halbeisen

Jaren Wickham

i) Approve an unpaid leave of absence for Christine Zimmerman-Hall from September 8, 2023 through October 2, 2023.

## **G.2. Grants for the 2023-2024 School Year**

a) Accept the ASPIRE Grant in the amount of \$295,000.00.

b) Accept the Career Technical and Adult Education (Carl Perkins) Grant in the amount of \$374,683.25.

## **G.3. Permanent Improvements and Equipment Purchases**

a) AG-Pro Ohio, John Deere Skid Loader in the amount of \$54,502.70.

b) OE Meyer, plasma table for AIM Manufacturing in the amount of \$45,955.00.

c) OE Meyer, welding equipment for AIM Manufacturing in the amount of \$84,658.00.

## MOTION#8255

Beamer moved and Koehler seconded the motion for Approval of Consent Agenda (Superintendent's reports and recommendations). The vote on the motion was all "Yes" by Beamer, Damschroder, Depinet, Greenslade, Hohman, Koehler, Morris, Price, Shaw, Steyer, Timmons, Wade, and Widman. A "No" vote was not heard. Motion carried.

### **H. Financial Consent Agenda**

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **H.1.** through **H.4.** Action by the Board of Education in "Adoption of the Consent Agenda" means that this item is adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

#### **H.1. July Monthly Financial Reports**

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register

#### **H.2. August Monthly Financial Reports**

- a) Fiscal Year Analysis
- b) Fiscal Data Graphs
- c) Cash Reconciliation Report
- d) Financial Summary Report
- e) Investment Report
- f) Check Payment Register
- g) Amended Certificate of Available Resources

#### **H.3. Cyber Insurance**

Approve cyber insurance for the 2023-2024 plan year with World Risk Management, at an estimated premium of \$3,438.

#### **H.4. General Fund Transactions**

- a) Approve a transfer of \$500,000.00 from General Fund (001) to Permanent Improvement Fund (003).
- b) Approve an advance of \$20,000.00 from General Fund (001) to Resold Supply Fund (009).
- c) Approve an advance of \$5,000.00 from General Fund (001) to ASPIRE Fund (501-9024).

## MOTION#8256

Beamer moved and Koehler seconded the motion to approve the Financial Consent Agenda as presented. The vote on the motion was all "Yes" by Beamer, Damschroder, Depinet, Greenslade, Hohman, Koehler, Morris, Price, Shaw, Steyer, Timmons, Wade, and Widman. A "No" vote was not heard. Motion carried.

### **I. Non-Consent Action Item**

### **J. Legislative Liaison Report**

**K. Board Initiated Business**

**L. Executive Session**

**M. Appoint OSBA Delegate and Alternative for the 2023 OSBA Capital Conference**  
Mr. Damschroder appointed Beamer as the OSBA delegate and Timmons as the alternative.

MOTION#8257

Beamer moved and Koehler seconded the motion to adjourn the meeting. The vote on the motion was all “Yes” by Beamer, Damschroder, Depinet, Greenslade, Hohman, Koehler, Morris, Price, Shaw, Steyer, Timmons, Wade, and Widman. A “No” vote was not heard. Motion carried. Meeting adjourned at 7:28 p.m.

**N. Adjournment**

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| Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays. |
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**Next meeting: September 21, 2023 in the Administration Building, Fremont, Ohio**

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Tim Damschroder, President

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Alex Binger, Treasurer