VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING

August 20, 2026

Administration Building, Fremont, Ohio

6:00 p.m.

Thomas Price, President - Fremont
Larry Kisabeth, Vice President - Tiffin
Nancy Greenslade - Clyde-Green Springs
Thomas Wade - Fostoria
Tim Damschroder – Gibsonburg
Linda Depinet - Hopewell-Loudon
Nancy Timmons – Lakota
Joshua Messersmith - Mohawk
Celestia Mack - New Riegel
Gwen Stallard - Old Fort
Michele Mueller - Port Clinton
Daniel Stacklin - Seneca East
Jim Morris - Upper Sandusky

Alex P. Binger, Treasurer
Gregory A. Edinger, Superintendent

VANGUARD-SENTINEL CAREER and TECHNOLOGY CENTERS
BOARD OF EDUCATION

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VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS
BOARD OF EDUCATION MEETING

Administration Building, Fremont, Ohio

August 20, 2026

Regular Meeting Agenda

A. Call meeting to order – Mr. Thomas Price, President

B. Pledge of Allegiance to the Flag

C. Roll Call

D. Approve the minutes of the June 24, 2026 regular meeting

E. Administrative reports and discussion

F. Approval of Agenda (Additions, deletions, movement of consent agenda items)

G. **Consent Agenda**
Superintendent's reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **G.1.** through **G.5.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

G.1. **Personnel**

a) Accept the resignation of Bailey Audiano, VTC Business Instructor, effective July 27, 2026.

b) Accept the resignation of Cierra Long, SCTC Educational Aide, effective August 9, 2026.

c) Accept the resignation of Catherine O'Neill, VTC AIM Administrative Assistant, effective August 10, 2026.

d) Accept the resignation of Siri Wintersteen, SCTC AIM MS Intervention Specialist, effective July 31, 2026.

e) Accept the resignation of Fanny Clymer, PSS Administrative Assistant, for purposes of retirement effective December 31, 2026.

f) Approve a one-year, part-time classified contract for Morgan Lempke, VTC Early Childhood Educational Aide, for the 2026-2027 school year at a rate of $17 an hour effective August 31, 2026 through June 30, 2027 pending proper credentials.

g) Approve a one-year, full-time classified contract for Brittany Gerner, VTC AIM Administrative Assistant, for the 2026-2027 school year at a rate of $17 an hour effective August 24, 2026 through June 30, 2027 pending proper credentials.

h) Approve the following one-year, full-time probationary certified teaching contracts for the 2026-2027 school year effective July 1, 2026 through June 30, 2027 pending proper credentials:

1) Jennifer Buening, VTC Business Instructor, at an annual salary of $55,000, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.

2) Ron Clark, Ottawa County Workforce Hub Manufacturing Instructor, at an annual salary of $55,000, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.

3) Jackson Rogers, SCTC AIM MS Intervention Specialist, at an annual salary of $45,000, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.

i) Approve a one-year, part-time probationary certified teaching contract for Meghan Knieriem, Ottawa County Workforce Hub Hospitality Instructor, for the 2026-2027 school year at an annual salary of $26,000, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement effective July 1, 2026 through June 30, 2027 pending proper credentials.

j) Approve a one-year supplemental contract for Jennifer Buening, Adult Education Financial Aid Coordinator, for the 2026-2027 school year in the amount of $10,000.

k) Approve a one-year, long-term substitute teaching contract for Doug Hartenstein for the 2026-2027 school year as needed at a daily rate of $250 pending proper credentials.

l) Approve the one-year, part-time certified substitute contract for Christopher Twining to work as assigned for the 2026-2027 school year at the Board approved rate.

m) Approve the following part-time adult education instructor contracts as assigned for the 2026-2027 school year, at the Board approved hourly rate pending proper credentials:

Jennifer Bodkin	Tim Crowell	Kimberly Devos	Brittany Dewyre
Alexander Fertig	Ben Fitzpatrick	Vernon Horst	Zachary Wolfe

n) Approve the following part-time adult education EMT and firefighter instructor contracts for the high school program as assigned for the 2026-2027 school year, at the Board approved hourly rate:

Kimberly Devos	Brittany Dewyre

o) Issue the following extended time supplemental contracts for the 2026-2027 school year in accordance with CBA Article X-A:

Gregory Chaney	Electrical Trades	20 days
Jeremy Leavitt	Electrical Trades	30 days

G.2. Board Policy

JED Student Absences and Excuses

G.3. Contractor Agreement

Approve the agreement between the Vanguard-Sentinel Career & Technology Centers School District, the State of Ohio (OFCC), and Coleman Systems for phase 2 contractor services in connection with the HVAC replacement project at the Vanguard Tech Center in the amount of $567,130.

G.4. Permanent Improvements and Equipment Purchases

Approve the purchase of a 72-passenger Blue Bird bus from Cardinal Bus Sales in the amount of $135,405 consistent with the Ohio Schools Council bidding process.

G.5. Donations

a) Accept a donation of $100 from Heidelberg University to the VTC Social Studies program.

b) Accept a donation of $300 from Coppus Motors to the SCTC Drug Free program.

c) Accept a donation of $1,000 from American Legion Post 169 to the SCTC Drug Free program.

d) Accept a donation of $1,048 from Amvets Post 48 to the SCTC Drug Free program.

e) Accept a donation of $500 from Mennel Milling to the SCTC Drug Free program.

f) Accept a donation of a 2010 Honda Odyssey with an estimated value of $4,390 from John Hoffman to the VTC Automotive Technology program.

H. Financial Consent Agenda

The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **H.1.** through **H.3.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

H.1. June Monthly Financial Reports

a) Fiscal Year Analysis
b) Fiscal Data Graphs
c) Cash Reconciliation Report
d) Financial Summary Report
e) Investment Report
f) Check Payment Register

H.2. Monthly Financial Reports

a) Fiscal Year Analysis
b) Fiscal Data Graphs
c) Cash Reconciliation Report
d) Financial Summary Report
e) Investment Report
f) Check Payment Register
g) Amended Certificate of Available Resources

H.3. Uncollectible Billings

Approve writing off the following list of billings determined to be uncollectible:

Invoice	Customer	Amount	Service
VT - 1996	Aviana Anderson	$100	EC Preschool Tuition 24-25 school year
VT - 2001	Kaydri Foster	$100	EC Preschool Tuition 24-25 school year
AE - 235	Josh Smith	$300	Adult A&P Tuition 23-24 school year
AE - 429	Joshua Smith	$404	Adult Paramedic Tuition 23-24 school year
AE - 900	Brock Preston	$650	Adult EMT Tuition 23-24 school year
AE - 901	Autum Sorg	$725	Adult EMT Tuition 23-24 school year

I. Non-Consent Action Items

J. Legislative Liaison Report

K. Board Initiated Business

L. Executive Session

M. Appoint OSBA Delegate and Alternative for the 2026 OSBA Capital Conference

N. Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.

Next meeting: September 17, 2026, in the Sentinel Community Room, Tiffin, Ohio

MINUTES OF THE VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS BOARD OF EDUCATION REGULAR MEETING
Sentinel Community Room, Tiffin, Ohio
June 24, 2026

The Vanguard-Sentinel Career and Technology Centers Board of Education met for its regular meeting on Wednesday, June 24, 2026 at 6:00 p.m. in the Sentinel Community Room.

The meeting was called to order by Thomas Price, President, at 6:00 p.m.

The Board recited the Pledge of Allegiance.

The following members responded to roll call; Damschroder, Depinet, Greenslade, Mack, Messersmith, Morris, Mueller, Price, Stacklin, Stallard, Timmons, and Wade. Kisabeth was absent.

MOTION#8494

Depinet moved and Messersmith seconded the motion to approve the May 21, 2026 regular meeting minutes. The vote on the motion was all "Yes" by Damschroder, Depinet, Mack, Messersmith, Morris, Price, Stacklin, Stallard, Timmons, and Wade. Greenslade and Mueller abstained. A "No" vote was not heard. Motion carried.

Administrative reports and discussion.

MOTION#8495

Depinet moved and Mack seconded the motion for Approval of Agenda.
(Additions, deletions, movement of consent agenda items) The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Mack, Messersmith, Morris, Mueller, Price, Stacklin, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried.

G. Consent Agenda

Superintendent's reports and recommendations.

The Superintendent recommends that the Board of Education approve the Consent Agenda Items **G.1.** through **G.12.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such items be removed from the consent agenda and voted upon separately.

G.1. Hourly Rate Schedule

Approve the following part-time/substitute hourly rate schedule effective July 1, 2026:

a) Certified Substitute Instructor	$110/day
b) Classified Substitute	$11/hour
c) Part-time Adult Education Instructor	$25/hour
d) Part-time Adult Education Aide	$14.50/hour
e) Bus Driver	$19/hour
f) Bus Driver Certification stipend	$75/class
g) Student Worker	$11/hour
h) Aspire Instructor	$24/hour
i) Aspire Aide	$15.50/hour
j) Part-time Adult Education Fire Instructor for the High School program	$30/hour

G.2. <u>Personnel</u>

a) Accept the resignation of Cece Hess, SCTC Administrative Assistant, effective August 14, 2026.

b) Accept the resignation of Jessica Hotz, VTC Educational Aide, effective June 1, 2026.

c) Accept the resignation of Brynn Pope, Satellite Agriculture Instructor, effective June 30, 2026.

d) Accept the resignation of Angie Welly, VTC School Counselor, effective July 31, 2026.

e) Approve the 2025-2026 school year Youth Club Advisor stipend of $346.93 for Carl Rusch, SkillsUSA, with half being donated back to the club.

f) Issue a one-year, half-time probationary certified teacher contract to Kennedy Benner as SCTC Cosmetology instructor for the 2026-2027 school year, at an annual salary of $28,000, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.

g) Issue a one-year, part-time classified contract to Kennedy Benner as SCTC Cosmetology Educational Aide for the 2026-2027 school year, at an annual salary of $13,000.

h) Approve the following one-year probationary certified teaching contracts for the 2026-2027 school year effective July 1, 2026 through June 30, 2027 pending proper credentials:

1) Aaron Gates, Clyde Agriculture Instructor, at an annual salary of $54,000, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.

2) Kristal Dunlap, VTC School Counselor, at an annual salary of $78,000, 20 days extended time at the daily rate of pay per the Collective Bargaining Agreement.

i) Issue the extended time supplemental contract for Mike Miller for 10 days for the 2026-2027 school year in accordance with CBA Article X-A.

j) Approve the renewal of the following administrative contracts for a one-year term effective July 1, 2026 through June 30, 2027:

1) Beth Hannam, SCEDC Executive Director, at an annual salary of $108,577.40.

2) Carol Kern, SCEDC Workforce Development Specialist, at an hourly rate of $27.51.

3) Kyleigh Lash, SCEDC Communication & Project Administrator, at an annual salary of $53,831.53.

k) Approve the following one-year full-time classified contracts for the 2026-2027 school year effective August 3, 2026 through June 30, 2027 pending proper credentials:

1) Kendra Berkey, SCTC Administrative Assistant, at an hourly rate of $19.50.

2) Kimberly Collins, SCTC MS Administrative Assistant, at an hourly rate of $18.50.

l) Approve the one-year administrative contract for Emily Woodland, Aspire Coordinator, effective July 1, 2026 through June 30, 2027 at an annual salary of $70,500.

m) Approve the following part-time adult education instructor contracts as assigned for the 2026-2027 school year effective July 1, 2026 through June 30, 2027 at the Board approved hourly rate pending proper credentials:

James Black	Fanny Clymer	David Davis	Sharon Devine
Mark Montgomery	Jaren Wickham	Kevin Winke	

n) Approve the following part-time adult education EMT and firefighter instructor contracts for the high school program as assigned for the 2026-2027 school year effective July 1, 2026 through June 30, 2027, at the Board approved hourly rate:

Sharon Devine	Jaren Wickham

o) Approve the reclassification of Zach Arend, SCTC Custodian, to Class II, with a one-time 9% increase in base pay in accordance with the Classified Policy Handbook, effective July 1, 2026.

G.3. <u>Adult Ed Policies</u>

Adopt the revised adult education policies for the 2026-2027 school year as presented:

a) FY27 Catalog
b) Enrollment and Agreement Form
c) Financial Aid Policy & Procedures Manual
d) Firefighter Student Handbook
e) EMS Student Handbook
f) Program Fees
g) Satisfactory Academic Progress Policy
h) Student Consumer Information Disclosure
i) Student Policy & Procedures Handbook
j) Tuition Payment and Refund Policy

G.4. <u>District Cafeteria Fees Effective 2026-2027 School Year</u>

Approve the Cafeteria fees as follows:

Student lunch - $3.50 Adult lunch - $4.30 Breakfast - $2.00

G.5. <u>Service Agreements and Memberships for the 2026-2027 School Year</u>

<u>Service Agreements:</u>
a) NOECA, Sandusky, member service agreement in the amount of $43,731.72.

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b) Venzel Communications, Perrysburg, as the provider of district-wide marketing, promotion, and recruitment in an amount not to exceed $66,000.

<u>Memberships</u>:
a) OACTS - $5,350

G.6. <u>Board Policy</u>

Approve the following updated Board Policies as presented:

BF Board Policy Development & Adoption
DID Inventories (Fixed Assets)
EDEC Artificial Intelligence

G.7. <u>Technology Software Purchase</u>

Fastspring, 3-year agreement for ACTION1 Platform to provide patching software for district computer management in the amount of $25,610.

G.8. Resolution to Employ Legal Counsel
Approve the firm of Gingo & Bair Law, LLC to serve as legal counsel to the Vanguard-Sentinel Career and Technology Centers Governing Board of Education and hereby authorize the Board President, Superintendent, Treasurer, and designated administrator(s) to engage the services of said firm on an as needed basis.

G.9. Grants for the 2026-2027 School Year
a) Accept the Aspire Grant in the amount of $246,258.

b) Accept the Career Technical and Adult Education (Carl Perkins) Grant in the amount of $366,647.73.

G.10. Memorandum of Agreements
a) Approve a Memorandum of Agreement contract between Vanguard-Sentinel Career & Technology Centers and the Seneca County Sheriff's Office for the assignment of a school resource officer at the Sentinel Campus for the 2026-2027 school year.

b) Approve a Memorandum of Agreement contract between Vanguard-Sentinel Career & Technology Centers and the Sandusky County Sheriff's Office for the assignment of a school resource officer at the Vanguard Campus for the 2026-2027 school year.

c) Approve a Memorandum of Agreement contract between Vanguard-Sentinel Career & Technology Centers and the Sandusky County EMS Office for the assignment of a part-time Adult Education EMS Coordinator for the 2026-2027 school year.

G.11. Donations
a) Accept a donation of $100 from Amanda Merry to the SCTC Culinary program.

b) Accept a donation of $2,500 from the American Red Cross to Sentinel Career and Technology Center.

c) Accept a donation of $1,000 from the American Red Cross to the Vanguard Tech Center.

d) Accept a donation of $500 from M$T Sauces LLC to the SCTC Culinary program.

G.12. Authorization to Offer Employment Contracts
Authorize the Superintendent of Schools to offer employment contracts in order to complete staff assignments for the 2026-2027 school year.

MOTION#8496

Messersmith moved and Timmons seconded the motion for Approval of Consent Agenda (Superintendent's reports and recommendations). The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Mack, Messersmith, Morris, Mueller, Price, Stacklin, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried.

H. Financial Consent Agenda
The Treasurer recommends that the Board of Education approve the Financial Consent Agenda Items **H.1.** through **H.4.** Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

H.1. Monthly Financial Reports

a) Fiscal Year Analysis
b) Fiscal Data Graphs
c) Cash Reconciliation Report
d) Financial Summary Report
e) Investment Report
f) Check Payment Register
g) Amended Certificate of Available Resources
h) Appropriation Amendments/ FY26 Final Appropriations

H.2. General Fund Transactions

Approve the following general fund transactions:

a) Approve a transfer of $20,000 from General Fund (001) to Cafeteria Fund (006).

b) Approve a transfer of $500,000 from General Fund (001) to Permanent Improvement Fund (003).

c) Approve a transfer of $409,321 from General Fund (001) to OSFC Maintenance Fund (034).

d) Approve a transfer of $292,948.83 from CT Construction Grant Local Fund (001-9024) to General Fund (001).

e) Approve an advance of $25,000 from General Fund (001) to Resold Supply Fund (009).

H.3. Property/Casualty Insurance

Accept property/casualty and cyber liability insurance rate quotations for the 2026-2027 school year and award the coverage to Wright Specialty at the cost of $93,768.

H.4. Temporary Appropriations

Approve FY27 temporary appropriations in the amount of $11,729,652.98 for the period beginning July 1, 2026.

MOTION#8497

Depinet moved and Mack seconded the motion to approve the Financial Consent Agenda as presented. The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Mack, Messersmith, Morris, Mueller, Price, Stacklin, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried.

I. Non-Consent Action Items

I.1. Re-employment of a Retiree

RESOLUTION TO RE-EMPLOY A CERTAIN OPERATIONS DIRECTOR WHO HAS ELECTED TO RETIRE AND BE REHIRED BY THE BOARD OF EDUCATION OF THE VANGUARD-SENTINEL CAREER AND TECHNOLOGY CENTERS

WHEREAS, on April 16, 2026, the Board of Education of the Vanguard-Sentinel Career and Technology Centers adopted a Resolution to Initiate Procedures under Ohio Law for the Retirement and Reemployment of Bryan Zimmerman ("Employee"); and

WHEREAS, Employee has timely elected to retire and be rehired by the Board;

WHEREAS, on May 21, 2026, the Board, pursuant to R.C. § 3307.353, held a hearing to receive "public input" prior to rehiring the Employee into the same position they held prior to the date of their retirement; and

WHEREAS, the Employee desires, and the Board agrees, to reemploy them effective as of the dates specified below pursuant to the terms and conditions of an individual employment contract, which is attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Vanguard-Sentinel Career and Technology Centers:

SECTION I

The Board has complied with the requirements of R.C. § 3307.353; accepts the resignation of the Employee; and hereby reemploys them in accordance with the terms and conditions of the individual employment contract, which is attached hereto as Exhibit A.

SECTION II

IT IS FOUND AND DETERMINED that all formal action of this Board concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

MOTION#8498

Messersmith moved and Morris seconded the motion to approve the Non-Consent Action item **I.1.** as presented. The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Mack, Messersmith, Morris, Mueller, Price, Stacklin, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried.

I.2. Approve an enterprise zone agreement for KFV JHI LLC and school donation agreement between VSCTC and KFV JHI LLC as presented.

MOTION#8499

Stallard moved and Morris seconded the motion to approve the Non-Consent Action item **I.2.** as presented. The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Mack, Messersmith, Morris, Mueller, Price, Stacklin, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried.

J. Legislative Liaison Report

K. Board Initiated Business

L. Executive Session

MOTION#8500

Price moved and Greenslade seconded the motion to enter Executive Session to discuss employment and compensation of personnel. The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Mack, Messersmith, Morris, Mueller, Price, Stacklin, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried. The Board entered Executive Session at 6:46 p.m. and exited at 6:50 p.m.

MOTION#8501

Messersmith moved and Mack seconded the motion to adjourn the meeting. The vote on the motion was all "Yes" by Damschroder, Depinet, Greenslade, Mack, Messersmith, Morris, Mueller, Price, Stacklin, Stallard, Timmons, and Wade. A "No" vote was not heard. Motion carried. Meeting adjourned at 6:51 p.m.

M. Adjournment

Opportunities shall be given to the public to address regular or special meetings of the Board; however, the Board shall not be obligated to consider the problem or request of a petitioner unless the matter has been sent to each individual member of the Board of Education and the Superintendent of Schools in writing at least 48 hours in advance of the meeting, excluding Sundays and legal holidays.

Next meeting: August 20, 2026 in the Administration Building, Fremont, Ohio
Reminder: Finance Committee Meeting to take place at 5:15 pm prior to regular meeting

Thomas Price, President

Alex Binger, Treasurer